



City Council Meeting Minutes

January 27, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Kyle Lewis

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Jeffrey Reed

Agenda Amendments if Needed

Add a motion to accept a donation of mulch from Jeffrey Reed.

Announcements

1. January 31st - Candidate Qualifications Deadline
2. February 4th - City Council Meeting

Guests

3. Anita Warner - Tree Dedication at the Depot grounds GK

Anita Warner spoke regarding an oak tree dedication in memory of Eddie Favre.

Motion to approve the dedication of a live oak tree at the Depot in memory of Edward Favre.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Minutes Approval

4. Motion to approve the Minutes of January 7, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

5. Motion to approve the minutes of the Special Meeting of January 16, 2025.

Motion made by Councilman Hoffman, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Planning and Zoning

6. Motion to follow Planning and Zoning's recommendation and approve the application requesting a variance of 6'4", resulting in an 18'8" setback to the front yard, and a variance of 1', resulting in a 7' setback to the side yard submitted by Aubrey Brand located at 117 Elaine Drive. Parcel 135J-0-47-009.000. APR 6-0

Motion made by Councilman DeSalvo, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

7. Motion to approve the purchase and installation of 5 break away light poles from Mississippi Power on Highway 603 in the amount of \$36,768.00.

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Council Business

8. Motion to include Stalker Radar in the amount of \$10,194.00 and Graphic Design International in the amount of \$3,634.00 into the proposal for lease purchase financing with the (6) 2024 Dodge Durango Police PPV's from Kirk Brothers Sunset in the amount of \$240,600.00 and with Southern Connection for the police vehicle equipment for the (6) 2024 Dodge Durango Police PPV's in the amount of \$72,820.08. The total amount for lease purchase financing will be \$327,248.08.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman

DeSalvo, Councilman Knoblock, Councilwoman Davis

9. Motion to spread the executed letter of substantial completion and the executed change order #1 for Scianna Lane drainage project on the minutes.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

10. Tree Carving Project/Depot Grounds Placement GK

No action taken

Motion to accept mulch to donate for playground from Council Member Jeffrey Reed.

Motion made by Councilman Knoblock, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Public Forum

Kevin Cardamone spoke requesting an update on broken sewer line on Ballentine Street.

Cliff Rabalais spoke regarding budget, bicycle safety, stop signs

Project Updates

11. Engineer's Report

City Clerk's Report

12. Motion to approve docket of claims 25-003 dated January 21, 2025 in the amount of \$1,593,974.91.

Motion made by Councilman Seal, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda

13. Motion to ratify the Proclamation of existence of a local emergency by the Mayor and City Council on January 20, 2025 due to a severe winter weather event.
14. Motion to extend the emergency declaration for hurricane Zeta to February 26, 2025.
15. Motion to authorize the administration to advertise for request for qualifications for grant administrators for Federal and State Grant Funding Programs.
16. Motion to spread the Governor's proclamation declaring a state of emergency for winter weather on January 21, 2025.

17. Motion to approve invoice from MP Design in the amount of \$3,000.00 for the Court Street Community Center.
18. Motion to approve the invoices from Chiniche Engineering in the total amount of \$42,058.12.
19. Motion to spread The signed copy of the amended Tidelands Grant Application for the FY25-P401-11 for the BSL Harbor Boardwalk Project.
20. Motion to approve interfund transfers between funds.
21. Motion to spread the Bay Saint Louis Payroll in amount \$240,844.16, dated January 10, 2025, on the Minutes.
22. Motion to approve the certification letter for Docket of Claims 25-003 dated January 21, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Spread Reports

23. Motion to spread the Cash Balances, Wage and Hours Report, RG Revenue Report, Detailed Grant Revenue Report, Grant & Intergovernmental Report, Revenue & Expense Report, Gaming and Sales Tax Report.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Attorney's Report

Motion to spread the change of the January 21 meeting notice on the minutes.

Motion made by Councilman Knoblock, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Executive Session (If Needed)

Adjourn

24. Motion to adjourn the meeting of January 27, 2025.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffrey Reed, Councilman Ward 3	Date
Kyle Lewis, Councilman Ward 4	Date
Linda Davis, Councilwoman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Mike Favre, Mayor	Date
Caitlin Bourgeois, Clerk of Council	Date