



Staff Report

TO: City Council
FROM: Elizabeth Gibbs, Community Services Director
DATE: September 15, 2020
SUBJECT: **Award of Contracts to Wood Maintenance Services, Inc; Clean Harbors Environmental Services, Inc.; and Environmental Logistics, for Homeless Encampment Cleanup Services on City-Owned Properties**

Background and Analysis:

Pursuant to Beaumont Municipal Code, Chapter 3.01.040, City staff published a Request for Proposals (RFP) on July 2, 2020, for homeless encampment cleanup services. The RFP was posted on the City's website and PublicPurchase.com, with a closing date of July 29, 2020. Three vendors responded, including: Wood Maintenance Services, Inc.; Clean Harbors Environmental Services, Inc; and Environmental Logistics.

The scope of work included furnishing all labor and equipment to provide turnkey homeless encampment site cleanup for a safe and clean site by removing biohazardous material and other encampment waste material. Additionally, the contractors are required to provide annual training to their employees in OSHA's Bloodborne Pathogen Standard 1910.1030, require their employees to wear appropriate personal protective equipment, and follow all other protocols established for the situation.

The services required will be on an on-call basis but would be scheduled with advanced notice in accordance with State law. Furthermore, all sites would be cleared by the Beaumont Police Department prior to the contractor accessing the site.

A committee of staff members from Community Services, Community Development, and the Police Department reviewed and evaluated the submitted proposals. Following the review process, the staff members met to discuss the vendors and agreed that each vendor was proficient in homeless encampment cleanup services. It is the committee's recommendation that having a pool of contractors to use is the most efficient method of operations in removing homeless encampments on City-owned property.

Likewise, utilizing a contractor for these types of critical services is in the best interest of the organization and prevents City employees from potential exposure to items that can be dangerous and hazardous, including hypodermic needles and weapons, while allowing staff to focus on other areas that are less of a liability to the organization and community.

The City Attorney has drafted an Agreement for Maintenance Services for each of the three vendors which outline the terms and conditions (Attachment A).

Fiscal Impact:

Expenses associated with homeless encampment cleanup services would be absorbed within the Parks and Recreation Department's budget under account number 100-6050-7068. The cost to prepare this staff report was approximately \$1,000.

Recommended Action:

Award a homeless encampment cleanup services contract to each of the following three vendors: (1) Woods Maintenance Services, Inc.; (2) Clean Harbors Environmental Services, Inc; and (3) Environmental Logistics and authorize the City Manager to execute the agreements on behalf of the City of Beaumont.

Attachments:

- A. Agreement for Maintenance Services