



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Lopez, Gabriel **Date Submitted:** 8/20/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** City Staff **Meeting Date:** 8/27/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Engineering Technician  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**Discuss, consider, and/or approve a resolution authorizing the award of engineering service provider for the Hazard Mitigation Assistance (HMA) Program(s) funded through the Texas Division of Emergency Management (TDEM) and/or Texas Water Development Board (TWDB).**

### Executive Summary of Item:

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**BACKGROUND:** The City of Bay City has completed a Request for Qualifications (RFQ) process to identify an engineering firm for Hazard Mitigation Assistance (HMA) projects, administered by TDEM and TWDB. The selected firm will begin with the awarded Stormwater Management Plan, identifying city-wide drainage and flood risks. They will also work on various HMA programs (HMGP, BRIC, FMA), developing preliminary engineering, cost estimates, and benefit-cost analyses for future HMA grant applications.

**FINANCIAL IMPLICATIONS:** The Stormwater Management Plan, which is part of the Hazard Mitigation Grant Program (HMGP), has an approved budget of \$650,000. Federal funds will cover 90% (\$585,000), with the City providing the remaining 10% (\$65,000).

Additionally, the grant covers grant management at \$32,500, which is 100% federally funded with no local match required.

Future HMA projects will have separate budgets and cost-sharing arrangements.

**IMPACT ON COMMUNITY SUSTAINABILITY:** Selecting a qualified engineering firm for HMA projects will improve Bay City's ability to reduce flood risks, strengthen infrastructure, and respond to

natural disasters. The chosen firm will help identify and implement projects that protect residents, preserve property, and improve the city's ability to withstand and recover from hazards.

**RECOMMENDATION:** City Staff recommends Council approve Freese and Nichols as the selected engineering firm for Bay City's Hazard Mitigation Assistance (HMA) projects. This approval will enable the commencement of the Stormwater Management Plan and support the city's efforts in future HMA grant applications and project implementations.