

Transmittal Letter

January 25, 2025

Stephens Mechanical Engineering

925 Tommy Munro Drive
Suite B
Biloxi, MS 39532
(228) 207-3322 (228) 207-3346
<http://stephensmecheng.com/>



STEPHENS

MECHANICAL ENGINEERING LLC.

Subject: Pay App #3

Job Number: 23056

We are sending you

☒	Attached	☐	Under Separate Cover via:	☐	Other:
☐	Shop Drawings	☐	Prints	☐	
☐	Copy of Letter	☐	Change Order	☐	
☐	Total Quantity	☐	Reproducible	☐	

Submittal	Quantity	Date	DWG. #	Description
	1	1/20/2025		Pay Request Application -#3

These are transmitted as checked below

	For Approval	X	Approved as Submitted	Resubmit copies for approval
x	For Your Use		Approved as Noted	Submit [#] copies for distribution
	As Requested		Returned for Corrections	Return [#] corrected prints
	For Review and Comment		Revise and Resubmit/Work May Not Proceed	
	FOR BIDS DUE: [Type text here]			PRINTS RETURNED AFTER LOAN

Comments:

Copy to:

file


Lawrence Stephens

TO (OWNER):

CITY OF BAY ST. LOUIS

688 HWY. 90, BAY ST. LOUIS, MS 39520

543 MAIN STREET, BAY ST. LOUIS, MS 39520

1/20/2025

() OWNER

FROM (CONTRACTOR) D.N.P., INC

STEPHENS MECHANICAL, LLC

CONTRACT DATE:

925 TOMMY MUNRO DRIVE, STE B, BILOXI, MS

5/1/2024

() CONTRACTOR

CONTRACTOR:

P.O. BOX 6399

d'IBERVILLE, MS 39540-6399

CONTRACT#:

CONTRACT FOR:

CONSTRUCTION

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CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner

Approved this Month

Number

CO# 001

Date Approved

11/11/2024

TOTAL \$

ADDITIONS

DEDUCTIONS

\$

\$

\$

\$

\$

Net change by Change Orders

TOTALS \$

\$

\$

\$

\$

\$

\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for the previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

D.N.P., INC

P.O. BOX 6399

d'IBERVILLE, MS 39540-6399

DATE

1/20/2025

DATE

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1. ORIGINAL CONTRACT SUM

2. Net Change by Change Orders

3. CONTRACT SUM TO DATE

4. TOTAL COMPLETED AND STORED TO DATE

5. RETAINAGE:

a. 5 % of Completed Work

b. 5 % of Stored Material

Total retainage (Line 5a+5b or total in column 1 of continuation sheet)

6. TOTAL EARNED LESS RETAINAGE

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, PLUS RETAINAGE

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CONTINUATION SHEET

PAGE 2 OF 2 PAGES

D.N.P. PROJECT

2410

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 3

Contractors signed Certification is attached

APPLICATION DATE: 1/20/2025

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 1/20/2025

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NC

n/a

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH C-G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD						
1	Bonds/Insurance	\$ 4,400.00	\$ 4,400.00	\$ -				\$ 4,400.00	\$ -	\$ 220.00
2	Mobilize	\$ 5,000.00	\$ 5,000.00	\$ -				\$ 5,000.00	\$ -	\$ 250.00
3	Procure HVAC equipment	\$ 135,000.00	\$ 135,000.00	\$ -				\$ 135,000.00	\$ -	\$ 6,750.00
4	Concrete	\$ 9,500.00	\$ 9,500.00	\$ -				\$ 9,500.00	\$ -	\$ 475.00
5	Structural steel	\$ 4,000.00	\$ 4,000.00	\$ -				\$ 4,000.00	\$ -	\$ 200.00
6	Set tower	\$ 2,500.00	\$ 2,500.00	\$ -				\$ 2,500.00	\$ -	\$ 125.00
7	Pipe tower	\$ 46,000.00	\$ 46,000.00	\$ -				\$ 46,000.00	\$ -	\$ 2,300.00
8	Install boiler	\$ 12,000.00	\$ 10,800.00	\$ 1,200.00				\$ 12,000.00	\$ -	\$ 600.00
9	Install gas	\$ 2,500.00	\$ 2,500.00	\$ -				\$ 2,500.00	\$ -	\$ 125.00
10	Install chemicals	\$ 9,500.00	\$ 8,550.00	\$ 950.00				\$ 9,500.00	\$ -	\$ 475.00
11	DDC controls	\$ 31,000.00	\$ 29,450.00	\$ 1,550.00				\$ 31,000.00	\$ -	\$ 1,550.00
12	Insulation	\$ 4,500.00	\$ 4,500.00	\$ -				\$ 4,500.00	\$ -	\$ 225.00
13	Test and balance	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00				\$ 1,200.00	\$ -	\$ 60.00
14	Electrical	\$ 26,000.00	\$ 26,000.00	\$ -				\$ 26,000.00	\$ -	\$ 1,300.00
15				\$ -				\$ -	\$ -	\$ -
16	CO#001	\$ 22,600.00		\$ 22,600.00				\$ 22,600.00	\$ -	\$ 1,130.00
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	TOTALS	\$ 315,700.00	\$ 288,200.00	\$ 27,500.00			\$ -	\$ 315,700.00	\$ -	\$ 15,785.00