



## City Council Meeting Minutes

September 16, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

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### Call to Order

Invocation and Pledge

### PRESENT

Councilman At-Large Larry Smith

Councilman Ward 1 Jordan Bradford

Councilwoman Ward 2 Nancy Moynan

Councilwoman Ward 3 Phalba Holmes - Arrived at 5:37pm

Councilman Ward 4 Kyle Lewis

Councilwoman Ward 5 Linda Kay Davis

Councilman Ward 6 Josh DeSalvo - Arrived at 5:45pm

### Agenda Amendments if Needed

### Announcements

1. October 5-12, 2025 - Cruisin the Coast
2. October 7, 2025 - Next City Council Meeting
3. October 15, 2025 - Next Planning and Zoning Meeting

### Guests

4. Proclamation - Constitution Week for The Friendship Oak Chapter of the National Society of the Daughters of the American Revolution.

The mayor presented a proclamation to the NSDAR for Constitution Week.

### Minutes Approval

5. Motion to approve the Minutes of September 2, 2025.

Motion made by Councilman At-Large Smith, Seconded by Councilwoman Ward 5 Davis.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis

### APPROVED

6. Motion to approve the minutes of September 9, 2025 Recessed meeting.

Motion made by Councilman Ward 1 Bradford, Seconded by Councilwoman Ward 2 Moynan.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis

### APPROVED

## Public Forum

### Planning and Zoning

7. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 3' resulting in a 5' setback to the side yard, a variance of 6' resulting in a 19' setback to the front yard and a variance of 10' resulting in a 10' setback to the rear yard to complete proposed renovation submitted by Toni and Ray Tyndall located at 306 North Toulme Street. Parcel 149F-0-29-129.000. APR 4-0

Motion made by Councilwoman Ward 2 Moynan, Seconded by Councilman At-Large Smith.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis

**APPROVED**

8. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 6', resulting in a 2' setback to the side yard, to construct an attached carport submitted by Ben and Kelly Ballay located at 107 Carroll Avenue Parcel 149F-0-29-095.000. APR 4-0

Motion made by Councilwoman Ward 2 Moynan, Seconded by Councilman At-Large Smith.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis

**APPROVED**

9. Motion to follow Planning and Zoning's recommendation and approve the application for major site plan review for a 4-story Bar, Tavern, Nightclub, and Lounge submitted by Corbittnicaud LLC located at 105 North Beach Boulevard Parcel 149L-0-29-035.000. APR 4-0

*5:37pm Council Member Holmes joined the meeting.*

Brady spoke representing the application

Motion made by Councilman Ward 1 Bradford, Seconded by Councilman Ward 4 Lewis.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis

**APPROVED**

## Mayor's Report

### Council Business

10. Discussion: Council Procedure Ordinance Draft JB

*5:45pm Council Member DeSalvo joined the meeting.*

11. Hancock County Tourism KL

## Project Updates

### City Clerk's Report

12. Motion to approve Docket of Claims 25-048 in the amount of \$1,004,488.13 dated September 16, 2025.

Motion made by Councilwoman Ward 2 Moynan, Seconded by Councilman At-Large Smith.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

#### **APPROVED**

*6:03pm Council Member Holmes recused herself for the vote.*

13. Motion to approve Docket of Claims 25-049 Special dated September 16, 2025 in the amount of \$1,184.00.

Motion made by Councilman Ward 6 DeSalvo, Seconded by Councilman Ward 4 Lewis.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

Recused: Councilwoman Holmes

#### **APPROVED**

*6:04pm Council Member Holmes returned.*

### Consent Agenda

Item 19 removed for discussion and vote.

14. Motion to approve the street closures on October 1, 2025 from 4:00pm to 6:30pm Starting at Washington Street pier traveling down Beach Boulevard, Left onto Court Street, Right onto Second Street, Right onto Main Street, right on Beach Boulevard ending at the Washington Street pier. Contingent upon Board of Supervisors approval.
15. Motion to rescind Notice of Award issued to JE Talley Construction, Inc for the Bay St. Louis Municipal Harbor Dredging Project due to the omission of a Mississippi First Act Certification Letter in their bid package, as required by MS Code § 31-5-37 MS.
16. Motion for authorization to re-advertise for bids for the Bay St. Louis Municipal Harbor Dredging project.
17. Motion for authorization to advertise for Construction bids for the BSL Main Drain Debris Removal Project.
18. Motion to approve Master Service Agreement with Moffat & Nichols for engineering services at the BSL Municipal Harbor.
20. Motion to approve payment to consolidated pipe, sole source provider, for 131 Neptune Pro-coder registers that is under prorated warranty for the water system in the amount \$15,525.00.

21. Motion to authorize the administration to add a 3 new Unlimited for Data Only Device Plans for an iPad for the Utility Department with AT&T for \$36.99 per month per unit.
22. Motion to approve the Administration to purchase two (2) 2025 Honda TRX420FM1 ATVs for the Police Department from Brookhaven Honda, the lowest of two quotes, at a cost of \$7,417.00 each, for a total purchase amount of \$14,834.00 and to authorize Administration to issue payment out of the Department of Justice Forfeiture Fund (DOJ Fund).
23. Motion to authorize the Administration to declare the following Police Department items as surplus property, having been evaluated and determined to be obsolete, beyond repair, too costly to repair, or damaged/destroyed and further authorize the Administration to proceed with their disposal and auction via the GOVDEALS online auction platform.
24. Motion to approve pay app 4 from Gulf Pride Paving LLC in the amount of \$120,890.96 for work completed on the Old Town Depot Revitalization Parking Improvements Project.
25. Motion to approve work order #1 with Moffat and Nichols for work on the Harbor Zeta repairs.
26. Motion to approve the March invoice from Orion Planning and Designing for the Zoning Code rewrite.
27. Motion to approve the invoices from Chiniche Engineering in the total amount of \$41,583.76.
28. Motion to extend the existence of a local emergency caused by Hurricane Zeta to October 26, 2025.
29. Motion to spread fully executed contract and notice to proceed for Bay Motor Winding for the ARPA Phase 3 Project (Lift Station Assessment).
30. Motion to spread the NRCS extension letter from the city for the main drain debris removal project to May 1, 2026.
31. Motion to spread a letter from Hancock County Tourism Development Bureau dated September 8, 2025 as the formal notice of abeyance.
32. Motion to approve the certification letter for Docket of Claims 25-048 dated September 16, 2025.
33. Motion to approve payroll dated September 5, 2025 in the amount of \$216,214.62 on the Minutes.
34. Motion to spread the following reports on the minutes: Cash Balances, Wages and Hours Report, RG Revenue Report, Grant & Intergovernmental Revenue Report, Detailed Grant Revenue Report, Revenue & Expense Report, Harbor Report, Chambers Business Meeting Report.

Motion made by Councilman At-Large Smith, Seconded by Councilwoman Ward 5 Davis.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

**APPROVED**

## **Consent Agenda Item 19**

19. Motion to approve the purchase of a 19' Christmas Tree with Lights and 3' 3D nativity Star for \$12,756.49 from Jubilee Décor.

Approve with the stipulation that if appropriate donations from the community are not received, the remaining amount over the budgeted \$10,000 will be equally donated by Council Members Bradford, Davis, Moynan, Smith, DeSalvo and Mayor Favre.

Motion made by Councilman At-Large Smith, Seconded by Councilwoman Ward 3 Holmes.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

Voting Nay: Councilman Ward 4 Lewis

**APPROVED**

## **Attorney's Report**

35. Motion to approve the resolution setting a hearing to determine if Parcel 137R-0-44-043.001 located on Ballard Court are a menace to public health safety and welfare of the community.

Public hearing is set for October 21st, 2025 at 5:30pm

Motion made by Councilman Ward 4 Lewis, Seconded by Councilman Ward 1 Bradford.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

**APPROVED**

## **Executive Session (If Needed)**

### **Adjourn**

36. Motion to adjourn the meeting of September 16, 2025.

Motion made by Councilman At-Large Smith, Seconded by Councilman Ward 6 DeSalvo.

Voting Yea: Councilman At-Large Smith, Councilman Ward 1 Bradford, Councilwoman Ward 2 Moynan, Councilwoman Ward 3 Holmes, Councilman Ward 4 Lewis, Councilwoman Ward 5 Davis, Councilman Ward 6 DeSalvo

**APPROVED**

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Larry Smith, Councilman At Large

Date

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Jordan Bradford, Councilman Ward 1

Date

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Nancy Moynan, Councilman Ward 2

Date

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Phalba Holmes, Councilman Ward 3

Date

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Kyle Lewis, Councilman Ward 4

Date

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Linda Davis, Councilwoman Ward 5

Date

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Josh DeSalvo, Councilman Ward 6

Date

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Mike Favre, Mayor

Date

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Caitlin Bourgeois, Clerk of Council

Date