

Bay St. Louis Historic Preservation Commission, P.O. Box 2550, Bay St. Louis, MS 39521
Certificate of Appropriateness/Conceptual Review Application Form

Property Address: 237 Citizen St. Bay St. Louis MS
 Applicant Name: Dianna Mack Webb Owner Name: same
 Mailing Address: 119 Russum Rd. Mailing Address: same
 Phone: 601-946-0764 Phone: same

Project Classification: Criteria for issuance of certificates of appropriateness can be found in Section VIII of the BSL Historic Preservation Ordinance, No. 509. Please check appropriate box(es)

Application

- Conceptual Review:** Discuss with the commission preliminary design ideas for a project. The commission will address the appropriateness of the proposal and provide helpful advice. Items needed include, but are not limited to, site plan (plot) indicating where the proposed project is to be built. Photos and/or sketches of the proposed improvements. No architectural drawings are required. A COA will be not be issued for a CR.
- Addition/Alteration:** Exterior alterations and/or additions should be compatible with the building itself, its original design & style. Items needed: photos of existing improvements. Site plan accurately depicting the placement of existing & proposed improvements. Plans & exterior elevations drawn to scale that clearly show the design and architectural character of the proposed addition or alteration as it relates to the existing improvements. List of materials describing the size, textures and other characteristics about their appearance.
- New Construction:** New Construction should be visually compatible with the buildings and environment to which it is related, their effect upon the immediate surroundings and the district as a whole while maintaining the rhythm created by building masses, relationships between windows, doors, materials, textures, the patterns, the trim, and the design of the roof. Items needed: Architectural drawings to scale. Site plan, to scale (plot) indicating where the proposed project is to be built. Specific description of materials, types & sizes. Photographs of proposed site. Incomplete application for new construction may be considered under conceptual review.
- Demolition:** Consideration is given to the individual architectural, cultural, and/or historical significance of the resource; the importance or contribution of the resource to the architectural character of the district; and to neighboring property values. Items needed: Photographs of existing building. Site Plan to scale. Condition reports; Foundation plan of replacement and/or documentation of justification.

I hereby certify that I understand this application will not be accepted and processed until all requested information has been supplied. I also understand this application may require a site visit/additional research.

Applicant's Signature: Dianna L. Webb Date: 3/16/27
 Owner's Signature: _____ Date: _____
 Required: Dianna L. Webb Date: 3/16/27

Please refer to the checklist of materials required with your application
 A Meeting with the Bay St. Louis HPC to discuss the specific details of your project is strongly encouraged.

Historic Preservation Commission / City Council Use Only

HPC Review / City Council Review

Recommended by: _____ Date: _____
 Review Date: _____
 City Council Review: _____
 Date of Action: _____
 Comments: _____
 Date: _____

Once Completed & Signed - Original copy - HPC, Copy - Building Department

Bay St. Louis



Historic Preservation Commission

SUBMITTAL CHECKLIST

Property Owners Information:

Name: Diana (Mark) Webb

Address: 119 Russum Rd Floor MS 39071
(No P.O. Boxes)

Telephone Number (601) 946-0764 Cell Number - same -

ADDRESS OF PROPERTY IN QUESTION IF DIFFERENT FROM ADDRESS STATED ABOVE: 232 Citizen St. Bay St. Louis, MS

Give written scope of work to be performed: _____

Demolition of house, and all other functionally obsolete structures on property; salvaging any useable materials

Design & construction new primary structure with Architect Beau Lebatard adhering to BSL historic district commission rules & regulations.

Thank you for your consideration of this matter.