



Tetra Tech

Kimberly Ryals-Brooks
Sr. Hazard Mitigation Grant Specialist
Tetra Tech
Kim.ryalsbrooks@tetrattech.com
(225) 305-9233

August 27, 2025

City of Bay St. Louis

Attention: Michael J. Reso
688 Highway 90
Bay St. Louis, MS 39520

RE: Approval Recommendation – Reimbursement Request for 3100 Roberson Road Structure Elevation (FMA-PJ-04-MS-2022-008)

Dear Mr. Reso,

Tetra Tech has completed a thorough review of the payment invoice and associated backup documentation submitted for Milestone No. 2 of the 3100 Roberson Road Structure Elevation project. This includes verification of the contractor's invoice, executed contract, and photographic evidence of milestone completion.

Based on our review, all documentation is complete and consistent with the approved scope of work under the Flood Mitigation Assistance (FMA) Swift Current grant. We find the invoice amount of **\$42,441.25** submitted by Davie Shoring, Inc. to be accurate and in alignment with the contractual milestone payment schedule.

Accordingly, Tetra Tech recommends approval of the reimbursement request and disbursement of funds to Davie Shoring, Inc.

Please feel free to contact us if you have any questions or need further clarification.

Sincerely,

Kim RyalsBrooks

Kimberly Ryals-Brooks
Sr. Hazard Mitigation Grant Specialist
Tetra Tech
Kim.ryalsbrooks@tetrattech.com
(225) 305-9233

Tetra Tech

Tel +1.225.666.4599 | Cell +1.225.305.9233 | tetrattech.com



P.O. Box 489
Natalbany, LA 70451
(504) 464-4712

Invoice

Invoice #	Date
3100R.M2	6/26/2025

Bill To
MISS Bay St. Louis

Ship To
Tami & Perry Guy 3100 Roberson Rd. Bay St. Louis MS 39520

Project		Terms		Rep
3100 Roberson Rd. Bay St. Louis MS 39520				KH
Item	Description	Qty	Rate	Amount
DUP Lift	House Elevation according to contract	0.25	178,700.00	44,675.00
DUP Lift	Retainage	0.05	44,675.00	2,233.75
	MILESTONE 2 - ELEVATION: Tunneling completed, jacking and cribbing completed, structure is up in the air and ready for new foundation.			
			Total	\$42,441.25
Make checks payable to: Davie Shoring, Inc.			Payments/Credits	\$0.00
			Amount Due to Date	\$42,441.25