



**CITY OF BAY CITY**  
1901 FIFTH STREET  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Mason, James **Date Submitted:** 04/18/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 04/23/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Airport Manager  
*For City Staff Only*

**Agenda Location:** Regular / Board of Adjustment  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**Discuss, consider, and/or approve: the rules of the Board of Adjustment for the Hazard Area and Compatible Land Use Zoning Regulations for Bay City Regional Airport and to appoint a chairman of the Board of Adjustment. Pursuant to Local Government Code 241 Sec 241.032, Sec 241.033, and Sec 241.034**

### Executive Summary of Item:

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The city council was appointed as the Board of Adjustments by the Bay City – Matagorda County Joint Airport Zoning Board for the Bay City Regional Airport. The Board of Adjustments hears all variance requests made by any person denied an Airport Hazard permit. The Board of Adjustments must pass the rules and procedures it must follow.