



Staff Report

TO: City Council
FROM: Elizabeth Gibbs, Community Services Director
DATE: December 15, 2020
SUBJECT: Award of Contract for an Enhanced Wireless Deployment Solution at the Albert A. Chatigny, Sr. Community Recreation Center to ConvergeOne in an Amount Not-to-Exceed \$31,791.81

Background and Analysis:

On August 18, 2020, City Council directed staff to enhance the current wi-fi infrastructure at the Albert A. Chatigny, Sr. Community Recreation Center (CRC) and established a project budget of \$50,000.

In accordance with Beaumont Municipal Code Chapter 3.01.040, which requires an informal bidding procedure for maintenance work and other general service projects with cost estimates between \$45,000 and \$175,000, a request for bids was sent out on November 17, 2020, to four separate information technology companies. Additionally, a job walk was scheduled at the CRC. One bid was received on December 1, 2020, and was reviewed by staff and determined to be acceptable. ConvergeOne submitted a total bid amount of \$31,791.81 that included equipment purchase, installation, and professional services.

In addition to the equipment purchase, installation, and professional services provided by ConvergeOne, the data backbone to the facility needs to be upgraded. Frontier Communication will provide one gigabyte of data service and has quoted a monthly cost of \$324.99 with a one-time installation fee of \$95.

Fiscal Impact:

The total project amount is estimated to be \$49,745.82. City Council's budgeted allocation of \$50,000 is adequate to cover the equipment purchase, installation, and professional services by Converge One, as well as provide fifty-one months of data from Frontier Communication.

Recommended Action:

Approve the award of contract for an enhanced wireless deployment solution at the Albert A. Chatigny, Sr. Community Recreation Center in the amount of \$31,791.81 with the authorization for the City Manager to approve any change orders up to \$3,179, and

Authorize the City Manager to execute the Agreement on behalf of the City.

Attachments:

- A. Professional Services Agreement
- B. Cost Analysis