



Staff Report

TO: Finance and Audit Committee Members

FROM: Lisa Leach, CPA, Assistant Finance Director and Sue Foxworth, Solid Waste & Recycling Manager

DATE August 8, 2022

SUBJECT: Recycled Content Paper and Recovered Organic Waste Product Procurement Requirements/Purchasing Policy

Background and Analysis:

The Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989, (“AB 939” or the “Act”) (codified at Public Resources Code §§ 4000 et seq.) established a solid waste management process which requires cities and other local jurisdictions to implement plans for source reduction, reuse and recycling as integrated waste management practices for solid waste attributed to sources within their respective jurisdictions. The Act encompasses mandates including Assembly Bill (AB) 341 and AB 1826, as well as the newly adopted Short-Lived Climate Pollutants mandate, Senate Bill (SB) 1383.

SB 1383 builds on existing legislation, AB 341 and AB 1826. The stated purpose of SB 1383 is to reduce organic waste disposal, recover edible food waste from the waste stream, and reduce methane emissions. The goal of SB 1383 is to reduce greenhouse gas emissions to 40% below 1990 levels by the year 2030. To achieve this, the target is to reduce organic waste that ends up in the landfill by 50% by the year 2020 and 75% by the year 2025.

As a part of SB 1383, local governments are required to maximize the use and procure recycled and recovered organics products. As such, City staff felt it prudent to include the requirements in the current purchasing policy to comply with the California State requirements and have one document that addresses all City procurement policies.

Attachment A, provides the current purchasing policy including the addition of the required language to comply with SB 1383.

In addition to the required language to comply with SB 1383, a review of the purchasing policy was conducted, and three updates were made. The definition of purchase order exceptions was expanded upon and exceptions to competitive procurement, as found in Municipal code Section 3.02.05, was added for clarification. Finally, "Purchase Order Changes" section was added to define the process of amending a purchase order. Any change order in an amount of \$25,000 or more, or any change order which, when considered with the aggregate amount of all other changes to a purchase, exceeds ten percent of the original contract cost, shall be approved by the City Council.

Recommended Action:

Review and discuss changes to the purchasing policy and recommend modifications or recommend moving forward to City Council for approval.

Attachments:

- A. City of Beaumont Purchasing Policy (Draft Revision)