



October 22, 2024 City Council Meeting Minutes

October 22, 2024 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Kyle Lewis

Councilman Josh DeSalvo

Agenda Amendments if Needed

Announcements

1. Witches Walk - October 26th
2. Next Regular Scheduled City Council Meeting November 5, 2024 at 5:30pm.
3. Port-Air-Space Day in the Bay on Nov 9th

Guests

Minutes Approval

4. Motion to approve the Minutes of October 8, 2024.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Knoblock, Councilwoman Davis

Planning and Zoning

5. Motion to follow Planning and Zoning's recommendation and approve the application for special exception submitted by Celina LeBlanc requesting a special exception to allow an accessory dwelling at 411 Ballentine Street. Parcel 137J-0-44-270.000. APR 4-0

Skip Negrotto spoke representing the applicant.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Knoblock, Councilwoman Davis

APPROVED

5:50pm Council Member Lewis arrived.

6. Motion to follow Planning and Zoning's recommendation and approve the application for a variance submitted by Kent Lambert requesting a variance of 2' resulting in a 6' setback to the side yard for the construction of a carport at 412 Ulman Avenue. Parcel 149E-0-29-057.000. APR 4-0

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

7. Motion to follow Planning and Zoning's recommendation and approve the application for a variance to submitted by Jenise McCardell requesting a variance of 10' resulting in a 10' setback to the rear yard for the construction of a new porch at 302 St John Street. Parcel 149L-0-29-086.002. APR 4-0

Motion made by Councilman Hoffman, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

8. Motion to follow Planning and Zoning's recommendation and approve the application for variance submitted by Andy Parker requesting a variance of 15' resulting in a 5' setback to the rear yard for a home renovation at 108 S Toulme Street. Parcel 149L-0-29-077.000. APR 4-0

Andy Parker spoke representing the application.

include stipulation drainage tie in to existing drain line

Motion made by Councilman Hoffman, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

9. Motion to follow Planning and Zoning's recommendation and approve the application for a variance submitted by Ernest and Lodis Taylor requesting a 25' front yard

variance resulting in a 0' setback to the front yard for the construction of a carport at 605 Spanish Acres Drive. Parcel 137Q-0-44-004.000 APR 4-0

Ernest Taylor spoke representing the application.

Motion made by Councilman Seal, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

10. Motion to approve the Mayor Mike Favre's ratification of Marvin "MJ" Krankey as a commissioner to the Planning and Zoning Commission for the City of Bay St. Louis.

Motion made by Councilman Seal, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Council Business

11. Discuss Recessing the November 5th Meeting GH

Public Forum

Tad Black spoke regarding grass cutting in the ditches and the zoning code.

John Ohman spoke regarding smooth Cruisin' the Coast traffic and a low hanging fiber optic line.

Cliff Rabalais spoke regarding zoning code and the notification process.

Anita Warner spoke regarding the proposed tree ordinance and cutting down registered oak trees.

Project Updates

12. Engineer's Report

13. Motion to approve authorization to advertise for construction bids for the ARPA City Wide Sewer Improvements Project Phase 2.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

14. Motion to approve authorization to advertise for construction bids for the Depot Way Paving Project.

Motion made by Councilman Reed, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

15. Motion to approve authorization to advertise for construction bids for the Bayou Lacroix Phase 2 Project.

Motion made by Councilman Hoffman, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

16. Motion to approve authorization to advertise for construction bids for the new water well project.

Motion made by Councilman Reed, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

17. Motion to approve the Pickleball Court Certificate of Substantial Completion.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

City Clerk's Report

18. Motion to approve the Docket of Claims 24-051 removing line item 39733 "transfer from Municipal Reserve" in the amount of \$622,000 for an amended docket amount of \$781,388.71.

Motion made by Councilman Seal, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

19. Motion to approve the Docket of Claims Special 24-053 in the amount of \$4,273.50 dated October 22, 2024.

Motion made by Councilman Seal, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda

Remove interfund transfer item 38

20. Motion to approve the annual renewal of the Blue Cross Blue Shield Group Health Insurance Premiums with a renewal date of January 1, 2025.
21. Motion to accept a donation from The First Bank for \$500.00 and a donation from Keesler Federal Credit Union for \$550.00 for Christmas in the Bay.
22. Motion to extend the emergency declaration for hurricane Zeta to November 26, 2024.
23. Motion to approve the Resolution of the Mayor and City Council of the city of Bay St. Louis, Mississippi, authorizing and approving the form of and execution of an equipment lease purchase agreement between the city and Cadence Equipment Finance, a division of Cadence Bank and related matters.
24. Motion to approve the yearly subscription for Planning Pod venue management software for the community centers for \$3,369.40.
25. Motion to approve the proposal from Google Workspace for the government rate for email accounts at \$16.20 per user based on 90 users and to authorize the administration to process the changes through the City's online account with Google Workspace.
26. Motion to change the effective date of the new utility rate schedule from October 1, 2024 to October 31, 2024 bill cycle dates.
27. Motion to approve street closures on Saturday, October 26, 2024 from 10:30am to 1:30pm on 2nd Street from State Street to Main Street and 2nd Street from Main St. to Court Street for the annual Witches Walk.
28. Motion to approve the street closures on Thursday October 31st, 2024 for Jackson Boulevard at Felicity Street, Corinth Drive at Dunbar Avenue, Highland Drive, 300 and 400 Block of Demontluzin Avenue and Spanish Acres Drive for trick or treating.
29. Motion to approve Engagement Letter for Retainer with Butler Snow for fiscal year 2025.
30. Motion to authorize the mayor to sign the addendum to extend the time for the Citywide ADA Improvements Study from December 31, 2024 to March 1, 2025.
31. Motion to approve the pay app from JLB Contractors LLC in the amount of \$49,842.38 for the Scianna Lane ditch cleaning and drainage.
32. Motion to approve pay app 4 from Moran Hauling in the amount of \$30,942.46 for completed construction of the pickle ball courts.
33. Motion to approve the invoice from Hopkins Construction in the amount of \$19,843.84 for the ADA renovations and improvements to the historic depot.
34. Motion to approve the invoice from MP Design in the amount of \$3,600 for the Court Street Community Center.
35. Motion to approve the invoice from D.N.P Inc. in the amount of \$194,512.50 for the Fire Station 1 cooling tower.

36. Motion to approve the invoices from Chiniche Engineering in the total amount of \$20,080.84.
37. Motion to spread change order from David Rush Construction for the Court Street Community Center totaling \$2,309.00 to replace three (3) additional pieces of glass due to water intrusion from failed seal in the elevator tower.
- ~~38. Motion to approve the interfund transfers between funds. Item removed~~
39. Motion to approve the Utility Refund Check Register 24-052 dated October 22, 2024.
40. Motion to approve the Certification Letter for Docket of Claims 24-051 dated October 22, 2024.
41. Motion to approve the certification letter for Utility Refund Check Register 24-052 dated October 22, 2024.
42. Motion to approve the certification letter for Docket of Claims 24-053 dated October 22, 2024.
43. Motion to spread the Bay Saint Louis Payroll in the amount of \$243,517.86 dated October 18, 2024 on the Minutes.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Spread Reports

44. Motion to spread the Payroll Hours Report, Cash Balances, Revenue Report, Grant and Intergovernmental Report, Detailed Grant Revenue Report, Revenue and Expense Report, Gaming and Sales Tax on the minutes.

Motion made by Councilman Seal, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Attorney's Report

45. In the matter of the enlarging, extending, and defining the corporate limits and boundaries of City of Pass Christian, Harrison County, Mississippi.

Executive Session (If Needed)

Adjourn

46. Motion to adjourn the meeting of October 22, 2024.

Motion made by Councilman Reed, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
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Doug Seal, Councilman Ward 1	Date
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Gene Hoffman, Councilman Ward 2	Date
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Jeffrey Reed, Councilman Ward 3	Date
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Kyle Lewis, Councilman Ward 4	Date
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Linda Davis, Councilwoman Ward 5	Date
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Josh DeSalvo, Councilman Ward 6	Date
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Mike Favre, Mayor	Date
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Caitlin Bourgeois, Clerk of Council	Date
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