



City Council Meeting Minutes

January 07, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Kyle Lewis

Agenda Amendments if Needed

Add agenda item to issue payment for Shade Doctor LLC for the sun screen at Depot Way.

Announcements

1. January 20th - City Hall closed for Martin Luther King Day
2. January 21st, 2025 - Next City Council Meeting
3. January 31st - Candidate Qualifying Ends

Guests

Minutes Approval

4. Motion to approve the Minutes of December 17, 2024.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

5. Motion to purchase six (6) 2024 Dodge Durango Police PPV from Kirk Brothers Sunset for \$40,100.00 per vehicle with a total purchase price of \$240,600 using lease purchase financing.

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

6. Motion to approve the resolution setting a public hearing to determine if 3013 Second Street is a menace to public health and safety and welfare of the community to February 18th, 2025 at 5:30pm.

Motion made by Councilman DeSalvo, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

7. Highway 603 Light Poles

Council Business

8. Motion to accept the donation of two antique ornamental/oak benches to be placed at the Train Depot in honor of Edward Favre and Myrna Green.

Motion made by Councilman DeSalvo, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

9. Discuss short term rental regulations

5:50pm Council Member Reed exited the meeting.

The following Citizens spoke regarding Short-Term Rental Ordinance.

Cliff Rabalais, John Ohman, Mary Ellen Warner, Kathleen Monti, Megan Delgado, Matt McDay.

APPROVED

Public Forum

Project Updates

City Clerk's Report

10. Motion to approve the Docket of Claims 25-001 dated January 7, 2025 in the amount of \$354,340.06.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman DeSalvo,
Councilman Knoblock, Councilwoman Davis

APPROVED

Motion to authorize administration to process a check payable to Bayou Solutions DBA Shade Doctor LLC in the amount of \$11,600.00 following the receipt and installation of the sun screen at 1928 Depot Way for the sunscreen on the stage at Train Depot Grounds paid from the capital projects fund.

Motion made by Councilman Knoblock, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman DeSalvo,
Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda

Remove item 12 Lombardo Grass Cutting Contract.

11. Motion to approve the disposal of assets that are obsolete or broken and have no use to the city.
12. ~~Motion to approve contract with Lombardo Industries for grass cutting services and authorize the mayor to execute the contract.~~ (Item removed for discussion)
13. Motion to approve an agreement between the City of Bay St. Louis and Hancock County Board of Supervisors, Hancock County Election Commissions and Hancock County Circuit Clerk to have the County's Election Commission conduct the City's municipal elections and other functions.
14. Motion to approve rental agreement with Quadient Inc and City of Bay St. Louis for \$78.21/mo. on a six (6) year term for the IX3-P5 Postage Meter.
15. Motion to approve and authorize the Mayor to sign Modification No. 4 for the MDEQ Ramoneda Basin Wastewater System Upgrades to extend the period of performance to November 30, 2025.
16. Motion to authorize the administration to submit the Tidelands Amended Grant Application for FY25-P401-11 from the BSL Harbor Beach Amenities and Improvements to the BSL Downtown ADA Boardwalk Project.
17. Motion to approve the lowest and best quote for the purchase of police vehicle equipment from Southern Connection for six (6) Dodge Durango Police PPV for \$72,820.08 using lease purchase finance.

18. Motion to approve the quote from Stalker Radar in the amount of \$10,194.00 at State Contract Pricing 8200067146 for the (6) newly purchased Dodge Durango's.
19. Motion to approve the purchase of graphics kits from Graphic Design International in the amount of \$3,634.00 for the (6) newly purchased Dodge Durango's.
20. Motion to approve the purchase of gas Smartpoints (Registers) and Indexes from Equipment Control in the amount of \$17,095.24.
21. Motion to approve the payroll change notice for officer Christopher Duhon.
22. Motion to approve pay app 4 from JLB Contractors in the amount of \$82,028.55 for the Scianna Lane ditch cleaning and drainage.
23. Motion to approve Pay App #6 to David Rush Construction LLC in the amount of \$68,648.72 for the Court Street Community Center Project.
24. Motion to approve change order 1 from JLB Contractors in the amount of -\$52,277.29 for the Scianna Lane drainage project for an updated amount of \$342,777.71.
25. Motion to approve invoices from Chiniche Engineering in the total amount of \$42,689.07.
26. Motion to spread the letter of substantial completion from Stephens Mechanical Engineering LLC for the fire station #1 AC Project.
27. Motion to spread signed contract with B&H Lawn for grass cutting services for the sports complexes.
28. Motion to spread the Bay Saint Louis Payroll in the amount of \$224,571.77 dated December 27, 2024 on the Minutes.
29. Motion to approve the Utility Refund Check Register #25-002, dated January 7, 2025, in the amount of \$1,218.98.
30. Spread the Bay Saint Louis Certification Letter for Utility Refund Check Register #25-002, dated January 7, 2025, on the Minutes.
31. Motion to approve the certification letter for docket of claims 25-001 dated January 7, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

Item 12 from Consent Agenda

Motion to approve contract with Lombardo Industries for grass cutting services and authorize the mayor to execute the contract.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Spread Reports

32. Motion to approve the Cash balances, RG Revenue Report, Grant and Intergovernmental Report, Detailed Grant Revenue Report, Revenue and Expense Report, wage and hours report, Gaming and Sales Tax Report, HR Report, Harbor Report and the December Chamber meetings Report.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Attorney's Report

33. Status Update for SWK and Ballentine Properties - GK

Executive Session

Motion to enter into closed session to determine the need to go into Executive Session.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Motion to go into Executive Session to discuss updates regarding SWK LLC vs the city, Ballentine Properties vs the city and Warner vs the city.

Motion made by Councilman Hoffman, Seconded by Councilman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Motion to exit Executive Session where no action was taken.

Motion made by Councilman Hoffman, Seconded by Councilman Knoblock

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Adjourn

34. Motion to adjourn the meeting of January 7, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
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Doug Seal, Councilman Ward 1	Date
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Gene Hoffman, Councilman Ward 2	Date
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Jeffrey Reed, Councilman Ward 3	Date
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Kyle Lewis, Councilman Ward 4	Date
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Linda Davis, Councilwoman Ward 5	Date
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Josh DeSalvo, Councilman Ward 6	Date
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Mike Favre, Mayor	Date
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Caitlin Bourgeois, Clerk of Council	Date
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