

**DISCUSS, CONSIDER AND/OR APPROVE A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR ADMINISTRATION SERVICES AND SOFT COSTS PROJECT MANAGEMENT SERVICES FOR THE HOME OWNER REHABILITATION ASSISTANCE PROGRAM.**



## **EXECUTIVE SUMMARY**

### **RESOLUTION TO AUTHORIZE ADMINISTRATIVE SERVICES RELATED TO THE CITY'S HOME PROGRAM**

**BACKGROUND:** The City approved applying for federal grant funds through the Texas Department of Housing and Community Affairs in 2016. This grant is to assist lower income homeowners by rehabilitating or rebuilding their homes. The City currently has 5 households that have been approved for assistance. The City has 8 others in the pipeline pending environmental clearance.

It is time again to approve administrative services for this program.

**FINANCIAL IMPLICATIONS:** None (paid through grant dollars)

**IMPACT ON COMMUNITY SUSTAINABILITY:** This grant will assist our lower income homeowners while simultaneously enhancing the health, economic, and aesthetic quality of the community, thereby improving of life for our citizens.

**RECOMMENDATION:** 2 bids received; Staff recommends approval of the Resolution recommending GrantWorks, Inc. for administrative services

**ATTACHMENTS:** Resolution; Summary Rating by Firm