

Bill To: City of Bay St. Louis  
P.O. Box 2550  
Bay St. Louis, MS 39521  
228.466.5450 – 228.466.5451  
Fax: 228.466.5506

**PURCHASING REQUISITION**  
**City of Bay Saint Louis**

Req By: Ronnie Vanney  
Auth By: \_\_\_\_\_  
Charge to Acct: Public Works  
Apprvd By: \_\_\_\_\_

Ship To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Received: \_\_\_\_\_  
\_\_\_\_\_

Vender Info: Power Systems of MS  
\_\_\_\_\_

Date	Delivery Date	Ship Via	Project #	Requisition #	Purchase Order #
June 17, 2024			PM Agreement _Maintenance		
Description of Material			QTY	Price	Amount
Generators _ 1 Year_2 Visits for Preventative maintenance _ 11 Locations					
Basic PM Service _ Chage Oil, Oil Filter, Fuel Filter, Water Separation Filter and dispose of waste oil and filters					
Inspection - Check all components of generator and transfer switch, top off fluids if needed					
ther is a 41 point inspection done at each visit					
			11	500.00	5500.00
<b>TOTAL</b>					5,500.00

# **Power Systems of MS**

14900 Tower Road

Vanceleave, MS 39565

Phone: (228)-818-8315 Fax: (228)-818-8317

E-mail: mark@powersystemsofms.net

4/23/2024

Bay St. Louis

Public Works Department

688 Hwy 90

Bay St. Louis, MS 39520

**ATTN: Debbie**

**RE: One Year, Two visits for Preventative Maintenance Agreement (11 locations)**

We are pleased to provide pricing for your standby generator.

Power Systems list below the Preventative Maintenance Agreement.

## **Annual Preventative Maintenance Agreement**

**Basic PM Service - Change oil, oil filter, fuel filter, water  
separation filter, and dispose of waste  
oil and filters.**

**Inspection- Check all components of generator and transfer  
switch, top off fluids if needed.**

**There is a 41 point inspection done at each visit.**

**There will be additional cost for belts, batteries, hoses, and any other parts.**

<b>City Hall 230 KW Kohler</b>	<b>\$500.00</b>
<b>Community Center 140 KW Taylor</b>	<b>\$500.00</b>
<b>Fire Station #1 180 KW Generac</b>	<b>\$500.00</b>
<b>Fire Station #2 200 KW Generac</b>	<b>\$500.00</b>
<b>Senior Citizen Generac</b>	<b>\$500.00</b>
<b>Lift Station #1 Cummins</b>	<b>\$500.00</b>
<b>Portable Baldor TS175</b>	<b>\$500.00</b>
<b>Portable Baldor TS175</b>	<b>\$500.00</b>
<b>Portable Taylor TMC140</b>	<b>\$500.00</b>
<b>Portable Taylor TMC140</b>	<b>\$500.00</b>
<b>Portable Taylor TMC140</b>	<b>\$500.00</b>

<b>Total</b>	<b>\$5500.00</b>
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Your cost for this agreement is \$5500.00. Any additional work would be done at a rate of \$125.00 per hour, plus parts and travel, however this would not be done without prior approval.

It is a factory recommendation that preventative maintenance be done on this equipment annually, by an authorized generator dealer company. Preventative maintenance can identify problems and correct before they become a major failure, saving you costly downtime and dollars.

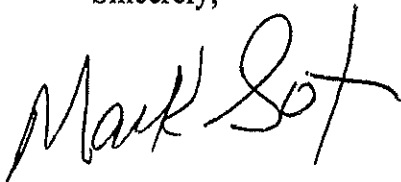
We at Power Systems provide 24 hour service with qualified technicians seven days a week, and our PM customers receive priority service.

If this agreement is acceptable to you, please sign and return.

Should you have any questions or concerns about this agreement, please do not hesitate to call.

Sincerely,

Accepted by:



Mark Gotjen  
Power Systems of MS

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P O Box 411 – Long Beach, MS 39560 – (228)863-0666

May 15, 2024

Re: Generator Preventative Maintenance

Dear Debbie Delcuze  
City of Bay St Louis:

Thank you for your interest in our generator preventive maintenance plan. You have made a major investment in stand-by power by purchasing your generator. Let Bay Motor Winding help to protect your investment. This plan is designed to enhance the performance and reliability of your stand-by generator system. This is not a guarantee against equipment malfunction or failure, expressed or implied. Our Preventative Maintenance Program is designed to provide a sense of security and minimize the likelihood of failure or malfunction.

This annual service contract includes two bi-annual on-site preventive maintenance service calls. Our trained service technician has attended EGSA generator technical school and has certification with several different generator brands. Bay Motor Winding is also a member of EGSA – Electrical Generating Systems Association. We will perform the following:

- Check battery charger and battery
- Check fluid levels
- Run generator under load and check electrical output

Twice annually the service technician will perform a 42-point check on your generator system. Filters and oil are changed annually. The attached contract will give you the detail listing of all these checks.

Please note this is NOT an extended warranty. Additional parts or service calls outside the scope outlined in the contract will be billed at the service rate in effect at the time of the service call. Unless expressly requested, and paid in advance, no calls will be made outside of our normal working hours Mon-Fri, 7:30-4:30, (excluding holidays). With a licensed electrician on staff, Bay Motor is also able to handle any electrical issues that may arise with your generator, transfer switch or wiring.

If you would like to purchase this preventative maintenance contract, please complete and sign the enclosed agreement and mail it back to our office along with your Purchase order. Your first service call will be scheduled shortly after we receive the contract and your payment. If you would like to pay by credit card, please give me a call and I will process your payment. The second service call will be approximately six months after the first.

I hope you choose Bay Motor Winding, Inc. for your generator service needs. If you have any questions or concerns, please give me a call at 228-863-0666.

Sincerely,

Amber Allen  
Sales/Project Coordinator  
Enclosure



Bay Motor Winding, Inc.  
P. O. Box 411  
Long Beach, MS 39560

Business phone :(228)863-0677  
Business fax: (228) 864-4470  
[www.baymotorwinding.com](http://www.baymotorwinding.com)

#### PREVENTATIVE MAINTENANCE AGREEMENT

This Agreement ("Agreement") is made as of the 15th day of May 2024 by and between Bay Motor Winding, Inc. and City of Bay St Louis (hereinafter referred to as "customer").

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Bay Motor Winding, Inc. and customer do hereby agree as follows:

Section 1. EQUIPMENT TO BE SERVICED. Bay Motor Winding, Inc. shall perform preventative maintenance, as set forth in Section 2 below, the generator, more particularly described by Brand, KW, Model and Serial numbers listed below and incorporated herein by reference, and located at the following properties of customer:

Address of Generator: Various Units (See attachment )  
Brand: Various Units (See attachment )

Bay Motor Winding, Inc. and customer further agree that additional equipment may be added to the Agreement upon the same terms and conditions contained herein by written addendum executed by both parties.

Section 2. SERVICES TO BE PROVIDED. In consideration of the amounts set forth below, Bay Motor Winding, Inc. agrees to provide the following preventative maintenance for the Equipment subject to this Agreement for a period of one (1) year and perform semiannual preventative maintenance calls. List of services consists of:

- Record hours of operation. (If hour meter is present.)
- Inspect generator enclosure.
- Inspect air intake and exhaust flow paths.
- Inspect generator for fluid leaks.
- Inspect generator for fuel leaks. (Includes sub-base fuel tank.)
- Inspect generator exhaust system.
  - Drain exhaust pipe & muffler. (If equipped with drains)
- Check Batteries. **Parts not included**
  - Check electrolyte level.

- Check specific gravity.
  - Check battery charger operation and charge rate.
- Check air filter.
  - Blow out air filter with compressed air.
  - Replaced annually.
  - Check oil level. **Oil Type:** \_\_\_\_\_
  - Add oil as necessary.
- Inspect belts.
  - Replace as necessary. **Parts not included**
- Inspect hose clamps.
  - Tighten as necessary.
  - Inspect hoses.
  - Replace as necessary. **Parts not included**
- Check coolant level.
  - Add coolant as necessary.
  - Test antifreeze.
- Check block heater operation.
- Check engine alternator charge rate.
- Fuel filter change: **Replaced Annually (supplied by BMW)**
- Test system safety devices.
  - Check low oil pressure switch.
  - Check high coolant temperature switch.
  - Check low fuel level switch.
- Oil and filter change: **Replaced Annually (supplied by BMW)**
- Test Generator:

Section 3. PRICE FOR SERVICES. In consideration for Bay Motor Winding, Inc. providing the services set forth in Section 2, Customer agrees to pay Bay Motor Winding, Inc. \$14,815.00 TOTAL covered by this agreement during the existence of this Agreement.

Section 4. COST OF ADDITIONAL LABOR. Bay Motor Winding, Inc. further agrees at the request of customer to provide repairs over and above its regularly described preventative maintenance services. Such repairs shall be provided by Bay Motor Winding, Inc. at the rate of \$125.00 per hour for regular time and the rate of \$187.50 per hour for non-regular time. For the purposes of this agreement, regular time shall be considered 7:30am to 4:30pm Monday-Friday. Non-regular time shall be considered all other times and all day on Saturday and Sunday. Any holiday that Bay Motor Winding is normally closed, the rate will be \$250.00 per hour. All prices are plus any applicable sales tax.

Section 5. PRICE FOR REPLACEMENT PARTS. Bay Motor Winding, Inc. agrees to provide to customer all necessary and approved replacement parts.

Section 6. WARRANTY. Bay Motor Winding, Inc. further warrants and agrees that work, services, labor and/or materials provided hereunder shall be done in a workmanlike manner and in

accordance with all governmental laws, regulations, requirements, and standards of the United States of America and the State of Mississippi.

Section 7. TERM. The term of this Agreement shall be one calendar year from signature date.

Section 8. HEADINGS. Headings in this Agreement are for reference and convenience only and shall not be used to interpret or construe its provisions.

Section 9. BENEFIT. The provisions of this Agreement shall be binding on and ensure to the benefit of both parties and their respective legal representatives, successors and assigns.

Section 10. ENTIRE AGREEMENT. This Agreement supersedes all agreements previously made between the parties relating to its subject matter. This Agreement contains all of the agreements and conditions made between the parties hereto, and there are no other understandings or agreements between them, except as otherwise provided herein. This Agreement may not be modified orally or in any manner other than by agreement in writing signed by all parties hereto or their respected successors and interests.

Section 11. PARTIAL INVALIDITY. If any section, paragraph, sentence or other portion of this Agreement or the application thereof to any party or circumstance shall, to any extent, be or become invalid or illegal, such provision is and shall be null and void, but, to the extent that said null and void provisions do not materially change the overall Agreement and intent of this entire Agreement, the remainder of this Agreement shall not be affected thereby and each remaining provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.

Section 12. NOTICES. All notices and communications required to be sent pursuant to the terms of this Agreement shall be sent by mail to Bay Motor Winding, Inc., P. O. Box 411, Long Beach, MS 39560 or emailed to: [amber@baymotorwinding.com](mailto:amber@baymotorwinding.com)

Section 13. INTERPRETATION. Whenever used herein, and to the extent appropriate, the singular shall include the plural, the plural shall include the singular, and the masculine shall include the feminine and neuter.

Section 14. ASSIGNMENT. The parties shall not assign or otherwise transfer this Agreement or any rights hereunder without the express written consent of both parties.

Section 15. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi.

**WITNESS THE SIGNATURES** of the parties hereto on this \_\_\_\_day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
City of Bay St Louis

*Amber Allen*

\_\_\_\_\_  
Amber Allen, Bay Motor Winding, Inc.

LOCATION	ASSET #	BRAND	YEAR	MODEL
CITY HALL - 688 HWY 90		KOHLER		230R0ZD71
FIRE STATION #1 - 543 MAIN ST		GENERAC		11792290100
FIRE STATION #2 - 9998 HWY 603		GENERAC		11462840100
COMMUNITY HALL - 301 BLAIZE AVE		TAYLOR		140W
SENIOR CENTER - 601 BOOKTER ST		GENERAC		52611
LIFT STATION #1 - 949 CENTRAL AVE		CUMMINS		DSGAC-7750180
PORTABLE -	001	BALDOR		TS175-3J
PORTABLE -	002	BALDOR		TS175-3J
PORTABLE - HARRY ST/WATER WELL #4	003	TAYLOR		TMC140
PORTABLE -	004	TAYLOR		TMC140
PORTABLE - 10TH ST/WATER WELL #5	005	TAYLOR		TMC140
POLICE DEPARTMENT - MAIN ST		TAYLOR		TG150



SERIAL NUMBER	Maintenace Price
361732	\$1,960.00
2105673	\$1,298.00
2104684	\$1,298.00
23155	\$1,310.00
4846914	\$650.00
H110242919	\$1,028.00
P1207300002	\$1,258.00
P1208010006	\$1,258.00
24019	\$1,310.00
24020	\$1,310.00
24021	\$1,310.00
TPS587306	\$825.00

# \$ 14,815



Taylor Sudden Service  
5640 Commerce Blvd. East  
Mobile, AL 36619  
(251) 443-8402

**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

## STANDBY GENERATOR INDUSTRIAL MAINTENANCE SERVICE AGREEMENT

4/29/2024

Service Info:

Debbie Delcuze  
City of Bay St. Louis  
688 Hwy 90  
Bay St. Louis, MS, 39520  
Email: [dpeterson@baystlouis-ms.gov](mailto:dpeterson@baystlouis-ms.gov)

Billing Address:

City of Bay St. Louis  
688 Hwy 90  
Bay St. Louis, MS, 39520  
Customer #: 14362001  
Phone#: 228-466-5531

- I. Agreement Period: **May 1, 2024 to April 30, 2025**
  
- II. Services: One Year Annual Agreement (Two visits per year)
  - One Basic Annual Service – see attached equipment list.
  - One 41-Point Inspection --see attached equipment list.
  
- III. Equipment:
  1. **Kohler 230ROZD**, Serial Number: **361732** (City Hall, 688 Hwy 90)
    - One Basic Annual Service at **\$920.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**
  
  2. **Taylor TD140F311B**, Serial Number: **TP 23155** (Community Center, 688 Hwy 90)
    - One Basic Annual Service at **\$720.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**
  
  3. **Generac 11792290100 (180kW)**, Serial Number: **2105673** (Fire Station #1, 543 Main St.)
    - One Basic Annual Service at **\$740.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**
  
  4. **Generac 11462840100 (200kW)**, Serial Number: **2104684** (Fire Station #2, 9998 Hwy 603)
    - One Basic Annual Service at **\$885.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**
  
  5. **Generac 52611 (45kW)**, Serial Number: **4846914** (Senior Center, 601 Bookter St.)
    - One Basic Annual Service at **\$360.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**
  
  6. **Cummins DSGAC-7750180 (150kW)**, Serial Number: **H110242919** (Lift Station #1, 949 Central Ave)
    - One Basic Annual Service at **\$730.00—perform in May 2024**
    - One 41-Point Inspection at **\$230.00—perform in November 2025**

Taking Care of **Our Customers** is **PRIORITY ONE!**



Taylor Sudden Service  
5640 Commerce Blvd. East  
Mobile, AL 36619  
(251) 443-8402

**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

7. **Baldor TS175-3J (150kW)**, Serial Number: **P1207300002** (Portable)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**
8. **Baldor TS175-3J (150kW)**, Serial Number: **P1208010006** (Portable)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**
9. **Taylor TMC140 (140kW)**, Serial Number: **TP 24019** (Portable, Harry St / Water Well #4)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**
10. **Taylor TMC140 (140kW)**, Serial Number: **TP 24020** (Portable)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**
11. **Taylor TMC140 (140kW)**, Serial Number: **TP 24021** (Portable, 10<sup>th</sup> St / Water Well #5)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**
12. **Taylor TG150 (150kW)**, Serial Number: **TP5587306** (Police, 698 us 90)
  - One Basic Annual Service at **\$730.00—perform in May 2024**
  - One 41-Point Inspection at **\$230.00—perform in November 2025**

IV. **Payment Terms:**

You will be invoiced as each service is performed. Payment is net following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable.

**Please do not send payment; you will be invoiced. If Tax Exempt, please include documentation. If a PO is needed, please send the PO with the Agreement**

V. **Activation of Agreement:**

Your Signature activates this service and must be received by the agreement start date. **Pricing is good for 30 days.** No service will be scheduled until a signed agreement is received. You may mail to 5640 Commerce Blvd. East Mobile, AL 36619, or email to [sdunn@taylorbigred.com](mailto:sdunn@taylorbigred.com).

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947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

VI. **Taylor Sudden Service Disclaimer:**

Taylor Sudden Service may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer's originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Sudden Service is neither an insurer nor guarantor of the equipment or the customer's product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR POWER SYSTEMS FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

VII. **Taylor Agreement Price: \$11,495.00 + applicable taxes**

**Please do not send payment; you will be invoiced. If Tax Exempt, please Include documentation. If a PO is needed, please send the PO with the Agreement**

*For questions on when your services will be performed or questions about service work that was done, contact the Service Sales Supervisor that handles your agreement:*

➤ *Samuel Dunn 251-443-8402*

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Prepared For: **City of Bay St. Louis**

Prepared By:  
Samuel Dunn  
Inside PM Sales Rep.

**Taylor Sudden Service - Generators**

3750 Halls Mill Road, Mobile, AL 36693 · Phone: 251-443-8402 · Fax: 251-443-9569

**Taking Care of Our Customers is PRIORITY ONE!**



**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL

## **BUSINESS PM (PREVENTIVE MAINTENANCE) SERVICE AGREEMENT OVERVIEW**

### **SERVICE AGREEMENT BENEFITS: (Benefits applied only within the Agreement timeframe)**

- Lower, Locked in Labor rates for all services, within the Agreement timeframe.
- Priority response over non-agreement customers.
- Two(2) or more predetermined services, generally 6 months apart.
- Detailed reports from our technicians.

### **PREVENTATIVE MAINTENANCE AGREEMENT INCLUDES TWO(2) OR MORE SERVICES A YEAR.**

-Typical Services include one PM (Basic or Full, Listed on Agreement Quote) and one Inspection.

### **PM Services Options and Details: (Refer to your Agreement Quote)**

#### **Basic PM Includes: (*Recommended Once a Year*)**

- Filter and Oil change.
- 40+ Point Inspection.
- System testing of air, lubricating, fuel, electrical, controls, & transfer switch.
- Coolant testing and treatment if radiator cooled.
- Fuel filter change (only for diesel applications).

#### **Full PM Includes: (*Recommended Once Every 3 to 5 Years*)**

- All Basic PM Service items listed above, plus:
- Replacement of belts and hoses.
- Replacement of battery.
- Replacement of coolant.
- Replacement of air filter.

\*Full PMs are more expensive and requires more lead time, due to additional parts and increased labor time\*

**Inspection Service – Includes our 40+ point Inspection.**

### **Optional Services:**

- Quarterly or Monthly Inspections.
- Two(2) or Four(4) Hour Load Bank Testing
- Medical Fuel Analysis
- Fuel Tank Cleaning & Fuel Polishing.
- Megger Testing.
- InfraRed Camera Testing.
- Vibration Testing.
- Pre-Scheduled Generator Rental. (For planned outages)
- 3-Year Agreements available upon request.

**Taking Care of Our Customers is PRIORITY ONE!**