



Tetra Tech

Kimberly Ryals-Brooks
Sr. Hazard Mitigation Grant Specialist
Tetra Tech
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(225) 305-9233

August 27, 2025

City of Bay St. Louis

Attention: Michael J. Reso
688 Highway 90
Bay St. Louis, MS 39520

RE: Approval Recommendation – Reimbursement Request for 3100 Roberson Road Structure Elevation (FMA-PJ-04-MS-2022-008)

Dear Mr. Reso,

Tetra Tech has completed a thorough review of the payment invoice and associated backup documentation submitted for Milestone No. 3 of the 3100 Roberson Road Structure Elevation project. This includes verification of the contractor's invoice, executed contract, mid-Elevation Certificate, and photographic evidence of milestone completion.

Based on our review, all documentation is complete and consistent with the approved scope of work under the Flood Mitigation Assistance (FMA) Swift Current grant. We find the invoice amount of **\$42,441.25** submitted by Davie Shoring, Inc. to be accurate and in alignment with the contractual milestone payment schedule.

Accordingly, Tetra Tech recommends approval of the reimbursement request and disbursement of funds to Davie Shoring, Inc.

Please feel free to contact us if you have any questions or need further clarification.

Sincerely,

A handwritten signature in cursive script that reads 'Kim Ryals-Brooks'.

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Contract Work Summary

MISSISSIPPI EMERGENCY MANAGEMENT AGENCY ATTACHMENT E - CONTRACT WORK SUMMARY RECORD							PAGE	OF		INVOICE ONLY	
APPLICANT			FIPS NO.	DISASTER / GRANT		PROJECT NO. (FEMA)		RRF NO.			
City of Bay St. Louis, MS			2803980	FMA 2022 SWIFT		FMA-PJ-04-MS-2022-008		5	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
DESCRIPTION OF WORK PERFORMED											
Contractor Milestone 3											
HOMEOWNER	STRUCTURE ADDRESS	VENDOR	INVOICE #	INVOICE DATE	INVOICE TOTAL	AMOUNT REQUESTING	FEDERAL SHARE	NON-FEDERAL SHARE	TOTAL REQUESTED AMOUNT	COMMENTS	
Perry and Tami Guy	3100 Roberson Road, Bay St. Louis, MS	Davie Shoring, Inc	3100R.M3	8/18/2025	\$42,441.25	\$42,441.25	\$38,197.13	\$4,244.13	\$42,441.25	Piers and/or columns are built and structure is set on new piers. New foundation is complete and structure is assumed to be at the new elevation height required.	
Total					\$42,441.25	\$42,441.25	\$38,197.13	\$4,244.13	\$42,441.25		



P.O. Box 489
Natalbany, LA 70451
(504) 464-4712

Invoice

Invoice #	Date
3100R.M3	8/18/2025

Bill To
MISS Bay St. Louis

Ship To
Tami & Perry Guy 3100 Roberson Rd. Bay St. Louis MS 39520

Project		Terms		Rep
3100 Roberson Rd. Bay St. Louis MS 39520				KH
Item	Description	Qty	Rate	Amount
DUP Lift	House Elevation according to contract	0.25	178,700.00	44,675.00
DUP Lift	Retainage		2,233.75	2,233.75
MILESTONE 3 - FOUNDATION: Piers and/or columns are build & structure is set on new piers and/or columns. New foundation is complete and structure is assumed to be at the new elevation height required.				
			Total	\$42,441.25
Make checks payable to: Davie Shoring, Inc.			Payments/Credits	\$0.00
			Amount Due to Date	\$42,441.25