



## PROPOSAL & CONTRACT AGREEMENT

Jun 19, 2025  
Quote # 1456

**General Contractor / Customer**

City of Bay St. Louis  
P.O. Box 2550, Bay St. Louis, MS 39521  
Attn: Ronnie Vanney  
Phone: 2282163239  
Email: rvanney@baystlouis-ms.gov

**Subcontractor/ Service Provider:**

Mechanical Services, LLC  
214 Camellia Steet, Suite 1  
Waveland, MS 39576  
Phone: 228-463-1771  
Attn: Chris Melton  
Cell: 228-697-1883  
Email: cmelton@mechanicalservicellc.com

**Project: WSHP Replacements on Day Room & Training Room A @ Fire Station #1**  
**Location: BSL Fire Station No.1, Bay St. Louis MS**

Mechanical Services, LLC will provide the services described below:

Lump sum price of: **\$28,210.73**

We will provide labor, tools, materials and equipment to remove and replace (2) WSHP and remove and reinsulate saturated duct insulation at Fire Station #1

We provide new Trane WSHP system like existing for Training Room A & Day Room  
Training Room A unit is a 4 Ton system and the Day Room unit is a 3.5 Ton system.

We shut down power and perform LOTO.

We will disconnect all controls, electrical and water lines from units, water will need to be isolated with exiting shut off valves.

We will recover unit's refrigerant in accordance with EPA 608 guidelines due to accidental release when demoing from ceiling.

We will disconnect all hanging hardware from systems so units can be removed from room.

We will reinstall new units in same existing location utilizing same orientation of hanging materials, some materials for hanging will be reused.

We will secure units with appropriate materials and hardware.

We will reinstall emergency pan under unit and secure if applicable, we will run new condensate lines.

We will remove exterior duct insulation due to saturation and reinsulate with new exterior wrap insulation securing to duct

We will reconnect electrical whip and controls into units.

We will start units and test for proper operation in accordance with manufactures specs

We will remove old units from site and properly dispose.

Rigging and hoisting included.

Included accessories and warranties is overflow sensor standard 1 year parts 5 year compressor warranty.

All Water isolation and motorized valves will be reused and not included.

Ceiling Tiles replacement is not included at this time.

DDC Controls Integration is included in pricing

Fire alarm by others, if applicable.

Pricing includes expedited 4 week Lead time.

All applicable taxes, shipping and freight charges have been included.

This agreement is the property of Mechanical Services, LLC and is provided for customers use only. Mechanical Services, LLC guarantees the price stated in this agreement for fifteen (15) days from proposal date. Upon execution as provided below, this agreement, including the following pages attached hereto shall become binding and enforceable against both parties hereto. Customer, by execution of this agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this agreement.

**Mechanical Services, LLC**

Signature: \_\_\_\_\_

Name: Chris Melton

Title: Estimator

Date: Jun 19, 2025

**City of Bay St. Louis**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Contract Agreement**

### **Terms and Conditions**

1. Customer shall permit Service provider free and timely access to areas and equipment, and allow Service Provider to start and stop the equipment as necessary to perform required service. All planned work shall be performed during the Service Providers normal working hours.
2. In case of any failure to perform its obligations under this agreement, Service Provider's liability is limited to repair or replacement at its option and such repair or the replacement shall be the Customer's sole remedy.
3. Customer shall be responsible for any taxes applicable to the services and/or materials hereunder.
4. Customer will promptly pay invoices within thirty (30) days of invoice date.
5. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Service Provider's rates then in effect) over the sum of the stated agreement.
6. Service Provider will not be required to move, replace or alter any part of the building structure in the performance of this agreement.
7. Customer shall permit only Service Provider's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than the Service Provider's personnel perform such work, Service Provider may, at its own option, cancel this Agreement or eliminate the involved item from inclusion in this Agreement.
8. In the event Service Provider must commence legal action in order to recover any amount payable under this agreement, customer shall pay Service Provider all court costs and attorneys' fees incurred by Service Provider.
9. Any legal action against the service Provider relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of work.
10. Service Provider shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, action of the elements, forces of nature, or by any cause beyond its control.
11. Customer shall make available to Service Provider's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
12. Service Provider expressly disclaims any and all responsibility and liability for indoor air quality of the customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Service Provider's work under this Agreement.