

PAYROLL CHANGE NOTICE

DATE OF CHANGE 1-6-25	EMPLOYEE #	SOCIAL SECURITY NO -
NAME Christopher Duhon		ADDRESS
PHONE	CITY/STATE/ZIP	DEPARTMENT Police
		SHIFT

THE CHANGE(S):

✓ All Applicable Boxes	FROM	TO
<input type="checkbox"/> DEPARTMENT		
<input type="checkbox"/> JOB		
<input type="checkbox"/> SHIFT		
<input checked="" type="checkbox"/> RATE	\$22.00/hr.	\$22.50/hr.
<input type="checkbox"/> ADDRESS/PHONE		
<input type="checkbox"/> BENEFIT PLAN		
<input type="checkbox"/> OTHER _____		
<input type="checkbox"/> OTHER _____		

THE REASON FOR THE CHANGE(S):

<input type="checkbox"/> HIRED	<input type="checkbox"/> PROBATIONARY PERIOD COMPLETED
<input type="checkbox"/> RE-HIRED	<input type="checkbox"/> LENGTH OF SERVICE INCREASE
<input type="checkbox"/> PROMOTION	<input type="checkbox"/> RE-EVALUATION OF EXISTING JOB
<input type="checkbox"/> DEMOTION	<input type="checkbox"/> RESIGNATION
<input type="checkbox"/> TRANSFER	<input type="checkbox"/> RETIREMENT
<input type="checkbox"/> MERIT INCREASE	<input type="checkbox"/> LAYOFF
<input type="checkbox"/> WAGE SCALE CHANGE	<input type="checkbox"/> DISCHARGE
<input type="checkbox"/> LEAVE OF ABSENCE FROM _____ (DATE) UNTIL _____ (DATE)	
TYPE OF LEAVE _____	
<input type="checkbox"/> OTHER (Explain) graduated Police Academy	

AUTHORIZATION:

EMPLOYEE SIGNATURE	DATE
SUPERVISOR SIGNATURE	DATE
HUMAN RESOURCES MANAGER Garnie E. Zane	DATE 12-30-24



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Amsterdam



Jamie Favre <jfavre@baystlouis-ms.gov>

Employee Pay Rate Change

1 message

Alvin Kingston <akingston@baystlouis-ms.gov>

Mon, Dec 30, 2024 at 3:27 PM

To: Jamie Favre <jfavre@baystlouis-ms.gov>

Cc: Dylan Murphy <dmurphy@baystlouis-ms.gov>, Push Phillips <pphillips@baystlouis-ms.gov>

Jamie,

Officer Christopher Duhon has graduated police academy with positive review from the academy staff. His current pay is \$22.00 hr. I would like to give him a step pay increase to \$22.50 (Same thing we did with Sikes and other recruits starting out).

If possible, please add this pay change to the next council meeting date on 1/07/2025. The pay changes can take affect at the start of the next pay period of 1/06/2025.

I can fill out a change form if needed.

Thank You

Deputy Chief Alvin Kingston*Bay St. Louis Police Department**547 Main Street**Bay St. Louis, MS 39520**PD Main: 228-467-9222**Direct: 228-466-5492*