



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Lopez **Date Submitted:** 12/14/2022  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** City Staff **Meeting Date:** 12/20/2022  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Engineering Tech  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**DISCUSS, CONSIDER, AND/OR APPROVE THE SELECTING AN ADMINISTRATION/PROJECT DELIVERY SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE TEXAS HAZARD MITIGATION ASSISTANCE PROGRAM.**

### Executive Summary of Item:

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FEMA provides federal funds for the Building Resilient Infrastructure and Communities (BRIC) grant program to state, local, tribal and territorial governments for hazard mitigation activities, including capacity and capability activity types and hazard mitigation projects. For Fiscal Year (FY) 2022, FEMA will distribute up to \$2.295 billion for the BRIC program.

Eligible activities the City intends to seek funding for includes flood risk reduction projects, to lessen the frequency or severity of flooding, and soil & slope stabilization projects.

The City of Bay City sent a Request for Proposals for the Hazard Mitigation Assistance program. The requests were sent on November 16, 2022, with a deadline of December 5, 2022. Only one proposal from an administrator was received from the firm GrantWorks.

The Proposal was reviewed by the Selection Committee and determined to satisfy the selection criteria in the RFP. It is staff's recommendation to award GrantWorks administration services for this grant.