



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Denbow, Samantha **Date Submitted:** 5/6/2024
Last, First *MM/DD/YYYY*

Requestor Type : City Staff **Meeting Date:** 5/14/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Library Director
For City Staff Only

Agenda Location: Presentation
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Presentation ~ Discuss, consider, and approve the Library Strategic Plan for Fiscal Year 2025-2029.

Executive Summary of Item:

In order to maintain accreditation from the Texas State Library and Archives Commission, the library must have a long-range plan that is updated and approved by its governing body at least every five years. The current plan ends in FY2024.

The library's strategic planning consultant, Dayna Williams-Capone of Partner Library Area Network (PLAN), conducted multiple community meetings and a community survey to gain input from various members and sectors of the service area. She used this feedback to develop a review of overall library operations and recommendations for the city to consider in providing library services to the community in the future. Goals and action items were developed to guide the library in improving efficiency and the level of service provided to meet community needs.

Staff recommends the approval of the Library 5-Year Strategic Plan and Action Item List to be implemented over the next five years.