



**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
FAX: (979) 323-1626

## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Mason, Krystal **Date Submitted:** 5/8/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 5/14/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Assistant Director of Public Works  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**DISCUSS, CONSIDER, AND APPROVE THE CITY OF BAY CITY WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLANS.**

### Executive Summary of Item:

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Texas Administrative Code requires that the City of Bay City update the water system's Water Conservation Plan and Drought Contingency Plan. The Water Conservation Plan manages our existing water supplies and encourages citizens to conserve water. The Drought Contingency Plan outlines procedures to follow in the event of a water supply shortage or other water supply emergency conditions.