



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Lopez, Gabriel **Date Submitted:** 10/16/2024
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 10/22/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Engineering Technician
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Discuss, consider, and/or approve authorization to issue Request for Qualifications (RFQ) and Requests for Professional Services (RFP) for engineering and grant administration services related to the City's Project Application and Implementation of the 2025 TxDOT Transportation Alternatives (TA) Program.

Executive Summary of Item:

Background:

The City of Bay City is planning to apply for the TxDOT Transportation Alternatives (TA) Program to construct a shared-use path that will improve connectivity throughout the city. The SUP will connect key points of interest, including schools, parks, and after-school activity destinations. The path will utilize existing sidewalks where it is feasible to enhance overall connectivity.

A key part of the project will involve constructing an at-grade railroad sidewalk crossing and using TxDOT's upcoming bridge replacement projects to carry the new shared-use path over Cottonwood Creek, minimizing the need for additional construction at the creek crossing.

To move forward, the City must secure engineering and grant administration services through Requests for Qualifications (RFQs) and Proposals (RFPs) to develop preliminary designs and support the application process. A preliminary application is due in February 2025, and the complete application is due in June 2025.

Financial Implications:

Issuing RFPs and RFQs at this stage does not come with direct financial implications, as the purpose is solely to solicit proposals and qualifications from firms.

The City of Bay City qualifies for 0% local match under the TxDOT TA Program. All eligible costs associated with the project, including preliminary engineering and grant administration, will be covered by the grant, ensuring no financial burden on the city.

Community Sustainability:

This project will promote long-term sustainability by enhancing pedestrian and cyclist safety, encouraging active transportation, and improving access to schools, parks, and downtown areas. The path will also connect underserved areas to multiple amenities, promoting equitable access.

Shared-use paths reduce the reliance on vehicle transportation, contributing to environmental and community health.

Recommendation:

Staff recommends that City Council authorize the issuance of RFQs and RFPs for engineering and grant administration services related to the TxDOT TA program, allowing the city to meet the preliminary application deadline and move forward with the full application due in June 2025.

Attachments:

- None