

**CITY OF BAY CITY**  
**MINUTES • OCTOBER 27, 2020**

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

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**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

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Robert K. Nelson

**Councilman**

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William Cornman

**Mayor Pro Tem**

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Jason W. Childers

**Councilman**

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Brent P. Marceaux

**Councilwoman**

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Becca Slitz

**Councilwoman**

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Julie Estlinbaum

***Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.***

**CALL TO ORDER**

Meeting was called to order at 6:01 pm by Mayor Pro Tem Jason Childers.

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Mayor Pro Tem Jason Childers*

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Pro Tem Jason W. Childers  
Councilman William Cornman  
Councilman Brent P. Marceaux  
Councilwoman Becca Sitz  
Councilwoman Julie Estlinbaum

**ABSENT**

Mayor Robert K. Nelson, excused

Also present:

Shawna Burkhart, City Manager  
Carly Wall, Assistant City Attorney  
Jeanna Thompson, City Secretary

**MISSION STATEMENT**

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the gateway to the great outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

*Mayor Pro Tem Jason Childers*

**APPROVAL OF AGENDA**

Motion made by Councilman Cornman to approve the agenda, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**APPROVAL OF MINUTES**

- 1. Meeting minutes of Regular Council meeting on October 13, 2020**

Motion made by Councilman Cornman to approve the minutes of Regular Council meeting on October 13, 2020, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

## **PUBLIC COMMENTS**

David Torrez, 1616 cottonwood, complained about Chambers speaker, discussed Alamo closing, discussed gym and parking lot on highway 60, and long bed trucks and parking downtown.

## **CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

There were no consent agenda items.

## **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

### **2. Discussion ~ Discuss concerns and options regarding speeding traffic on 8th Street.**

Whitney McGee, Citizen

Mr. McGee, who has been a citizen in Bay City since 1984, lives near speedy stop but problem is the traffic. Mr. McGee stated that people are cutting across Katy and now a hot rod zone. Police Department does good job during school hours, but work traffic is worse. Mr. McGee would like speed bumps or something to slow people down. Mr. McGee also stated that the car wash has a lot of noise late at night due to shift changes and loud stereos. Councilman Marceaux prefers speed bumps to Police controlling speed.

### **3. Personnel ~ Discuss, consider and/or approve Police Officer recruitment incentives.**

Robert Lister, Chief of Police

Chief Lister stated that they are finding it difficult to recruit these days. Academy numbers are down as well. The Police Department has 3 open positions and they would like to change recruiting methods by offering incentive of sign on bonus. Shawna Burkhart suggested to review annually and add increments. Details can be worked out. Councilwoman Estlinbaum added that even BCISD has problems recruiting because competing with bigger agencies.

Motion made by Councilman Cornman to approve Police Officer recruiting incentives, Seconded by Councilwoman Estlinbaum. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

### **4. Appointment ~ Consider and/or approve the appointment of Jessica Russell as Planning Commission Chairman.**

Motion made by Councilwoman Sitz to appoint Jessica Russell as Chairman to the Planning Commission, Seconded by Councilwoman Estlinbaum. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**5. Agreement ~ Discuss, consider, and/or approve an Interlocal Agreement with the City of Bay City and Bay City Community Development Corporation regarding small business grants as they relate to COVID-19.**

Scotty Jones, Finance Director

Motion made by Councilman Cornman to approve the Interlocal Agreement with the City of Bay City and Bay City Community Development Corporation, Seconded by Councilwoman Sitz. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion Carried.

**6. Resolution ~ Discuss, consider, and/or approve a resolution of the City of Bay City, Texas, authorizing the submission of a Community Development Block Grant - Mitigation (CDBG-MIT) application to the Texas General Land Office and authorizing the Mayor and City Manager to act as the City's executive officers and authorized representatives in all matters pertaining to the City's participation in the CDBG-MIT program.**

Alyssa Dibbern, Engineer Tech

Motion made by Councilwoman Estlinbaum to approve the resolution of the City of Bay City, Texas, authorizing the submission of a Community Development Block Grant - Mitigation (CDBG-MIT) application, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**7. Contract ~ Discuss, consider, and/or approve a contract for professional engineering services for the Texas General Land Office (GLO) Mitigation Grant Program between the City of Bay City, Texas and Lynn Engineering. Barry Calhoun, Public Works Director**

Motion made by Councilwoman Sitz to approve a contract for professional engineering services for the Texas General Land Office (GLO) Mitigation Grant Program between the City of Bay City, Texas and Lynn Engineering, Seconded by Councilwoman Estlinbaum. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**8. Contract ~ Discuss, consider, and/or approve a standard contract for professional engineering services for various City projects, including the Texas Water Development Board projects between the City of Bay City, Texas and Garver, LLC.**

Barry Calhoun, Public Works Director

Motion made by Councilman Cornman to approve a standard contract to Garver, LLC for professional engineering services for various City projects, including the Texas Water Development Board projects between the City of Bay City, Texas and Garver, LLC, Seconded by Councilwoman Sitz. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**9. Contract ~ Discuss, Consider, and/or approve award of Nile Valley Road Construction Project.** Barry Calhoun, Public Works Director

Motion made by Councilman Cornman to approve award to Lester Contracting, Seconded by Councilwoman Estlinbaum. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**10. Ordinance ~ Discuss, consider, and/or approve an Ordinance authorizing the issuance of City of Bay City, Texas General Obligation Refunding Bonds, Series 2021; levying a tax in payment thereof; authorizing the redemption prior to maturity of certain outstanding obligations; providing for the award and sale of said bonds in accordance with certain parameters; and enacting other provisions relating thereto.**

Scotty Jones, Finance Director, reviewed the refunding bond ordinance. Refunding will provide an estimated \$500,000 savings.

Motion made by Councilwoman Estlinbaum to approve the Refunding Bond Ordinance, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**11. Report ~ Discuss, consider, and/or approve the Quarterly Investment Report for the quarter ending September 30, 2020.**

Scotty Jones, Finance Director

Motion made by Councilman Cornman to approve the Quarterly Investment Report, Seconded by Councilwoman Sitz. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

**12. Appointments ~ Discuss, consider, and/or approve Resident Commissioner for Bay City Housing Authority.**

Shawna Burkhart, City Manager, stated that one commissioner selected was not qualified and one stepped down. We will need recommendations by next meeting.

Councilman Cornman recommends the Housing Board make the recommendations. Council took no action.

**13. Appointments ~ Discuss, consider, and/or approve members for TIRZ #1.**  
Shawna Burkhart, City Manager

Motion made by Councilwoman Sitz to approve members for TIRZ #1, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Marceaux, Councilwoman Sitz.

Voting Abstaining: Councilman Cornman, Councilwoman Estlinbaum. Motion carried.

**14. Appointments ~ Discuss, consider, and/or approve members for TIRZ #2.**  
Shawna Burkhart, City Manager

Motion made by Councilman Marceaux to approve members for TIRZ #2, Seconded by Councilwoman Sitz. Voting Yea: Mayor Pro Tem Childers, Councilman Marceaux, Councilwoman Sitz.

Voting Abstaining: Councilman Cornman, Councilwoman Estlinbaum. Motion carried.

**15. Appointments ~ Discuss, consider, and/or approve members for TIRZ #3.**  
Shawna Burkhart, City Manager

Motion made by Councilman Cornman to approve member for TIRZ #3, Seconded by Councilman Marceaux. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz.

Voting Abstaining: Councilwoman Estlinbaum. Motion carried.

**16. Discuss, consider and/or approve the reschedule of the Regular Council meetings in December 2020 from the 8th and 22nd to the 1st and 15th.**  
Jeanna Thompson, City Secretary

Motion made by Councilman Cornman to approve Council meeting reschedule in December, Seconded by Councilwoman Estlinbaum.

Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

## **CLOSED / EXECUTIVE SESSION**

None

## **OPEN SESSION**

Discuss, consider and/or take action on item(s) listed in Executive/Closed Session, (if any).

## **ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS**

**ADJOURNMENT**

Motion made by Councilman Marceaux to adjourn, Seconded by Councilwoman Sitz. Voting Yea: Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried and meeting adjourned at 7:11 pm.

**PASSED AND APPROVED**, this \_\_\_\_ day of \_\_\_\_\_, 2020.

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ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS

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JEANNA THOMPSON

CITY SECRETARY