



## **City Council Meeting Minutes**

June 04, 2024 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

---

### **Call to Order**

Invocation and Pledge

### **Agenda Amendments if Needed**

### **Announcements**

### **Guests**

1. Chris Michel - FEMA Regulations Mole Street House GK

### **Minutes Approval**

2. **Motion to approve the minutes of May 21, 2024.**

Motion made by Councilman Knoblock, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Council

Member Lewis, Councilman Zimmerman, Councilman DeSalvo, Councilman Knoblock

**APPROVED**

### **Mayor's Report**

3. **Motion to authorize the administration to advertise a Request for Qualifications (RFQ) for the services of grant administrator for the SWIFT grant program.**

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman

Lewis, Councilman Zimmerman, Councilman DeSalvo, Councilman Knoblock

**APPROVED**

4. **Motion to approve the City of Bay St. Louis Tree Protection and Mitigation Ordinance 666-06-2024.**

Anita Warner spoke regarding the tree ordinance

No action was taken

## **Council Business**

Tennis court discussion next agenda

5. SWIFT Grant Status

## **Project Updates**

## **Public Forum**

## **City Clerk's Report**

6. **Motion to approve the Bay Saint Louis Docket of Claims #24-028 dated June 4, 2024, in the amount of \$559,888.08.**

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Zimmerman, Councilman DeSalvo, Councilman Knoblock

**APPROVED**

7. **Motion to approve Docket of Claims 24-031 SPECIAL in the amount of \$156,036.81 dated June 4, 2024.**

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Zimmerman, Councilman DeSalvo, Councilman Knoblock

**APPROVED**

## **Consent Agenda**

### **Motion to approve the following consent agenda.**

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Zimmerman, Councilman DeSalvo, Councilman Knoblock

8. Motion to approve the installation of a new NCIC circuit for the BSL Police Department with C Spire for a monthly fee of \$220 using state contract MPLS Point to Point VPRN.

9. Motion to spread the executed commercial lease agreement between Pafford EMS of Mississippi Inc and the City of Bay St. Louis on the minutes.
10. Motion to spread the executed agreement between the City of Bay St. Louis and the South Central Planning and Development Commission for the My Government Online software.
11. Motion to spread the executed contracts and addendum with DNP, Inc. and the City of Bay St. Louis for Fire Station 1 air conditioning unit.
12. Motion to approve the repair of 18 asphalt cuts from utility installations by Asphalt Maintenance Co for the amount of \$9,917.50.
13. Motion to spread the FY25 Tidelands Grant Award Letter from Mississippi Department of Marine Resources for the Municipal Harbor Beach Amenities and Improvements Project in the amount of \$250,000.
14. Motion to approve the purchase of 175 Neptune 5/8" PRO CODER register only and 16 1" Neptune PRO CODER with meter from Sole Source provider Consolidated Pipe and Supply in the amount of \$34,253.00.
15. Motion to authorize the administration to terminate the service agreement for the elevators with Standard Industrial effective June 5, 2024.
16. Motion to approve change order #2 from Hopkins Construction in the amount of \$3,694.00 for the BSL Train Depot ADA Improvements project.
17. Motion to approve the invoice from Edward Wikoff Architects in the amount of \$652.40 for work the BSL Train Depot ADA Improvements project.
18. Motion to approve the change order #1 from Moran Hauling, Inc. for the Pickleball Court Project totaling \$22,869.55 to add benches and fencing post sleeves in the slab and perimeter fencing.
19. Motion to approve all interfund transfers between funds.
20. Motion to approve the invoices from Chiniche Engineering in the total amount of \$16,381.34.
21. Motion to approve the Utility Refund Check Register #24-029, dated June 4, 2024, in the amount of \$2,160.73.
22. Motion to approve the Utility Refund Check Register #24-030, dated June 4, 2024, in the amount of \$1,761.60.

23. Motion to approve the certification letter dated June 4, 2024.
24. Motion to spread the Bay Saint Louis Certification Letter dated June 4, 2024\_Utility Refund Register\_24-029 on the Minutes.
25. Motion to spread the Bay Saint Louis Certification Letter dated June 4, 2024\_Utility Refund Register\_24-030 on the Minutes.

## **APPROVED**

### **Spread Reports**

#### **Motion to spread the reports on the minutes.**

Motion made by Councilman at Large Knoblock, Seconded by Councilman Ward 3 Reed.

Voting Yea: Councilman Ward 1 Seal, Councilman Ward 2 Hoffman, Councilman Ward 3 Reed, Councilman Ward 4 Lewis, Councilman Ward 5 Zimmerman, Councilman Ward 6 DeSalvo, Councilman at Large Knoblock

26. Motion to spread the Bay Saint Louis Cash Balances on the minutes.
27. Motion to spread the rental activity report for the Business Resource Center for the month of May 2024.
28. Motion to spread the Bay Saint Louis Payroll in the amount of \$224,096.66 dated May 31, 2024 on the Minutes.
29. Motion to spread the Bay Saint Louis Payroll Hours Report dated May 31, 2024, on the Minutes.
30. Motion to spread the Bay Saint Louis Revenue Report on the Minutes
31. Motion to spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.
32. Motion to spread the Grants report GL Detail Last Month on the Minutes.
33. Motion to spread the Bay Saint Louis Revenue & Expense Report on the Minutes.
34. Motion to spread the Gaming and Sales Tax Report on the Minutes.

### **Attorney's Report**

35. Order of Dismissal - Dedeaux vs. City of Bay St. Louis.

36. **Motion to approve Ordinance #665-06-2024 adopting redistricting of ward boundaries for the City of Bay St. Louis, Mississippi.**

No action was taken

37. Ballentine Properties Complaint

**Executive Session (If Needed)**

**Adjourn**

38. **Motion to adjourn the meeting of June 4, 2024.**

Motion made by Councilman at Large Knoblock, Seconded by Councilman Ward 6 DeSalvo.

Voting Yea: Councilman Ward 1 Seal, Councilman Ward 2 Hoffman, Councilman Ward 3 Reed, Councilman Ward 4 Lewis, Councilman Ward 5 Zimmerman, Councilman Ward 6 DeSalvo, Councilman at Large Knoblock

---

Gary Knoblock, Councilman At Large	Date
------------------------------------	------

---

Doug Seal, Councilman Ward 1	Date
------------------------------	------

---

Gene Hoffman, Councilman Ward 2	Date
---------------------------------	------

---

Jeffrey Reed, Councilman Ward 3

Date

---

Kyle Lewis, Councilman Ward 4

Date

---

Buddy Zimmerman, Councilman Ward 5

Date

---

Josh DeSalvo, Councilman Ward 6

Date

---

Mike Favre, Mayor

Date

---

Caitlin Bourgeois, Clerk of Council

Date