



## City Council Meeting Minutes

December 17, 2024 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

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### Call to Order

Invocation and Pledge

### PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Kyle Lewis

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

### ABSENT

Councilman Jeffrey Reed

### Agenda Amendments if Needed

### Announcements

1. December 24-25th City Hall Closed
2. December 31 - New Year's Eve Oyster Drop
3. January 1st - City Hall Closed
4. January 7th - Next City Council Meeting

### Guests

Megan and Mario Delgado and Ann Wilson spoke regarding their opposition for certain short term rental regulations.

### Minutes Approval

5. Motion to approve the Minutes of December 3, 2024.

Motion made by Councilman Hoffman, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Planning and Zoning

6. Motion to follow Planning and Zoning's recommendation and approve the application for Variance to the Zoning Ordinance submitted by Suzanne Dardeau requesting a variance of 1'3" to the fence height requirement for a constructed 7'3" privacy fence along the rear of the property line at 102 McCall Street. Parcel 137R-0-44-015.000. APR 3-1

Suzanne Dardeau spoke representing the application.

Motion made by Councilman Lewis, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

7. Motion to follow Planning and Zoning's recommendation and approve the application for variance submitted by Archie and Carolyn Melcher requesting a variance of a 2' resulting in a 10' setback to the corner side yard at 1198 North Beach Boulevard. Parcel 144L-0-19-040.000. APR 4-0

Motion made by Councilman Lewis, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

8. Motion to follow Planning and Zoning's recommendation and approve the application for a Variance submitted by Steven Bohlin and Rachel O'Keefe requesting variances of 6'2" resulting in an 18'10" front yard setback and a 2' variance resulting in an 18' rear yard setback for construction of a dwelling at 218 Washington Street. Parcel Number 149M-2-30-130.000. APR 4-0

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

9. Motion to follow Planning and Zoning's recommendation and approve the application for sketch plat approval submitted by PPM Development for the Paradise Estates Subdivision located at 13131 Hwy 603 at the Northwest corner of I-10 West and Highway 603. Parcels 133-0-07-006.000, 133-0-07-004.002, 133Q-0-08-002.000, 133Q-0-08-002.002 and 133Q-0-08-002.001. APR 4-0

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Mayor's Report

10. Motion to decline the DWSIRLF loan offer from Mississippi Department of Health in the amount of \$5,429,250.00.

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Council Business

11. Motion to approve professional services contract for grass cutting at the sports complexes between B & H Lawn and the City of Bay St. Louis.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Public Forum

Anita Warner spoke requesting an update on the tree ordinance.

## Project Updates

12. Engineers Report.

13. Motion to accept the Engineer's recommendation to award the water supply well project to Thompson Brothers Drilling in the amount of \$2,194,463.00 and authorize the Mayor to execute all contract documents.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

14. Motion to accept Engineer's recommendation to award the city wide sewer improvements project to BLD Services and authorize the mayor to execute all contract documents.

Motion made by Councilman Hoffman, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## City Clerk's Report

15. Motion to approve Docket of Claims 24-060 dated December 17, 2024 in the amount of \$375,782.17.

Motion made by Councilman Seal, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

16. Motion to approve the Docket of Claims 24-061 Special in the amount of \$550.00 dated December 17, 2024.

Motion made by Councilman Seal, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

17. Discussion/Consideration: Ordinance to Abolish City Election Commission

John Ohman spoke in favor of the election commission Ordinance.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Consent Agenda

Motion made by Councilman Knoblock, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

18. Motion to extend the emergency declaration for hurricane Zeta to January 26, 2025.
19. Motion to accept a donation from Hollywood Casino in the amount of \$500.00 for Christmas in the Bay expenses.
20. Motion to accept a donation from Beachside Bistro in the amount of \$50.00 to the Bay St. Louis Police Department for equipment.
21. Motion to accept donation in the sum of \$13,000.00, to the City of Bay St. Louis Police Department from Dad's Camper Outlet designated for the purchase of patrol rifles and police equipment.
22. Motion to ratify the appointment of Chief Alvin Kingston to the Hancock County E911 board of commissioners.
23. Motion to approve purchase of 279 pro-coder water meter registers in the amount of \$29,626.00 from Consolidated Pipe.

24. Motion to approve the purchase of soil cement to the lowest and best quote from Huey P. Stockstill in the amount of \$18,000.00 for 1st Avenue West of Lagan Street.
25. Motion to approve the invoice from Orion Planning and Design in the amount of \$5,501.70 for the Bay St. Louis Zoning Ordinance.
26. Motion to approve payment to MP Design Group for \$4,800 for Professional Architectural Services on the Court Street Community Center Project.
27. Motion to approve the invoices from Chiniche Engineering in the total amount of \$49,988.45.
28. Motion to approve the agreement with Tyler Technologies for adding the Accounts Receivable Module for Incode Software to be used for billing for harbor slip rentals for a one-time fee of \$5,015 and a recurring annual fee of \$1,956.
29. Motion to approve the Certification letter for Docket of Claims 24-060 dated December 17, 2024.
30. Motion to approve the certification letter for Docket of Claims 24-061 dated December 17, 2024.
31. Motion to approve payroll dated December 17, 2024 in the amount of \$236,332.42.
32. Motion to Spread the Calendar for the 2024 Municipal Election.

### **Spread Reports**

33. Motion to spread the Cash Balances, RG Revenue Report, Revenue and Expense Report, Grant Revenue Report, Payroll hours report, Harbor Report, Chamber Business Meeting Report and Gaming and Sales Tax Report.

Motion made by Councilman DeSalvo, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

### **Attorney's Report**

#### **Executive Session**

Motion to enter into closed session to determine the need to into Executive Session.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

Motion to enter into executive session to discuss Bob Warner vs the city of Bay St. Louis appeal regarding the short-term rental regulations.

Motion made by Councilman Knoblock, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

Motion to exit Executive Session with no action taken.

Motion made by Councilman Knoblock, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

**Adjourn**

34. Motion to adjourn the meeting of December 17, 2024.

Motion made by Councilman Hoffman, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

Gary Knoblock, Councilman At Large	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffrey Reed, Councilman Ward 3	Date
Kyle Lewis, Councilman Ward 4	Date
Linda Davis, Councilwoman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Mike Favre, Mayor	Date
Caitlin Bourgeois, Clerk of Council	Date