

**CITY OF BAY CITY**  
MINUTES • JULY 25, 2023

---

**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

---

**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

---

Robert K. Nelson

**Mayor Pro Tem**

---

Blayne Finlay

**Councilman**

---

Jim Folse

**Councilman**

---

Bradley Westmoreland

**Councilwoman**

---

Becca Sitz

**Councilman**

---

Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

---

**CALL TO ORDER AND CERTIFICATION OF QUORUM**

The meeting was called to order by Mayor Robert K. Nelson at 6:00 p.m.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Brad Westmoreland  
Councilwoman Becca Sitz

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman Bradley Westmoreland*

**MISSION STATEMENT**

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Councilman Bradley Westmoreland*

**APPROVAL OF AGENDA**

Motion made by Mayor Pro Finlay to approve the agenda, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Councilman Finlay, Councilman Flores. Motion carried.

**PUBLIC COMMENTS**

David Torrez concerned about potholes, streets and Girl's Softball being moved.

**ACKNOWLEDGEMENT FROM CITY MANAGER**

There were no acknowledgements.

**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

There were no items from Council.

**CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

1. **City Council Workshop Meeting minutes of June 6, 2023.**
2. **City Council Workshop Meeting minutes of July 11, 2023.**
3. **City Council Regular Meeting minutes of July 11, 2023.**
4. **Accounts Payable, Direct Payable and Utility Refunds for April, May, and June 2023**

Motion made by Mayor Pro Tem Finlay, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland, Councilman Finlay, Councilman Flores. Motion carried.

## **DEPARTMENT REPORTS**

### **5. Municipal Court 2nd Fiscal Quarter update**

Katy Plunkett, Court Administrator, presented the Municipal Court update, correcting that it was the 3rd quarter and not the 2nd.

### **6. Day of The Dead Festival update**

Darve Smith, Tourism Manager, presented the Day of The Dead Festival update, stating that it will be a 2 day event on November 3rd and 4th. They have been advertising and different committees formed to carry out responsibilities.

### **7. Library Quarterly Report and Updates**

Samantha Denbow, Library Director, presented the Library Quarterly Report and Updates.

### **8. Public Works Reports and Updates**

Krystal Mason, Assistant Public Works Director, presented the Public Works Reports and Updates. Discussion included the issue with the use of chip seal on some streets.

## **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

9. **Appointment ~ Discuss, consider, and/or approve the appointment of Candice L. Brown and Abigail R. Coates to the Public Housing Authority.** Robert K. Nelson, Mayor

Motion made by Councilman Folse to approve the appointments, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay, Councilman Flores. Motion carried.

- 
- 10. Ordinance ~ Discuss, consider, and/or approve an Ordinance amending the City Code of Ordinances relating sections of Chapter 38, Article V "Noise" including sections shown on the attached "Exhibit A"; providing for penalties; providing an effective date.**

Edward Guzman, Police Lieutenant, presented the amended ordinance.

Motion made by Councilwoman Sitz to approve the ordinance, Seconded by Councilman Folse.

Voting Yea: Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay

Voting Nay: Councilman Flores. Motion carried.

- 11. Agreement ~ Discuss, consider, and/or approve an Interlocal Agreement between the City of Bay City and Matagorda County providing for repairs of certain length of 12th street.** Shawna Burkhart, City Manager

Motion made by Councilwoman Sitz to approve the Interlocal Agreement, Seconded by Mayor Pro Tem Finlay. Voting Yea: Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay. Voting Nay: Councilman Flores. Motion carried.

- 12. Report ~ Discuss, consider, and/or approve the City's Quarterly Financial and Investment Report for the quarter ending June 30, 2023.** Scotty Jones, Finance Director

Motion made by Councilman Westmoreland to approve the City's Quarterly Financial and Investment Report, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay, Councilman Flores

- 13. Bid Rejection ~ Discuss, consider and/or reject bid submitted by Matula & Matula Construction Inc. for the Hardeman Park Soccer Field Light Light Poles Project.** Scotty Jones, Finance Director

Motion made by Councilman Folse to reject bid submitted by Matula & Matula Construction, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Councilman Folse, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay, Councilman Flores. Motion carried.

## **CLOSED / EXECUTIVE SESSION**

Council adjourned into an executive session at 7:40 p.m.

- 14. Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**

**RECONVENE AND ACTION**

Council reconvened back into regular session at 8:06 pm. Council took no action.

**ADJOURNMENT**

Motion made by Mayor Pro Tem Finlay to adjourn, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Folsie, Councilwoman Sitz, Councilman Westmoreland, Mayor Pro Tem Finlay, Councilman Flores. Motion carried and the meeting adjourned at 8:06 p.m.

**PASSED AND APPROVED**, this 22nd day of August 2023.

---

ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS

---

JEANNA THOMPSON

CITY SECRETARY