



## City Council Meeting Minutes

September 03, 2024 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

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### Call to Order

Invocation and Pledge

PRESENT

Councilman Doug Seal

Councilman Gene Hoffman

Councilman Jeffrey Reed

Councilman Kyle Lewis

Councilman Josh DeSalvo

Councilman Gary Knoblock

Councilwoman Linda Davis

### Agenda Amendments if Needed

### Announcements

1. Motion to approve the resolution accepting petition, dispensing with election, and appointing Ward 5 Council Member.

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Reed, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock

**APPROVED**

2. Ward 5 Council Member Linda Davis swearing in.
3. Special Meeting to adopt FY25 budget and set millage - September 10, 2024.
4. Next regular scheduled city council meeting September 17, 5:30pm.

### Guests

5. Proclamation for Childhood Cancer month.

The Mayor gave a proclamation for childhood cancer month.

6. BOO in the Bay (Brett Ladner and Caitlin Mckeen) - Request to waive Depot Grounds rental fees.

Brett Ladner spoke requesting the council to waive the fee for the rental grounds at the depot for their event.

Motion to deny the request to waive the fees for the rental grounds at the depot.

Motion made by Councilman Hoffman, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

### **Minutes Approval**

7. Motion to approve the Minutes of August 20, 2024.

Motion made by Councilman Hoffman, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

### **Public Hearing**

8. FY 24-25 Proposed Budget

5:49pm public hearing for the 2024-2025 fiscal year budget was opened.

Nobody came forward.

5:50pm the public hearing was closed.

### **Mayor's Report**

9. Motion to approve ordinance 670-08-2024 of the mayor and city council of the City of Bay St. Louis, Mississippi adopting the public records request policies and procedures.

Motion made by Councilman DeSalvo, Seconded by Councilman Hoffman.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

### **Council Business**

10. Motion to select Tetra Tech as the Grant Administrator for the SWIFT Grants and to authorize the administration to negotiate contracts for professional services.

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

## Public Forum

Tad Black spoke regarding an approved zoning application that came before the council at the previous meeting.

## Project Updates

## City Clerk's Report

*6:12pm Council Member Knoblock recused himself for the vote*

11. Motion to approve the docket of claims 24-044 dated September 03, 2024 in the amount of \$345,537.49.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilwoman Davis

Recusing: Councilman Knoblock

**APPROVED**

*6:13pm Council Member Knoblock returned*

## Consent Agenda

Councilman Knoblock requested to remove item 14 (FLOCK Camera Systems) for discussion.

12. Motion to approve the resolution authorizing the submission of a Mississippi Outdoor Stewardship Grant.
13. Motion to approve the proposal from Moffatt and Nichol for Engineering and Design of the Bulkhead Repairs Project for \$186,000.
14. Motion to approve the Annual Elevator Service Agreement with EMR Services, LLC in the amount of \$6,788.00.
15. Motion to approve renewal of Cyber Insurance Policy with Betz and Rosetti for \$6,974.00.
16. Motion to approve the final plat for 40 Fiber Street & 46 Fiber Street identified as Hancock County Tax Parcel 136P-0-37-040.000 and Parcel 136P-0-37-038.000.
17. Motion to approve and authorize the Mayor to sign Modification No. 3 for the MDEQ Sunset to Dunbar Sewer Improvements to extend the period of performance to May 31, 2025.
18. Motion to approve the longevity pay increase for officer Corey Stinson.
19. Motion to approve change order #4 with David Rush Construction for the Court Street Community Center Project for \$39,548.04, which will paint the exterior of the building.
20. Motion to approve change order #6 with David Rush Construction for the Court Street Community Center for \$9,467.84, which will clean and paint the elevator lobby area.
21. Motion to spread the processed three (3) Architectural Supplemental Instructions (ASI) for the Court Street Community Center project by MP Design Group with David Rush Construction.
22. Motion to approve the invoices from Chiniche Engineering in the total amount of \$23,388.50.

23. Motion to approve the certification letter for docket of claims 24-044 dated September 03, 2024.

24. Motion to spread the Bay Saint Louis Payroll in the amount of \$221,584.43 dated August 23, 2024, on the Minutes.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

#### **Item 14 from Consent Agenda (FLOCK Camera System)**

Chief Schwartz spoke regarding the camera system and their effectiveness.

25. Motion to approve contract between FLOCK Safety and the City of Bay St. Louis Police Department for usage of License Plate Readers (LPRs) and their installment in the city limits of Bay St. Louis, MS.

Motion made by Councilman DeSalvo, Seconded by Councilman Knoblock.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

#### **Spread Reports**

26. Motion to spread the Payroll Hours report, Cash Balances, Detailed Grant Revenue report, Grant and Intergovernmental report, RG Revenue report, Revenue and Expense report.

Motion made by Councilman Hoffman, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

#### **Attorney's Report**

#### **Executive Session (If Needed)**

27. Motion to enter into closed session to determine the need to go into Executive Session.

Motion made by Councilman Knoblock, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

28. Motion to enter into Executive Session to discuss the LeBlanc appeal and the Short Term Rental Ordinance appeal.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Hoffman, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

**APPROVED**

29. Notice of Appeal - LeBlanc 411 Ballentine Street.

30. Notice of Appeal - Short Term Rental Ordinance.

31. Motion to exit Executive Session with no action taken.

Motion made by Councilman Knoblock, Seconded by Councilman DeSalvo.

Voting Yea: Councilman Seal, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

Away: Councilman Hoffman

**APPROVED**

## **Adjourn**

Motion to come back into session.

Motion made by Councilman Knoblock, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

Away: Councilman Hoffman

**APPROVED**

32. Motion to adjourn the meeting of September 03, 2024.

Motion made by Councilman DeSalvo, Seconded by Councilman Lewis.

Voting Yea: Councilman Seal, Councilman Lewis, Councilman DeSalvo, Councilman Knoblock, Councilwoman Davis

Away: Councilman Hoffman

**APPROVED**

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Gary Knoblock, Councilman At Large	Date
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Doug Seal, Councilman Ward 1	Date
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Gene Hoffman, Councilman Ward 2	Date
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Jeffrey Reed, Councilman Ward 3	Date
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Kyle Lewis, Councilman Ward 4	Date
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Linda Davis, Councilwoman Ward 5	Date
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Josh DeSalvo, Councilman Ward 6	Date
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Mike Favre, Mayor	Date
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Caitlin Bourgeois, Clerk of Council	Date
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