



## Staff Report

Meeting Date: Sept. 16, 2025  
Meeting Type: City Council

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**To:** City Council  
**From:** Administration  
**Item Title:** Motion to approve the purchase of a 19' Christmas Tree with Lights and 3' 3D nativity Star for \$12,756.49 from Jubilee Décor.

**Background:** The city received two quotes to purchase a 19' Christmas Tree to be placed at the Train Depot Grounds as part of the Christmas in the Bay Event. One quote was from Jubilee Décor for \$12,756.49 and the second quote was from MainStreet Designs for \$14,222.26. This is paid through the General Fund Budget account under Capital Expenses Accounts in the Buildings and Grounds Department (#192).

**Recommendation:** Approve

**Attachments:** Jubilee Décor Quote  
Mainstreet Designs Quote