

ORDINANCE ~ AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES CHAPTER 2; ARTICLE II (“MEETINGS AND RULES OF ORDER”) DELETING THE REQUIREMENT OF ELECTRONIC RECORDING OF CITY COUNCIL PROCEEDINGS; PROVIDING FOR A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.



EXECUTIVE SUMMARY

BACKGROUND:

In 1990, Council approved an Ordinance requiring an electronic recording of city council proceedings at each regular, special, and executive meeting. The Ordinance also provided accommodating citizens with the necessary access and equipment to review the recordings at City Hall. The ordinance was written at a time of tape recordings were done of meetings.

Since its approval, over the 30 years we have upgraded the equipment 4 times, added a software application, and then updated to a new software application that included video. Council meetings are now available to view in real time or later on a personal device. The language of the Ordinance has become dated and with the continued changes in technology, as well as unforeseen circumstances, mandating a recording puts the burden on Council to always provide a means to record.

Though we will always make the best effort to record all meetings, circumstances can and will arise where it may not be possible due to power outages, equipment failure, or alternative locations.

In addition, because the City does written minutes, State retention of audio/video is 90 days after minutes approval. Audio/video data storage requires 66% more electronic space than data storage of imaged minutes.

FINANCIAL IMPLICATIONS: Anticipated savings of cutting cost to audio/video storage

RECOMMENDATION: Recommend City Council approve Ordinance to delete the requirement of electronic recording of city council proceedings.

ATTACHMENTS: Ordinance