



City Council Meeting Minutes

September 17, 2024 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Kyle Lewis

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Doug Seal

Agenda Amendments if Needed

Announcements

1. Next Regular Scheduled meeting is October 8, 2024, 5:30pm

Guests

2. Jeffrey Wood - Dunbar Ave Gas Issue DS

Mr. Wood was not present.

Minutes Approval

3. Motion to approve the Minutes of September 3, 2024.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

4. Motion to approve the minutes of September 10, 2024 Special Meeting.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

5. Motion to approve the professional service agreement for Federal Grant Administration between the City of Bay St. Louis and Tetra Tech, Inc. for the SWIFT Grant Program and to authorize the administration to execute the agreement.

Motion made by Councilman DeSalvo, Seconded by Councilman Reed.

Voting Yea: Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

6. Motion to select DRC Emergency Service as the Disaster Debris Removal and Disposal Contractor for the City of Bay St. Louis and to authorize administration to negotiate the contract for services.

Motion made by Councilman DeSalvo, Seconded by Councilman Reed.

Voting Yea: Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

7. Reminder to complete Zoning Survey from Orion Planning.

Council Business

5:53pm Council Member Reed left the meeting.

8. Revisit request from Boo Parade to Waive Rental Fee for Depot Grounds (JD)

Motion to waive fees at the Community Center for the Boo Parade

Tabled to next meeting.

Public Forum

Clementine Williams spoke about the ordinance regarding signs on personal property.

Paula Fairconnetue spoke on the same subject.

Brent Carver spoke regarding a reoccurring flooding issue at his residence.

Cliff Rabalais spoke regarding culverts, funds for the marina.

Maurice Singleton spoke regarding a racist group in the bay area.

Carol Williams spoke regarding ditch cleaning on Sycamore Street.

Diane Frederick spoke regarding the signs Ordinance.

Project Updates

City Clerk's Report

9. Motion to approve Docket of Claims 24-045 in the amount of \$964,636.14 dated September 17, 2024.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

10. Motion to approve the special Docket of Claims 24-048 in the amount of \$3,000 dated September 17, 2024.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

11. Motion to approve Docket of Claims 24-049 in the amount of \$62,963.62 dated September 17, 2024.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

Consent Agenda

12. Motion to extend the emergency declaration for hurricane Zeta to October 26, 2024.

13. Motion to approve street closures for the Bay High Homecoming Parade on September 25, 2024 from 4:45pm - 6:30pm at the following route; Starting at Washington Street pier, right onto South Beach Boulevard, left onto Court Street, right onto 2nd Street, right onto Main Street, right onto South Beach Boulevard and ending at Washington Street pier contingent upon Board of Supervisor approval.

14. Motion to approve the longevity pay for office Robert Olsen.

15. Motion to amend 2023-2024 budget.

16. Motion to approve the engagement letter from Butler Snow for the Notice of appeal from Robert Warner.

17. Motion to approve the engagement letter from Butler Snow for the Notice of Appeal from Celina LeBlanc.

18. Motion to approve the payment to JLB Contractors, LLC in the amount of \$41,368.70 for work complete on the Scianna Lane Neighborhood Drainage Improvements Project.

19. Motion to approve payment to Moran Hauling in the amount of \$62,963.62 for the construction of the pickleball courts.

20. Motion to approve payment to MP Design for \$4,800 for architectural design services for the Court Street Community Center Project.

21. Motion to approve the invoices from Chiniche Engineering in the total amount of \$21,537.02

22. Motion to spread the Bay Saint Louis Payroll in the amount of \$225,540.76 dated September 6, 2024, on the Minutes.

23. Motion to spread Utility Check Register #24-046 in the amount of \$1,732.60 and Utility Check Register #24-047 in the amount of \$1,045.74 - both dated September 17, 2024.

24. Motion to approve the certification letter for Docket of Claims 24-045 dated September 17, 2024.

25. Motion to spread the certification letter dated September 17, 2024 for Utility Refund Registers #24-046 and #24-047.
26. Motion to approve the certification letter for Docket of Claims 24-048 dated September 17, 2024.
27. Motion to approve the certification letter for Docket of Claims Special 24-049.
28. Motion to spread the fully executed Sub-Award Agreement Modification No. 3 for the MDEQ Sunset to Dunbar Sewer Improvements to extend the period of performance to May 31, 2025.
29. Motion to spread the executed proclamation to declare a state of emergency for Hurricane Francine on the minutes.
30. Motion to spread the fully executed contract between the city of Bay St. Louis and EMR Services for city elevator services.
31. Motion to spread the executed contract between the city of Bay St. Louis and FLOCK Camera Systems.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

Spread Reports

32. Motion to spread the Wage and Hours Report, Cash Balances, RG Revenue Report, Grant and Intergovernmental Revenue Report, Detailed Grant Report, Revenue & Expense Report, Gaming and Sales Tax Report, Harbor Report, Business Center Meeting Report.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

Attorney's Report

33. Motion to approve the resolution of the mayor and City Council of the city of Bay St. Louis, Mississippi (the city) approving the employment of professionals in the connection with the issuance of a grant anticipation note, in one or more series (the Note), in the aggregate principle amount of not to exceed three million two hundred thousand dollars (\$3,200,000) to raise money for the purpose of providing interim finance for project 00497 for which grant commitments have been received by the city, and paying the costs of issuance for the note; and for related purposes.

David spoke regarding the funding mechanism.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

Executive Session (If Needed)

Adjourn

34. Motion to adjourn the meeting of September 17, 2024.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.
Voting Yea: Councilman Lewis, Councilman DeSalvo, Councilman Knoblock,
Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffrey Reed, Councilman Ward 3	Date
Kyle Lewis, Councilman Ward 4	Date
Linda Davis, Councilwoman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Mike Favre, Mayor	Date
Caitlin Bourgeois, Clerk of Council	Date