



Staff Report

TO: City Council
FROM: Todd Parton, City Manager
DATE: September 15, 2020
SUBJECT: **Public Hearing and First Reading to Consider Rules of Procedure for All Meetings of the City Council and Its Appointed Boards and Committees Amending the Current Rules of Procedure Established in Beaumont Municipal Code Section 2.04**

Background and Analysis:

At its regular meeting of August 18, 2020, the City Council directed the City Attorney to develop some draft rules of procedure for conducting public meetings of the City Council. On September 1, 2020, City Council reviewed the draft and gave direction for modifications to be brought back in the form of an ordinance for a public hearing and first reading.

These rules of procedure would amend Chapter 2.04 of Title 2 of the Beaumont Municipal Code to expand the application of Rosenberg's Rules of Order as procedural guidance for City Council meetings and for meetings of other City boards and commissions. It will provide a process of appointing individuals to City boards and commissions and to the boards of outside agencies. It will also provide a process for selecting a Mayor and Mayor Pro Tempore.

Should the City Council approve the first reading of the presented ordinance, it will be brought back to a future meeting for a second reading and adoption.

Fiscal Impact:

City estimates that preparation of this report cost approximately \$825.

Recommended Action:

Hold a Public Hearing, and

Waive the first full reading and approve by title only, "An Ordinance of the City of Beaumont Approving Amendments to the City of Beaumont Municipal Code Pertaining to Rules of Procedure."

Attachments:

- A. Ordinance