



June 17, 2025 City Council Meeting Minutes

June 17, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Kyle Lewis

Agenda Amendments if Needed

Announcements

1. July 1, 2025 - Inauguration Ceremony, 6:00pm at Community Hall
2. July 4, 2025 - City Offices Closed
3. July 8, 2025 - Next City Council Meeting

Guests

4. Rotary Club Centennial Proclamation

Mayor Favre gave a proclamation proclaiming July Rotary Club Month.

The Mayor gave proclamations recognizing the departing council members

Minutes Approval

5. Motion to approve the Minutes of June 04, 2025

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Planning and Zoning

6. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 15' resulting in a 10' setback to the front yard submitted by Susan Steckol located at 259 Washington Street, Parcel Number 149M-2-30-105.000. APR 5-0

Motion made by Councilman Reed, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

7. Motion to follow Planning and Zoning's recommendation and deny the application for special exception to be allowed 9' by 18' parking spaces to the required parking space size of 10' by 20' for new business construction submitted by Christina Murphy located at 1151 Hwy 90, Parcel 137L-0-35-007.000. DNY 3-2

Christina Murphy spoke representing the application.

Richard Green spoke in favor.

Motion to overturn Planning and Zoning's recommendation and approve the variance application as presented.

Motion made by Councilman Knoblock, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

8. Update on FEMA Project Worksheet: DR-4626 Bay St. Louis PW 180 BSL Roads
The mayor gave updates on paving certain streets in the city.

Council Business

Public Forum

John Griffin spoke regarding code enforcement issues.

Anita Warner spoke regarding a ribbon cutting at the Tercentennial Park.

Jolenne Trapani spoke regarding the proposed Harbor sign.

A citizen spoke with concerns regarding gas leaks.

Project Updates

9. Engineer's Report

10. Motion to approve Work Order 15-007-039 Scianna Lane marsh buggy rental in the estimated amount of \$35,000.

NO ACTION TAKEN

11. Motion to authorize the mayor to execute and submit an FY 27 Tidelands Grant application for harbor repairs and other beach front amenities.

Motion made by Councilman Hoffman, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

City Clerk's Report

12. Motion to approve the Docket of Claims 25-029 dated June 17, 2025 in the amount of \$1,085,220.52.

Motion made by Councilman DeSalvo, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

13. Motion to approve FY25 budget amendment.

Motion made by Councilman DeSalvo, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

14. Motion to approve Docket of Claims 25-031 Special dated June 17, 2025 in the amount of \$70,610.83.

Motion made by Councilman Seal, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda

15. Motion to extend the emergency declaration for hurricane Zeta to July 26, 2025.

16. Motion to authorize the administration to contract with Paystar for merchant services for the My Government Online Software for the Building Department at no cost to the city.

17. Motion to approve purchase of a new sign for the harbor pedestrian entrance on South Beach Blvd. from Dixie Signs for \$20,565.40 which is part of the FEMA Project worksheet #497 from Hurricane Zeta damages.

18. Motion to approve the proposal from Mechanical Services LLC for \$40,694.57 five water source heat pumps (WSHP) for fire station #1.
19. Motion to rescind the motion to approve the sale of eight police vehicles to the Hancock County Sheriff Office approved on April 8, 2025.
20. Motion to authorize the Administration to proceed with the auction of eight police vehicles, previously declared surplus on April 8, 2025, through the GOVDEALS online auction platform.
21. Motion to approve pay app 3 from Bottom2Top Construction in the amount of \$159,224.66 for work complete on the Sunset Drive to Dunbar Avenue sewer improvement project.
22. Motion to approve the pay app 4 to BLD Services LLC in the amount of \$328,032.63 for work complete on the citywide sewer improvement project.
23. Motion to spread the emergency repairs from Bay Motor Winding in the amount of \$11,800.00 for the Ruella Street Lift Station.
24. Motion to spread the emergency repairs from Bay Motor Winding in the amount of \$10,245.00 for the Dunbar Avenue lift station.
25. Motion to approve the invoices from Chiniche Engineering in the total amount of \$25,324.55.
26. Motion to approve the interfund transfer between funds.
27. Motion to approve the Utility Refund Check Register #25-030 dated June 17, 2025 in the amount of \$1,244.57.
28. Motion to spread the Bay Saint Louis Payroll in the amount of \$222,739.62 dated May 30, 2025 on the Minutes.
29. Motion to spread the Bay Saint Louis Payroll in the amount of \$235,083.06 dated June 13, 2025 on the Minutes.
30. Motion to spread the Bay St. Louis Certification Letter (Utility Refund Register #25-030) dated June 17, 2025 on the Minutes.
31. Motion to approve the Certification Letter for Docket of Claims 25-031 Special dated June 17, 2025.

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Spread Reports

32. Motion to spread the Cash Balances, Wage and Hours Report for 5/30 & 6/13, RG Revenue Report, Detailed Grant Report, Grant & Intergovernmental Revenue Report, Revenue and Expense Report Gaming & Sales Tax Report and May Harbor Report.

Motion made by Councilman DeSalvo, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Attorney's Report
Executive Session (If Needed)

Adjourn

33. Motion to adjourn the meeting of June 17, 2025.
- Motion made by Councilman Knoblock, Seconded by Councilman DeSalvo.
- Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffrey Reed, Councilman Ward 3	Date
Kyle Lewis, Councilman Ward 4	Date
Linda Davis, Councilwoman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Mike Favre, Mayor	Date
Caitlin Bourgeois, Clerk of Council	Date