



**Minutes**  
**Bay Saint Louis**  
**City Council Meeting**  
**2nd Regular Meeting**  
**May 21, 2024**  
**5:30 p.m.**

**Call to Order**

Attendee Name	Title	Status	Arrived
Gary Knoblock	Councilman At Large	Present	
Douglas Seal	Councilman Ward 1	Present	
Eugene Hoffman	Councilman Ward 2	Present	
Jeffrey Reed	Councilman Ward 3	Present	
Kyle Lewis	Councilman Ward 4	Present	
William Zimmerman	Councilman Ward 5	Present	
Joshua DeSalvo	Councilman Ward 6	Present	
Michael Favre	Mayor	Present	
Caitlin Bourgeois	Clerk of Council	Present	

Invocation & Pledge

**Agenda Amendments if needed**

**Guests**

SSC/OLA Tennis Team Proclamation  
The Mayor gave a proclamation

Legislative Update - Sen. Mike Thompson & Rep. Brent Anderson  
Mike Thompson spoke with updates regarding legislature changes.

"Go Gray in May" Brain Cancer Awareness Proclamation  
Mayor gave a proclamation

**Planning and Zoning**

- a) Motion to follow Planning and Zoning's recommendation and approve application for sketch plat submitted by Gulf Coast Development Group LLC located at 11124 Stewart Drive. Parcel 136N-2-42-050.000. APR 4-0.
- Kristie Easterly spoke in opposition.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey Reed, Councilman Ward 3
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- b) Motion to follow Planning and Zoning's recommendation and approve the application for sketch plat approval submitted by Chris Giametta located at 928 Old Spanish Trail. Parcel 137Q-0-44-095.000. APR 4-0.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey Reed, Councilman Ward 3
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- c) Motion to overturn Planning and Zoning's recommendation and approve the application for sketch plat approval and variance to the zoning ordinance submitted by CB Contractors located at 55 Harrison Road. Parcel 136P-0-37-084.000. DNY 3-1.

Chuck Butler spoke representing the application.

Kim Mart and Peter Gamblin spoke in opposition.

<b>RESULT:</b>	<b>DENIED [3 TO 4]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Jeffrey Reed, Councilman Ward 3
<b>AYES:</b>	Eugene Hoffman, Jeffrey Reed, Joshua DeSalvo
<b>NAYS:</b>	Gary Knoblock, Douglas Seal, Kyle Lewis, William Zimmerman

- d) Motion to follow Planning and Zoning's recommendation and deny the application for sketch plat approval and variance to the zoning ordinance submitted by CB Contractors located at 55 Harrison Road. Parcel 136P-0-37-084.000. DNY 3-1.

<b>RESULT:</b>	<b>APPROVED [5 TO 2]</b>
<b>MOVER:</b>	Gary Knoblock, Councilman At Large
<b>SECONDER:</b>	Kyle Lewis, Councilman Ward 4
<b>AYES:</b>	Knoblock, Seal, Hoffman, Lewis, Zimmerman
<b>NAYS:</b>	Jeffrey Reed, Joshua DeSalvo

- e) Motion to follow Planning and Zoning's recommendation and approve the application for sketch plat approval and variance to the zoning ordinance submitted by Charles Butler located at 40 Fiber Street. Parcel 136P-0-37-040.000, Parcel 136P-0-37- APR 4-0

Chuck Butler spoke representing the application.

William Whitman spoke in opposition.

<b>RESULT:</b>	<b>APPROVED [5 TO 2]</b>
<b>MOVER:</b>	Gary Knoblock, Councilman At Large
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, DeSalvo
<b>NAYS:</b>	Kyle Lewis, William Zimmerman

- f) Motion to follow Planning and Zoning's recommendation and approve the application for variance submitted by Pete Nuss located at 218 Ballentine Street. Parcel 149N-0-30-112.000. APR 4-0

Pete Nuss spoke representing the application

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Jeffrey Reed, Councilman Ward 3
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- g) Motion to follow Planning and Zoning's recommendation and approve the application for variance to the zoning ordinance submitted by Ann smith located at 102 Carroll Avenue. Parcel 149F-0-29-154.000. APR 4-0

David Rush spoke representing the application.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- h) Motion to follow Planning and Zoning's recommendation and approve the application for variance to the zoning ordinance submitted by Beach Time LLC located at 336 State Street. Parcel 149E-0-29-272.001. APR 4-0

David Rush Spoke representing the application.

<b>RESULT:</b>	<b>APPROVED [5 TO 2]</b>
<b>MOVER:</b>	Jeffrey Reed, Councilman Ward 3
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Seal, Hoffman, Reed, Zimmerman, DeSalvo
<b>NAYS:</b>	Gary Knoblock, Kyle Lewis

- i) Motion to follow Planning and Zoning's recommendation and approve the application for variance to the zoning ordinance submitted by Patricia Netherland located at 319 St. George Street. Parcel 149F-0-29-177.001. APR 4-0

Doug Netherland spoke representing the application.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Jeffrey Reed, Councilman Ward 3
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- j) Motion to follow Planning and Zoning's recommendation and approve the application for special exception and variance to the zoning ordinance submitted by Bruce Darby located at 605 Beyer Drive. Parcel 137A-0-45-160.000. APR 4-0

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey Reed, Councilman Ward 3
<b>SECONDER:</b>	Gary Knoblock, Councilman At Large
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

**Mayor's Report**

*6:42pm Council Member Hoffman and Lewis left the room.*

- a) Motion to appoint Mike Favre as voting delegate and Jeffrey Reed for the alternate for the Mississippi Municipal League (MML) election of the 2nd Vice President on June 25, 2024 at the MML Annual Conference in Biloxi.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Douglas Seal, Councilman Ward 1
<b>AYES:</b>	Knoblock, Seal, Reed, Zimmerman, DeSalvo
<b>ABSENT:</b>	Eugene Hoffman, Kyle Lewis

*6:44pm Council Members Hoffman and Lewis returned.*

- b) Motion to approve the commercial lease agreement between the city of Bay St. Louis and Pafford EMS of Mississippi Inc. in the amount of \$1,000.00 beginning May 24th, 2024 and ending June 14, 2024.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- c) Motion to approve the sponsorship of “Battle of the Bay” and approve the reduced rental rate of the BSL Community Hall in the amount of \$2,700 (1/2 the regular rate) on September 23-26 for 3 hours each day and September 27-28 for the full day as requested by the Hancock County Historical Society.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Gary Knoblock, Councilman At Large
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

## Council Business

- a) SWIFT Grant status DS

Tami Curtis Guy spoke regarding the SWIFT Grant

Mike and Joe Garcia, with Rise Construction, spoke regarding raising of houses pertaining to the SWIFT Grant.

April Byrd and Suzanne Marshall also spoke regarding the grant.

## Public Forum

John Ohman spoke regarding parade parking

Tad Black spoke regarding Billboard Ordinance, uncovered dumpsters, Dan B's parking lot, Ward lines

Anita Warner spoke regarding oak trees and drainage

## Project Updates

### City Clerk's Report

- a) Motion to approve the Bay Saint Louis Docket of Claims #24-025 dated May 21, 2024, in the amount of \$484,461.10.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Kyle Lewis, Councilman Ward 4
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- b) Motion to approve the Bay Saint Louis Docket of Claims #24-026 (SPECIAL) dated May, 2024, in the amount of \$751,287.71.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- c) Motion to approve the Bay Saint Louis Docket of Claims #24-027 dated May 21, 2024, in the amount of \$14,400.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>SECONDER:</b>	Eugene Hoffman, Councilman Ward 2
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

## Consent Agenda

- a) Motion to extend the existence of a local emergency caused by Hurricane Zeta to June 26, 2024.
- b) Motion to approve the Federal Procurement Policy for the City of Bay St. Louis, Mississippi.
- c) Motion to approve the engagement letter with Butler Snow for SWK LLC v. City of Bay St. Louis.
- d) Motion to approve software license agreement for My Government Online to be used in the Building Department with South Central Planning and Development Commission with monthly fee of \$999.00 and authorize the mayor to execute all related agreements.
- e) Motion to approve the purchase of up to 4 used trucks not to exceed \$74,000 for public works and utility departments.
- f) Motion to authorize the administration to get quotes for lease purchase of used trucks not to exceed \$74,000 for public works and utility departments.
- g) Motion spread the invoice and purchase order from Robbie's AC And Heat for \$7,450 for emergency repair to the AC in the BSL Community Hall on May 16, 2024.
- h) Motion to approve payment of \$455 to Orion Planning and Design for services related to the BSL 2045 Comprehensive Plan.
- i) Motion to approve invoices from Chiniche Engineering in the total amount of \$32,220.38.
- j) Motion to approve the interfund transfers between loans.
- k) Motion to spread the Bay Saint Louis Certification Letter dated May 21, 2024 on the Minutes.
- l) Motion to spread the Bay Saint Louis Certification Letter dated May 21, 2024(SPECIAL) on the Minutes.
- m) Motion to spread the Bay Saint Louis Certification Letter dated May 21, 2024 on the Minutes.

- n) Motion to spread the Bay Saint Louis Payroll in the amount of \$217,815.67 dated May 17, 2024, on the Minutes.
- o) Motion to spread the Bay Saint Louis Payroll Hours Report dated May 17, 2024, on the Minutes.
- p) Motion to spread the Bay Saint Louis Cash Balances on the minutes.
- q) Motion to spread the Bay Saint Louis Revenue Report on the Minutes.
- r) Motion to spread the Grants report GL Detail Last Month on the Minutes.
- s) Motion to spread the Bay Saint Louis Revenue & Expense Report on the Minutes.
- t) Motion to spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.
- u) Motion to spread the Gaming and Sales Tax Report on the Minutes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eugene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

**Attorney's Report**

8:38pm Council Member Zimmerman left the room.

- a) Motion to approve Ordinance #665-05-2024 adopting redistricting of ward boundaries for the City of Bay St. Louis, Mississippi.

<b>RESULT:</b>	<b>NO ACTION TAKEN- FINAL</b>
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**Minutes Approval**

- a) City Council - 1st Regular Meeting - May 7, 2024 5:30 PM

<b>RESULT:</b>	<b>ACCEPTED [6 TO 0]</b>
<b>MOVER:</b>	Gary Knoblock, Councilman At Large
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
<b>AWAY:</b>	William Zimmerman

**Adjourn**

- a) Motion to adjourn the meeting of May 21, 2024.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Jeffrey Reed, Councilman Ward 3
<b>SECONDER:</b>	Joshua DeSalvo, Councilman Ward 6
<b>AYES:</b>	Knoblock, Seal, Hoffman, Reed, Lewis, DeSalvo
<b>AWAY:</b>	William Zimmerman

<b>Gary Knoblock, Councilman At Large</b>	<b>Date</b>
<b>Douglas Seal, Councilman Ward 1</b>	<b>Date</b>
<b>Eugene Hoffman, Councilman Ward 2</b>	<b>Date</b>
<b>Jeffrey Reed, Councilman Ward 3</b>	<b>Date</b>
<b>Kyle Lewis, Councilman Ward 4</b>	<b>Date</b>
<b>William Zimmerman, Councilman Ward 5</b>	<b>Date</b>
<b>Joshua DeSalvo, Councilman Ward 6</b>	<b>Date</b>
<b>Clerk of Council</b>	<b>Date</b>
<b>Mike Favre, Mayor</b>	<b>Date</b>