



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Mason, James **Date Submitted:** 07/28/2020
Last, First *MM/DD/YYYY*

Requestor Type : City Staff **Meeting Date:** 08/11/2020
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Airport Manager
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

DISCUSS, CONSIDER AND/OR APPROVE ITEMS TO BE CONSIDERED SURPLUS AND APPROVING THE AUCTIONING OF THESE ITEMS AND/OR TRADING IN OF ITEMS TO OFFSET COST OF ANOTHER PROJECT.

Executive Summary of Item:

The Airport has two vehicles that are no longer usable due to age.

The first is a 2000 Ford Taurus with over a 100,000 miles. This vehicle was transferred to the Airport by the Police Department to be used as a courtesy vehicle for visiting pilots. The cost to maintain this vehicle is no longer financially sound.

The second vehicle is a 1996 Ford F80,350 with over 200,000 miles. This was the JetA fuel truck. This vehicle was replaced this year and is no longer needed. I would like to look into trading this vehicle in to offset the cost of make repairs to our self-serve JetA fuel station and if a trade in is not possible, then auction off this item.

The Airport Manager is requesting permission to place these items into an auction or trade-in these items to offset further costs.

The Finance Department has six (6) four drawer filing cabinets, the City Secretary office has one (1) four drawer lateral file cabinet, and the Airport has one (1) we have deemed unusable and the cost to repair to continue would be too high. The total number of four drawer filing cabinets is seven (8).

The Recycling Center has one (1) recycling trailer that has been deemed unusable and not worth high repair costs.