



City of Bay St. Louis
688 Highway 90
Bay St. Louis, MS 39520

December 30, 2025

Mississippi Emergency Management Agency
Attention: Mitigation Grant Programs
1 MEMA Drive
Pearl, MS 39208

RE: Reimbursement Request – Milestone 4, 4035 Honshu Street Structure Elevation
FMA-PJ-04-MS-2022-008

Dear Mitigation Program Team,

On behalf of the City of Bay St. Louis, we respectfully submit the enclosed Reimbursement Request Form (RRF No. 7) in the amount of \$51,596.87 for work completed under Milestone 4 of the structure elevation project located at 4035 Honshu Street. The contractor, Kane Construction, LLC, has fulfilled the fourth milestone for this elevation project as outlined in the approved scope of work under the Flood Mitigation Assistance (FMA) Swift Current grant.

Tetra Tech, serving as the project management consultant for the City, has reviewed the invoice and all supporting documentation, including final Elevation Certification and progress photos. Based on their review, Tetra Tech has formally recommended approval of the submitted payment to the contractor.

We request that MEMA process this reimbursement in accordance with the grant terms and forward the funds to the City for disbursement to the contractor.

Should you have any questions or require additional information, please contact me directly.

Sincerely,



Michael J. Reso

Chief Administrative Officer

City Clerk

City of Bay St. Louis

mreso@baystlouis-ms.gov

(228) 466-5457

Enclosures:

Reimbursement Request Form (RRF No. 7)

Contractor Invoice

Tetra Tech Approval Letter

Supporting Documentation (Progress Photos and Final Elevation Certificate)



FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

1. Applicant: City of Bay St. Louis, MS	2. UEI#: GRTLUN1WF5F9
3. Registered in SAM <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Physical Address Associated with UEI#: Street: 688 Highway 90 City: Bay St. Louis State: MS 9-Digit ZIP Code: 39520 Country: United States	
5. Is your annual gross revenue made up 80% or more in federal contracts, sub-contracts, loans, grants, sub-grants and/or cooperative agreements? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
6. Do you receive \$25,000 or more in annual gross revenue from federal contracts, sub-contracts, loans, grants, sub-grants, and/or cooperative agreements? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Is salary information for all top management positional available to the public on SEC.gov? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8. Does your county sub-award any grant funds received from MEMA? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I, <u>Michael Reso</u> hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.	
Name: Michael J. Reso	
Agency/Organization: City of Bay St. Louis, MS	
Title: Chief Administrative Officer	
Phone: 228-466-5457	
Email: mreso@baystlouis-ms.gov	

For MEMA Office Use Only:

Grant Award Name _____ Grant Award ID# _____

Grant Award Amount _____ Date Obligated _____

MEMA Official Initials _____ Entered into FSRS.gov by _____ Date Entered _____

MEMA-FFATA 2023



Tetra Tech

Kimberly Ryals-Brooks
Sr. Hazard Mitigation Grant Specialist
Tetra Tech
Kim.ryalsbrooks@tetratech.com
(225) 305-9233

December 30, 2025

City of Bay St. Louis

Attention: Michael J. Reso
688 Highway 90
Bay St. Louis, MS 39520

RE: Approval Recommendation – Reimbursement Request for 4035 Honshu Street Structure Elevation (FMA-PJ-04-MS-2022-008)

Dear Mr. Reso,

Tetra Tech has completed a thorough review of the payment invoice and associated backup documentation submitted for Milestone No. 4 of the 4035 Honshu Street Structure Elevation project. This includes verification of the contractor's invoice, executed contract, Elevation Certificate, and photographic evidence of milestone completion.

Based on our review, all documentation is complete and consistent with the approved scope of work under the Flood Mitigation Assistance (FMA) Swift Current grant. We find the invoice amount of **\$51,596.87** submitted by Kane Construction, LLC. to be accurate and in alignment with the contractual milestone payment schedule.

Accordingly, Tetra Tech recommends approval of the reimbursement request and disbursement of funds to Kane Construction, LLC.

Please feel free to contact us if you have any questions or need further clarification.

Sincerely,

A handwritten signature in black ink that reads 'Kim RyalsBrooks'.

Kimberly Ryals-Brooks
Sr. Hazard Mitigation Grant Specialist
Tetra Tech
Kim.ryalsbrooks@tetratech.com
(225) 305-9233

Tetra Tech

Tel +1.225.666.4599 | Cell +1.225.305.9233 | tetratech.com

**MISSISSIPPI EMERGENCY MANAGEMENT AGENCY
REIMBURSEMENT REQUEST FORM (RRF) FOR HAZARD MITIGATION ASSISTANCE FUNDS
(INCLUDES ATTACHMENTS A - F)**

APPLICANT

City of Bay St. Louis, MS

FIPS #

2803980

DISASTER #

FMA-PJ-04-MS-2022

PROJECT # (F#)

8

ATTACHMENT	TOTAL AMOUNT REQUESTED (TO INCLUDE FEDERAL AND NON-FEDERAL)
A - FORCE ACCOUNT LABOR SUMMARY RECORDS	
B - FORCE ACCOUNT EQUIPMENT SUMMARY RECORDS	
C - RENTED EQUIPMENT SUMMARY RECORDS	
D - CONTRACT SUMMARY RECORDS	\$51,596.87
E - ADMINISTRATIVE FEES (1603 & 1607)	
F - SUB-RECIPIENT MANAGEMENT COST	
G - COASTAL PROTECTION & RESTORATION AUTHORITY COST	
GRAND TOTAL OF REQUEST (TO INCLUDE FEDERAL AND NON-FEDERAL)	\$51,596.87

APPLICANT OR DESIGNATED AGENT'S SIGNATURE



APPLICANT OR DESIGNATED AGENT'S PRINT NAME

Michael J. Reso

DATE

12/30/2025

Contract Work Summary

MISSISSIPPI EMERGENCY MANAGEMENT AGENCY ATTACHMENT E - CONTRACT WORK SUMMARY RECORD							PAGE	OF		INVOICE ONLY
APPLICANT	FIPS NO.	DISASTER / GRANT		PROJECT NO. (FEMA)	RRF NO.			<input type="checkbox"/> YES <input type="checkbox"/> NO		
City of Bay St. Louis, MS	2803980	FMA 2022 SWIFT		FMA-PJ-04-MS-2022-008	7					
DESCRIPTION OF WORK PERFORMED										
Contractor Milestone 4										
HOMEOWNER	STRUCTURE ADDRESS	VENDOR	INVOICE #	INVOICE DATE	INVOICE TOTAL	AMOUNT REQUESTING	FEDERAL SHARE	NON-FEDERAL SHARE	TOTAL REQUESTED AMOUNT	COMMENTS
April Byrd	4035 Honshu St, Bay St. Louis, MS	Sanders Kane, LLC	4	12/9/2025	\$51,596.87	\$51,596.87	\$51,596.87	\$0.00	\$51,596.87	Completion of all work, all utilities are connected, removal of all equipment, final site cleanup, CO, and final EC have been obtained and submitted to City.
Total					\$51,596.87	\$51,596.87	\$51,596.87	\$0.00	\$51,596.87	

Kane Construction, L.L.C.
804 Highway 90
Bay St. Louis, MS 39520



December 9, 2025

Tetra Tech
Attn: Kimberly Brooks, CFM

Project Name: 4035 Honshu Street Structure Elevation
Project Location: 4035 Honshu Street, Bay St. Louis, MS 39520
Grant Number: FMA-PJ-04-MS-2022-008
Grant Name: Flood Mitigation Assistance (FMA) Swift Current

Reference: 4035 Honshu Street, Bay St. Louis, MS – Project Milestone / Pay Application No. 4 Back-Up Information

The following information is enclosed for back-up purposes as required to satisfy the milestone requirements established in the City of Bay St. Louis Hazard Mitigation Assistance Grants Milestone Inspection Form for acceptance of payment in regards to Milestone No 4.

- Milestone No. 4 Application for Payment Dated December 9, 2025 (\$51,596.87)
- Milestone No. 4 Schedule of Values
- Hazard Mitigation Assistance Grants Milestone Inspection Form Project Milestone Executed December 8, 2025
- Finished Construction Elevation Certificate Dated December 1, 2025
- Photos Depicting Completion of Project Milestone No 4
- 4035 Honshu Street As-Built Construction Drawings (Redlines)
- City of Bay St. Louis Certificate of Completion for 4035 Honshu Street (Building Permit # 20241128) dated December 9, 2025

Please contact Sanders Kane at (228) 547-5443 or via email at sbkane99@gmail.com if you require any assistance or further information.

Kane Construction, LLC
MS License No. 22021-MC
Building Construction / Municipal and Public Works Construction

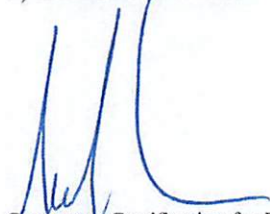
APPLICATION AND CERTIFICATE FOR PAYMENT

To: Ms. April G. Byrd
From: Kane Construction LLC
Application No.: 004
Date: 12/9/2025

Project Name: 4035 Honshu Street Structure Elevation
Project Location: 4035 Honshu Street, Bay. St. Louis, MS 39520
Grant Number: FMA-PJ-04-MS-2022-008
Grant Name: Flood Mitigation Assistance (FMA) Swift Current

Application for Payment

1) Original Contract Sum:	\$	217,250.00
2) Net Change by Change Orders:	\$	-
3) Contract Sum To Date:	\$	217,250.00
4) Total Completed & Stored to Date	\$	217,250.00
5) Retainage (5%)	\$	10,862.50
6) Total Less Retainage	\$	206,387.50
7) Less Previous Payments	\$	154,790.63
8) Current Payment Due	\$	51,596.87
9) Balance to Finish	\$	10,862.50



Contractor Certification for Payment

Sanders Kane Dec. 9, 2025

Home Owner: Ms. April G. Byrd
 Project Name: 4035 Honshu Street Structure Elevation
 Project Location: 4035 Honshu Street, Bay St. Louis, Mississippi 39520
 Grant Number: FMA-PJ-04-MS-2022-008
 Grant Name: Flood Mitigation Assistance (FMA) Swift Current

Invoice No. 4 - Schedule of Values
 9-Dec-25

Pay Item		Schedule of Values							
Item No	Description	Contract Amount	Unit % Complete Previous Period	Cost Complete Previous Period	Unit % This Period	Costs Complete This Period	Total To Date	Total % Complete	Balance to Finish
1	Permit and Notice to Proceed (25%):	\$ 54,312.50	100%	\$ 54,312.50	0%	\$ -	\$ 54,312.50	100%	\$ -
2	Foundation (25%):	\$ 54,312.50	100%	\$ 54,312.50	0%	\$ -	\$ 54,312.50	100%	\$ -
3	Pillings/piers (25%):	\$ 54,312.50	100%	\$ 54,312.50	0%	\$ -	\$ 54,312.50	100%	\$ -
4	Final Completion (25%):	\$ 54,312.50	0%	\$ -	100%	\$ 54,312.50	\$ 54,312.50	100%	\$ -
Total Costs		\$ 217,250.00	75%	\$ 162,937.50	25%	\$ 54,312.50	217,250.00	100%	\$ -

Hazard Mitigation Assistance Grants Milestone Inspection Form

Homeowner Name(s): Ms April Buro
 Address: 4035 Hurd St
 City, State, Zip: Bay St. Louis, MS 39520
 Phone Number: (504) 528-1571



My signature below indicates my satisfaction with work complete to date.

PROJECT MILESTONES

1. Permit and Notice to Proceed (25%): Submit A&E drawings, obtain pre-construction Elevation Certificate, City building permits, Notice to Proceed (fully/executed), and specification for lift, if applicable

INSPECTOR SIGNATURE
[Signature]
 HOMEOWNER SIGNATURE
[Signature]

DATE
3/26/25
 DATE

2. Foundation (25%): Clearing work has been completed, tunneling completed, jacking and cribbing completed, structure is in air ready for new foundation. (Foundation layout must be completed prior to signoff of Milestone 2).

INSPECTOR SIGNATURE
[Signature]
 HOMEOWNER SIGNATURE
[Signature]

DATE
5/2/25
 DATE
5/1/25

3. Pilings/piers (25%): Piers and/or Post columns are built and structure is set on new piers and/or post columns. New foundation is complete and structure is assumed to be at the new elevation height required. (Updated EC must be presented at Milestone 3 Inspection).

INSPECTOR SIGNATURE
[Signature]
 HOMEOWNER SIGNATURE
[Signature]

DATE
8/20/2025
 DATE
8/25/2025

4. Final Completion (25%): Completion of all work, all utilities are connected, removal of all equipment, final site clean-up, Certificate of Completion/Occupancy, and Final EC have been obtained and submitted to City. Verifying that the elevation of structure meets or exceeds the required height (BFE/ABFE+2).

INSPECTOR SIGNATURE
[Signature]
 HOMEOWNER SIGNATURE
[Signature]

DATE
12/8/2025
 DATE
12/8/2025

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

OMB Control No. 1660-0008
Expiration Date: 06/30/2026

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION	FOR INSURANCE COMPANY USE
<p>A1. Building Owner's Name: <u>Byrd</u></p> <p>A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: <u>4035 Honshu Street</u></p> <p>City: <u>Bay St Louis</u> State: <u>MS</u> ZIP Code: <u>39520</u></p> <p>A3. Property Description (e.g., Lot and Block Numbers or Legal Description) and/or Tax Parcel Number: <u>135M-0-39-336.000</u></p> <p>A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.): _____</p> <p>A5. Latitude/Longitude: Lat. <u>30.33591</u> Long. <u>-89.40703</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983 <input type="checkbox"/> WGS 84</p> <p>A6. Attach at least two and when possible four clear photographs (one for each side) of the building (see Form pages 7 and 8).</p> <p>A7. Building Diagram Number: <u>6</u></p> <p>A8. For a building with a crawlspace or enclosure(s):</p> <p>a) Square footage of crawlspace or enclosure(s): <u>125</u> sq. ft.</p> <p>b) Is there at least one permanent flood opening on two different sides of each enclosed area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>c) Enter number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade: Non-engineered flood openings: <u>N/A</u> Engineered flood openings: <u>2</u></p> <p>d) Total net open area of non-engineered flood openings in A8.c: <u>N/A</u> sq. in.</p> <p>e) Total rated area of engineered flood openings in A8.c (attach documentation – see Instructions): <u>400</u> sq. ft.</p> <p>f) Sum of A8.d and A8.e rated area (if applicable – see Instructions): <u>400</u> sq. ft.</p> <p>A9. For a building with an attached garage:</p> <p>a) Square footage of attached garage: <u>N/A</u> sq. ft.</p> <p>b) Is there at least one permanent flood opening on two different sides of the attached garage? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>c) Enter number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade: Non-engineered flood openings: <u>N/A</u> Engineered flood openings: <u>N/A</u></p> <p>d) Total net open area of non-engineered flood openings in A9.c: <u>N/A</u> sq. in.</p> <p>e) Total rated area of engineered flood openings in A9.c (attach documentation – see Instructions): <u>N/A</u> sq. ft.</p> <p>f) Sum of A9.d and A9.e rated area (if applicable – see Instructions): <u>N/A</u> sq. ft.</p>	<p>Policy Number: _____</p> <p>Company NAIC Number: _____</p>
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION	
<p>B1.a. NFIP Community Name: <u>City of Bay St Louis</u> B1.b. NFIP Community Identification Number: <u>285251</u></p> <p>B2. County Name: <u>Hancock</u> B3. State: <u>MS</u> B4. Map/Panel No.: <u>28045 C 0333</u> B5. Suffix: <u>D</u></p> <p>B6. FIRM Index Date: <u>10/16/2009</u> B7. FIRM Panel Effective/Revised Date: <u>9/27/2019</u></p> <p>B8. Flood Zone(s): <u>VE</u> B9. Base Flood Elevation(s) (BFE) (Zone AO, use Base Flood Depth): <u>20</u></p> <p>B10. Indicate the source of the BFE data or Base Flood Depth entered in Item B9: <input type="checkbox"/> FIS <input checked="" type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input type="checkbox"/> Other: _____</p> <p>B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____</p> <p>B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA</p> <p>B13. Is the building located seaward of the Limit of Moderate Wave Action (LiMWA)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: 4035 Honshu Street	FOR INSURANCE COMPANY USE
City: <u>Bay St Louis</u> State: _____ ZIP Code: <u>39520</u>	Policy Number: _____ Company NAIC Number: _____

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

- C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
 *A new Elevation Certificate will be required when construction of the building is complete.
- C2. Elevations – Zones A1–A30, AE, AH, AO, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO, A99. Complete Items C2.a–h below according to the Building Diagram specified in Item A7. In Puerto Rico only, enter meters.
 Benchmark Utilized: Earl Dudley Inet GPS Network Vertical Datum: _____ Geoid 18 _____

Indicate elevation datum used for the elevations in items a) through h) below.

- NGVD 1929 NAVD 1988 Other: _____

Datum used for building elevations must be the same as that used for the BFE. Conversion factor used? Yes No

If Yes, describe the source of the conversion factor in the Section D Comments area.

- | | | | |
|---|-------------|--|--|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor): | <u>14.6</u> | | Check the measurement used: |
| | | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| b) Top of the next higher floor (see Instructions): | <u>23.9</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (see Instructions): | <u>22.0</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| d) Attached garage (top of slab): | <u>N/A</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| e) Lowest elevation of Machinery and Equipment (M&E) servicing the building (describe type of M&E and location in Section D Comments area): | <u>22.1</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| f) Lowest Adjacent Grade (LAG) next to building: <input type="checkbox"/> Natural <input checked="" type="checkbox"/> Finished | <u>3.5</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| g) Highest Adjacent Grade (HAG) next to building: <input type="checkbox"/> Natural <input checked="" type="checkbox"/> Finished | <u>3.8</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| h) Finished LAG at lowest elevation of attached deck or stairs, including structural support: | <u>4.0</u> | | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by state law to certify elevation information. *I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.*

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No

JOB# 0077.25.012

Check here if attachments and describe in the Comments area.

Certifier's Name: Gregorie C Thompson License Number: PS 26008

Title: Professional Surveyor

Company Name: MP Design Group

Address: 918 Howard Avenue

City: Biloxi State: MS ZIP Code: 39530

Signature:  Date: 12.1.2025

Telephone: 228-388-1950 Ext.: _____ Email: gthompson@mpdesigngroup.us



Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including source of conversion factor in C2; type of equipment and location per C2.e; and description of any attachments):

C2e=HVAC Equipment
 Flood Vents are SmartVent Model 1540-520

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.:
4035 Honshu Street

FOR INSURANCE COMPANY USE

City: Bay St Louis State: MS ZIP Code: 39520

Policy Number: _____

Company NAIC Number: _____

SECTION E - BUILDING MEASUREMENT INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO, ZONE AR/AO, AND ZONE A (WITHOUT BFE)

For Zones AO, AR/AO, and A (without BFE), complete Items E1-E5. For Items E1-E4, use natural grade, if available. If the Certificate is intended to support a Letter of Map Change request, complete Sections A, B, and C. Check the measurement used. In Puerto Rico only, enter meters.

Building measurements are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

E1. Provide measurements (C.2.a In applicable Building Diagram) for the following and check the appropriate boxes to show whether the measurement is above or below the natural HAG and the LAG.

a) Top of bottom floor (including basement, crawlspace, or enclosure) is: _____ feet meters above or below the HAG.

b) Top of bottom floor (including basement, crawlspace, or enclosure) is: _____ feet meters above or below the LAG.

E2. For Building Diagrams 6-9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 1-2 of Instructions), the next higher floor (C2.b in applicable Building Diagram) of the building is: _____ feet meters above or below the HAG.

E3. Attached garage (top of slab) is: _____ feet meters above or below the HAG.

E4. Top of platform of machinery and/or equipment servicing the building is: _____ feet meters above or below the HAG.

E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? Yes No Unknown The local official must certify this information in Section G.

SECTION F - PROPERTY OWNER (OR OWNER'S AUTHORIZED REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without BFE) or Zone AO must sign here. *The statements in Sections A, B, and E are correct to the best of my knowledge*

Check here if attachments and describe in the Comments area.

Property Owner or Owner's Authorized Representative Name: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Signature: _____ Date: _____

Telephone: _____ Ext.: _____ Email: _____

Comments:

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: 4035 Honshu Street	FOR INSURANCE COMPANY USE
City: Bay St Louis State: MS ZIP Code: 39520	Policy Number: _____
	Company NAIC Number: _____

SECTION G – COMMUNITY INFORMATION (RECOMMENDED FOR COMMUNITY OFFICIAL COMPLETION)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Section A, B, C, E, G, or H of this Elevation Certificate. Complete the applicable item(s) and sign below when:

- G1. The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by state law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2.a. A local official completed Section E for a building located in Zone A (without a BFE), Zone AO, or Zone AR/AO, or when item E5 is completed for a building located in Zone AO.
- G2.b. A local official completed Section H for insurance purposes.
- G3. In the Comments area of Section G, the local official describes specific corrections to the information in Sections A, B, E and H.
- G4. The following information (Items G5–G11) is provided for community floodplain management purposes.
- G5. Permit Number: _____ G6. Date Permit Issued: _____
- G7. Date Certificate of Compliance/Occupancy Issued: _____
- G8. This permit has been issued for: New Construction Substantial Improvement
- G9.a. Elevation of as-built lowest floor (including basement) of the building: _____ feet meters Datum: _____
- G9.b. Elevation of bottom of as-built lowest horizontal structural member: _____ feet meters Datum: _____
- G10.a. BFE (or depth in Zone AO) of flooding at the building site: _____ feet meters Datum: _____
- G10.b. Community's minimum elevation (or depth in Zone AO) requirement for the lowest floor or lowest horizontal structural member: _____ feet meters Datum: _____
- G11. Variance issued? Yes No If yes, attach documentation and describe in the Comments area.

The local official who provides information in Section G must sign here. *I have completed the information in Section G and certify that it is correct to the best of my knowledge. If applicable, I have also provided specific corrections in the Comments area of this section.*

Local Official's Name: _____ Title: _____

NFIP Community Name: _____

Telephone: _____ Ext.: _____ Email: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Signature: _____ Date: _____

Comments (including type of equipment and location, per C2.e; description of any attachments; and corrections to specific information in Sections A, B, D, E, or H):

ELEVATION CERTIFICATE

IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: 4035 Honshu Street	FOR INSURANCE COMPANY USE
City: Bay St Louis State: MS ZIP Code: 39520	Policy Number: _____ Company NAIC Number: _____

SECTION H - BUILDING'S FIRST FLOOR HEIGHT INFORMATION FOR ALL ZONES (SURVEY NOT REQUIRED) (FOR INSURANCE PURPOSES ONLY)

The property owner, owner's authorized representative, or local floodplain management official may complete Section H for all flood zones to determine the building's first floor height for insurance purposes. Sections A, B, and I must also be completed. Enter heights to the nearest tenth of a foot (nearest tenth of a meter in Puerto Rico). *Reference the Foundation Type Diagrams (at the end of Section H Instructions) and the appropriate Building Diagrams (at the end of Section I Instructions) to complete this section.*

H1. Provide the height of the top of the floor (as indicated in Foundation Type Diagrams) above the Lowest Adjacent Grade (LAG):

a) For Building Diagrams 1A, 1B, 3, and 5-9. Top of bottom _____ feet meters above the LAG floor (include above-grade floors only for buildings with subgrade crawlspaces or enclosure floors) is:

b) For Building Diagrams 2A, 2B, 4, and 6-9. Top of next higher floor (i.e., the floor above basement, crawlspace, or enclosure floor) is: _____ feet meters above the LAG

H2. Is all Machinery and Equipment servicing the building (as listed in Item H2 Instructions) elevated to or above the floor indicated by the H2 arrow (shown in the Foundation Type Diagrams at end of Section H instructions) for the appropriate Building Diagram?

Yes No

SECTION I - PROPERTY OWNER (OR OWNER'S AUTHORIZED REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and H must sign here. *The statements in Sections A, B, and H are correct to the best of my knowledge.* **Note:** If the local floodplain management official completed Section H, they should indicate in Item G2.b and sign Section G.

Check here if attachments are provided (including required photos) and describe each attachment in the Comments area.

Property Owner or Owner's Authorized Representative Name: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Signature: _____ Date: _____

Telephone: _____ Ext.: _____ Email: _____

Comments: _____

ELEVATION CERTIFICATE
IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19
BUILDING PHOTOGRAPHS

See Instructions for Item A6.

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.:
4035 Honshu Street

City: Bay St Louis State: MS ZIP Code: 39520

FOR INSURANCE COMPANY USE

Policy Number: _____

Company NAIC Number: _____

Instructions: Insert below at least two and when possible four photographs showing each side of the building (for example, may only be able to take front and back pictures of townhouses/rowhouses). Identify all photographs with the date taken and "Front View," "Rear View," "Right Side View," or "Left Side View." Photographs must show the foundation. When flood openings are present, include at least one close-up photograph of representative flood openings or vents, as indicated in Sections A8 and A9.



Photo One Caption: West Side

Clear Photo One



Photo Two Caption: South Side showing HVAC Equipment

Clear Photo Two

ELEVATION CERTIFICATE
IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON PAGES 9-19
BUILDING PHOTOGRAPHS

Continuation Page

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.:
4035 Honshu Street

City: Bay St Louis State: MS ZIP Code: 39520

FOR INSURANCE COMPANY USE

Policy Number: _____

Company NAIC Number: _____

Insert the third and fourth photographs below. Identify all photographs with the date taken and "Front View," "Rear View," "Right Side View," or "Left Side View." When flood openings are present, include at least one close-up photograph of representative flood openings or vents, as indicated in Sections A8 and A9.



Photo Three Caption: North Side

Clear Photo Three



Photo Four Caption: Elevated Enclosure

Clear Photo Four

Kane Construction, L.L.C.
301 Longfellow Drive
Bay St. Louis, MS 39520



December 8, 2025

Reference: Byrd (Grant # FMA-PJ-04-MS-2022-008) – Photo Documentation Milestone No. 4 Progress Photos



Kane Construction, L.L.C.
301 Longfellow Drive
Bay St. Louis, MS 39520



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CITY OF BAY ST. LOUIS

688 Highway 90
Bay St. Louis, MS 39520

Certificate of Completion

This Certificate issued pursuant to the requirements of the International Building Code and the International Residential Code, 2018 edition certifying that at the time of issuance, this structure was in compliance with the various ordinances of the City of Bay St. Louis regulating building construction or use.

BUILDING PERMIT #: 20241128
STRUCTURE ADDRESS: 4035 HONSHU ST
STRUCTURE OWNER: APRIL BYRD
ADDRESS: 4035 HONSHU ST
CITY, STATE ZIP: BAY ST. LOUIS, MS 39520
PROPOSED USE: RESIDENTIAL
TYPE OF OCCUPANCY: SINGLE FAMILY RESID
CONSTRUCTION TYPE: VB
DESIGN OCCUPANT LOAD: N/A
AUTOMATIC FIRE SPRINKLER REQUIRED: N/A
FIRE ALARM SYSTEM REQUIRED: N/A
SPECIAL STIPULATIONS AND CONDITIONS: RAISING HOME


BUILDING OFFICIAL

12/19/2025
DATE

POST IN A CONSPICUOUS PLACE