



Staff Report

TO: Finance and Audit Committee Members
FROM: Nicole Wheelwright, Deputy City Clerk
DATE September 13, 2021
SUBJECT: Committee Member Seat Vacancy

Background and Analysis:

The City Clerk's Office was notified of a request of resignation from Member Frank Parks. This leaves a vacant seat on the committee board. The Finance and Audit Committee currently has two Alternate Members that have been appointed to the committee for instances such as this when a vacancy occurs, to be able to fill the seat in a quick manner. City Council has authorized the Committee the ability to appoint an alternate member to the vacant member seat when needed.

Recommended Action:

Appoint an alternate member to the vacant committee seat.