



City Council Meeting Minutes

May 06, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Kyle Lewis

Councilman Gary Knoblock

Councilwoman Linda Davis

ABSENT

Councilman Josh DeSalvo

Agenda Amendments if Needed

Announcements

1. May 14, 2025 - Memorial Service for fallen officers
2. May 20, 2025 - Next City Council Meeting
3. June 3, 2025 - General Election

Guests

4. Proclamation - Millie Brignone Power Lifting Championship
5. Proclamation - National Safe Boating Week
6. Anita Warner - Pocket Park Update

Anita Warner spoke with updates to the pocket park.

5:42pm Council Member Lewis arrived.

Planning and Zoning

7. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 9'9", resulting in a 10'3" setback to the rear yard for an addition to the existing dwelling submitted by Randy Young located at 135 DeMontluzin Avenue. Parcel Number 149F-0-29-209.000. APR 5-0

Motion made by Councilman Hoffman, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed,
Councilwoman Davis

Voting Nay: Councilman Lewis, Councilman Knoblock

APPROVED

Minutes Approval

8. Motion to approve the Minutes of April 23, 2025.

Motion made by Councilman Hoffman, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Mayor's Report

Council Business

Public Forum

Anita Warner inquired about the newly proposed zoning Ordinance.

Project Updates

9. Engineer's Report

10. Motion to authorize the city engineer to execute the notice to proceed for July 7th, 2025 for the Bay St. Louis water supply well.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

11. Motion to accept the city engineer's recommendation and award the base bid for the Ramoneda Street sanitary sewer improvement project to the lowest and best bid Bottom2Top Construction In the amount of \$479,760.11 and execute all contract documents.

Motion made by Councilwoman Davis, Seconded by Councilman Seal.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

City Clerk's Report

12. Motion to approve the Docket of Claims 24-019 dated May 6, 2025 in the amount of \$660,236.55.

Motion made by Councilman Seal, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

13. Motion to approve the Docket of Claims 25-020 Special dated May 6, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

14. Motion to approve the Docket of Claims 25-021 Special (Election) dated May 6, 2025.

Motion made by Councilman Seal, Seconded by Councilman Reed.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda

Removed items 18, 19 & 20

15. Motion to approve task order #5 with DCMC Partners for the upcoming hurricane season in 2025 for FEMA Consultation Services.

16. Motion to approve annual contract renewal and rate change with Tetra Tech for Debris Monitoring Services and to authorize the administration to execute agreement.

17. Motion to approve FY2024 Continuing Disclosure Engagement Letter for the City of Bay St. Louis with Butler Snow for the \$6,500,000 Mississippi Development Bank Special Obligation Bond Series 2020.

21. Motion to approve payment to Moffatt and Nichol in the amount of \$17,224.61 for engineering services for the harbor settlement project.

22. Motion to approve payment to Orion Planning and Design for \$5,622.41 for writing a new Zoning Ordinance for the City of Bay St. Louis.

23. Motion to approve the invoices from Chiniche Engineering in the total amount of \$19,195.83.

24. Motion to approve interfund transfers between funds.

25. Motion to spread the fully executed Mississippi Department of Environmental Quality Mississippi municipality and county water infrastructure grant agreement modification #2.

26. Motion to spread the Business Resource Center usage report for April from the Chamber of Commerce.

27. Motion to spread the fully executed Sub-Award Agreement Modification No. 4 for the MDEQ Sunset to Dunbar Sewer Improvements to extend the period of performance to August 31, 2025.

28. Motion to spread the Bay Saint Louis Payroll in the amount of \$226,394.46 dated May 2, 2025 on the Minutes.

29. Motion to approve the certification letter for Docket of Claims 25-019 dated May 6, 2025.

30. Motion to approve the certification letter for Docket of Claims 25-020 Special dated May 6, 2025.

31. Motion to approve the certification letter for Docket of Claims 25-021 Special (Election) dated May 6, 2025.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Consent Agenda Items 18, 19, & 20

18. Motion to spread the signed MS Office of Homeland Security Grant Program Sub-Recipient Grant Award Agreement (Grant #23LE112) in the amount of \$100,000 for a 2-year agreement for the Flock Camera System.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilwoman Davis

Voting Nay: Councilman Lewis, Councilman Knoblock

APPROVED

19. Motion to spread the fully executed agreement with Flock Group Inc. for the Flock Camera System for a 2-year term in the amount of \$94,250.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilwoman Davis

Voting Nay: Councilman Lewis, Councilman Knoblock

APPROVED

20. Motion to approve payment to Flock Group Inc for the Flock Camera System for a 2-year term in the amount of \$94,250 which is being reimbursed by the grant from MS Homeland Security (Grant #23LE112).

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilwoman Davis

Voting Nay: Councilman Lewis, Councilman Knoblock

APPROVED

Spread Reports

32. Motion to spread the Cash Balances, Wage & Hours Report, Detailed Grant Revenue Report, RG Revenue Report, Revenue and Expense Report, April Harbor Report, April HR Report.

Motion made by Councilman Seal, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Attorney's Report

Executive Session (If Needed)

Adjourn

33. Motion to adjourn the meeting of May 6, 2025.

Motion made by Councilman Hoffman, Seconded by Councilwoman Davis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman Knoblock, Councilwoman Davis

APPROVED

Gary Knoblock, Councilman At Large	Date
Doug Seal, Councilman Ward 1	Date
Gene Hoffman, Councilman Ward 2	Date
Jeffrey Reed, Councilman Ward 3	Date
Kyle Lewis, Councilman Ward 4	Date
Linda Davis, Councilwoman Ward 5	Date
Josh DeSalvo, Councilman Ward 6	Date
Mike Favre, Mayor	Date
Caitlin Bourgeois, Clerk of Council	Date