



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

July 29, 2025

Michael Favre, Mayor
City of Bay St. Louis
Bay St. Louis Police Department
P.O. Box 2550
Bay St. Louis, MS 39520

Project Number: PT-2026-PT-20-21
Funding Source and Title: 402 Police Traffic Services FY26

Dear Mayor Favre:

Enclosed please find the Mississippi Office of Highway Safety (MOHS) and **Bay St. Louis Police Department** Grant Agreement for the Fiscal Year 2026. Your agency has been approved for **402 Police Traffic Services** funding, in the amount of **\$23,091.36**, pending final review and approval by NHTSA of the FY26 Annual Grant Application.

The enclosed agreement is not fully executed until both the agency Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.), the PSP Executive Director/Governor's Representative and the MOHS Office Director, have signed and dated the agreement. Grant activities are not to be implemented and performed, until the agency receives a fully executed copy of the agreement. A copy of the executed agreement will be provided to the agency after the required Grant Implementation meeting.

All FY26 grant activities begin October 1, 2025 and must be concluded by September 30, 2026. In addition, the FY26 Sub-Grantee Closeout Report must be received by the Mississippi Office of Highway Safety, no later than 5:00 p.m. on November 13, 2026.

Please thoroughly read the Grant Agreement, Certifications and Assurances, Fiscal Control and Fund Accounting Procedures, as changes have been made for FY26. **Your completed original copy grant agreement and all required documents must be returned to the MOHS by 5:00 p.m. on August 29, 2025.** Please make sure that you complete items 1-9 in their entirety and all documents are an [original signature signed in BLUE ink](#) by the Authorized Signatory Official (Mayor, Board of Supervisor President, Director, Commissioner, etc.).

Mississippi Office of Highway Safety, P.O. Box 1633, Canton, Mississippi 39046

1. Signature Page
2. State Certification and Assurance: Pursuit Policies; (Enforcement grants only)
3. Enclose a copy of your agency's Pursuit Policy (Enforcement grants only)
4. Assurance of Understanding Requirement for Sub-grantees (PI&E and Enforcement grants)
5. Local Governmental Resolution Agreement and Authorization to Proceed (If Applicable)
6. Designation of Secondary Signatory Official Form (If Applicable)
7. MOHS Fiscal Control and Fund Accounting Procedures (PI&E and Enforcement grants)
8. Enclose a copy of your agency's **Leave policy** (policy should include personal and/or vacation, sick, holiday, and military leave)
9. Enclose a copy of your agency's **Overtime Policy** and a **Payroll Schedule** (schedule should include beginning and ending dates of pay periods and paycheck dates for October 1, 2025–September 30, 2026)

Failure to return your completed grant agreement and required documents by the above date may result in the reallocation of grant funds. Please mail the original completed grant agreement and all required documents to the following address:

**Mississippi Office of Highway Safety
Attn: Leslie M. Travis, Bureau Director of Programs
P.O. Box 1633
Canton, Mississippi 39046**

Please feel free to contact Lekisha Noel, Occupant Protection/Police Traffic Services Division Director at 601-391-4920 or LNoel@dps.ms.gov if you should have any questions concerning the completion of the grant agreement.

Sincerely,

Tenicia Speech

Tenicia L. Speech, Compliance Director
Mississippi Office of Highway Safety
Mississippi Department of Public Safety Planning