



Staff Report

TO: City Council
FROM: Jeff Hart, Public Works Director
DATE: December 15, 2020
SUBJECT: **Award a Professional Services Agreement to EXP U.S. Services, Inc. for Professional Engineering Services for the Beaumont Master Drainage Plan (MDP) Line 2, Stage 1 Project (CIP2019-019) in an Amount Not to Exceed \$442,214**

Background and Analysis:

On March 17, 2020, City Council amended the FY19/20 Capital Improvement Project (CIP) Budget to include the Beaumont Master Drainage Plan (MDP) Line 2, Stage 1 Project (Stage 1). Stage 1 was incorporated into the CIP in the amount of \$5,000,000 with the source of funds being the Riverside County Flood Control and Water Conservation District (District) via a cooperative funding agreement. On September 1, 2020, City Council approved the cooperative agreement and on September 22, 2020, the District fully executed the agreement.

Stage 1 includes the construction of approximately 4,820 lineal feet of underground storm drain system to be located within Sixth Street, Pennsylvania Avenue, and First Street. Stage 1 will begin near the intersection of Chestnut Avenue and Sixth Street and extend easterly along Sixth Street, southerly along Pennsylvania Avenue, and easterly along First Street (see Figure 1).

In addition to the construction of Stage 1, several catch basins, inlets, connector pipes, and lateral storm drains that are thirty-six inches (36") or less in diameter will need to be constructed to adequately collect and convey local flows within the City's jurisdiction or rights of way. These items are considered appurtenances to Stage 1.

Ultimately, the District will own, operate, and maintain the Stage 1 facilities, and the City will own, operate, and maintain the appurtenances.

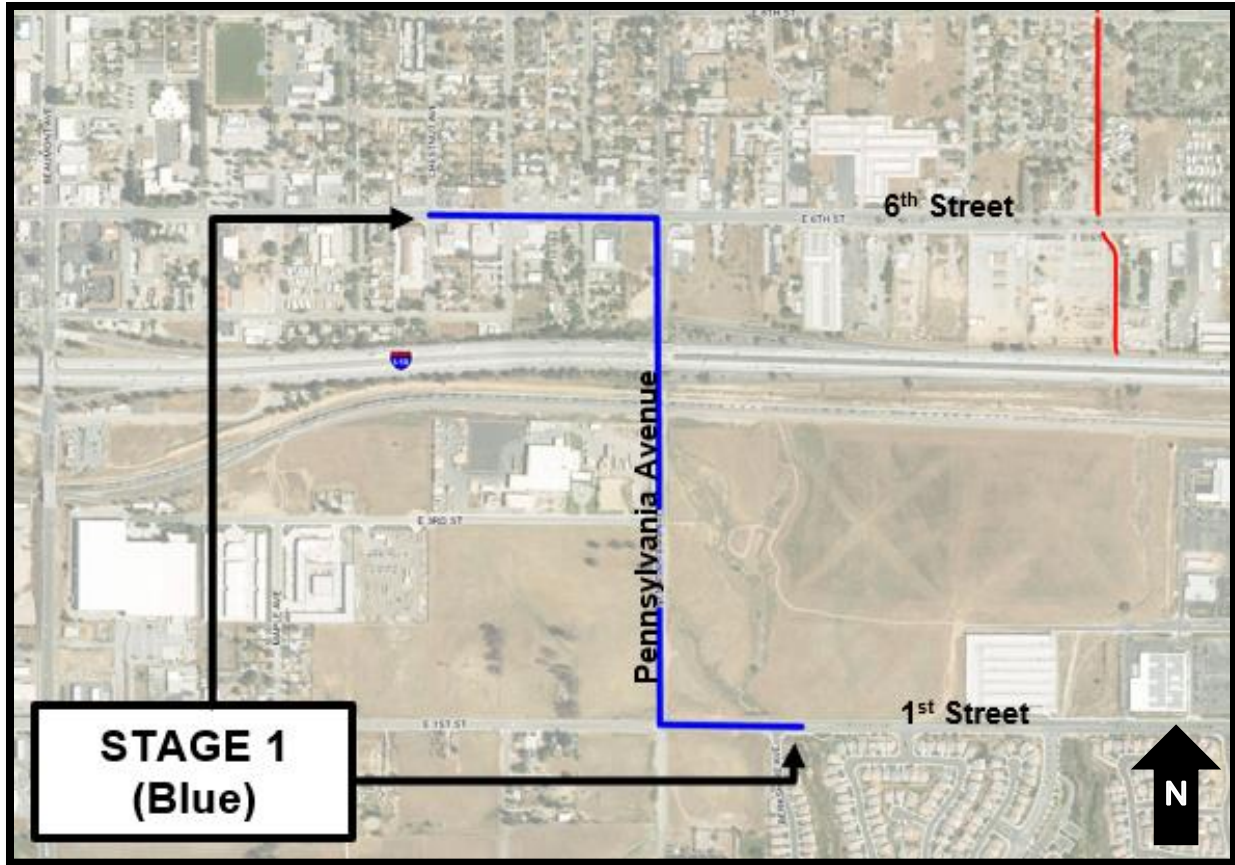


Figure 1: Beaumont MDP Line 2 Stage 1

Stage 1 was advertised on May 4, 2020; four (4) bids were received and opened on June 1, 2020. The bids were evaluated based on several categories identified in the bid package and the top three (3) firms were invited to participate in an oral interview. Oral interviews occurred on September 8 and 9, 2020.

Notable delays: There were two issues that developed during the selection process that prevented a timely award. The first issue was the execution of the cooperative funding agreement. Prior to bidding Stage 1, the District and City staff developed the framework for the agreement; however, there were delays in scheduling the agreement for consideration by the Riverside County Board of Supervisors. To prevent the City from being financially accountable, City staff delayed the award until the cooperative funding agreement was approved by the Board and executed.

The second issue was identified during the oral interview stage. All three firms requested clarification on the downstream connection. The District and City staff agreed that the issue should be investigated and clarified to offer each firm an equal and competitive bidding opportunity. On October 28, 2020, City staff provided a clarification

letter to the three firms. On November 9, 2020, the City received an updated scope and cost proposal from the three firms.

The firms were ranked based on a combined score from the bid evaluation and oral interview evaluation. The District participated in both the bid evaluation and the oral interview evaluation. Below is a summary of the bids received and their ranking.

Rank	Firm
1	EXP U.S. Services, Inc. (EXP)
2	Albert A. Webb Associates (WEBB)
3	Engineering Resources of Southern California, Inc. (ERSC)
*	Aguilar Consulting, Inc. (ACI)

* Did not participate in the oral interviews

City staff has determined that EXP U.S. Services, Inc. has demonstrated competence and has the professional qualifications necessary for the satisfactory performance of the services required, and at a fair and reasonable cost to the City.

Fiscal Impact:

The cost associated with preparing this staff report is \$1,780. The District has allocated \$5 million for this project which is based on 100% of the total project cost, including design, design administration, contract administration, construction, construction administration, and contingencies.

Recommended Action:

Award a Professional Services Agreement to EXP U.S. Services, Inc. for Professional Engineering Services for the Beaumont Master Drainage Plan (MDP) Line 2, Stage 1 Project (CIP2019-019) in an Amount Not to Exceed \$442,214.

Attachments:

- A. Professional Services Agreement – EXP U.S. Services, Inc
- B. Planholder’s List