

CITY OF BAY CITY
MINUTES • OCTOBER 08, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

5:00 PM

**1901 5TH STREET
BAY CITY TX,77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order at 5:00 p.m.

PRESENT

Mayor Robert K. Nelson
Mayor Pro Tem Becca Sitz
Councilman Benjamin Flores
Councilman Jim Folse
Councilman Brad Westmoreland
Councilman Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilman Blayne Finlay

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns, and strive to deliver superior municipal services.

Councilman Blayne Finlay

APPROVAL OF AGENDA

Motion made by Councilman Folse to approve the agenda with the change to postpone the item set for the Executive Session to the October 22, 2024 Regular meeting, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilman Finlay. Motion carried.

PUBLIC COMMENTS

Mayor Robert K. Nelson recognized Jacob Rodriguez from the Boy Scouts for earning his merit badge and thanked him for attending the meeting.

AWARDS & PROCLAMATIONS

1. **Proclamation ~ "Fire Prevention Week and Fire Prevention Month".**
2. **Proclamation ~ A proclamation declaring October as "Domestic Violence Awareness Month".**
3. **Recognition ~ City of Bay City employee promotions**

Rhonda Clegg, Human Resource Director, recognized City employees, Samantha Denbow, Amanda Garcia, Stephen Lunsford, Robert Pierce, Jr., and Richard Morales, on their recent promotions.

ACKNOWLEDGEMENT FROM CITY MANAGER

Interim City Manager, Scotty Jones announced that this week is Customer Service Week, something the city has been doing since 2016. The theme is "Lift Yourself in Space". It's a week we celebrate and acknowledge that our customers are first. There will be Campfire Stories on October 12th at 6:30 p.m., there is no entry fee and includes s'mores. Movie in the Park will be on October 26th at 7:00 p.m., both events will be held at Riverside Park. She also congratulated Gabriel Lopez for 2 years with the City on October 3rd and thanked him for his hard work.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Councilman Blayne Finlay commented that the decorations for Customer Service Week looked awesome, and the staff did a great job. He also announced that the Rice Festival is next week and encouraged the public to support the Lion's Club by attending the parade and Rice Festival, it's always a good event. National Night Out was a success, thanks to Chief Christella Rodriguez, the Police Officers, and the Library for their work on making that happen. Another thanks to the participating neighborhoods for their contributions and participation. Councilman Jim Folse announced the Fire Department is holding their open house tonight and encouraged the public to take their kids to the event. Councilman Benjamin Flores reminded everyone that the Hazardous Waste collection event is this coming Saturday from 8 a.m. to 12:00 p.m. Mayor Nelson announced the Veteran's Day Parade is November 9th and asked if anyone knows a Veteran to please let them know about the parade.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

- 4. City Council Budget Workshop minutes of August 20, 2024.**
- 5. City Council Special Called meeting minutes of September 17, 2024.**
- 6. City Council Regular Meeting minutes of September 24, 2024.**

Motion made by Mayor Pro Tem Sitz to approve the consent items, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilman Finlay. Motion carried.

DEPARTMENT REPORTS

- 7. Municipal Court 4th Quarter Report.**

Katy Plunkett, Municipal Court Administrator/Magistrate, discussed and presented the Municipal Court 4th Quarter Report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

8. Presentation ~ Present, discuss, and provide direction on support of YMCA activities. Jim Folse, Council Member

Councilman Folse was invited to attend the YMCA presentation in Port Lavaca. Port Lavaca, Matagorda County, Bay City and Palacios were included in the presentation. It was well presented so he asked Michelle Morales, Regional Executive Director for the Golden Crescent YMCA, to come to Bay City and present the council and community with the same information. Ms. Morales presented a short video and discussion to show the residents of Bay City what good the YMCA does in the area to show what they can offer and gain support. The YMCA is currently in our community providing childcare with an after-school program and summer camp. They're also receiving funding for additional years of summer camp. The YMCA provides what better serves the community, as opposed to coming and doing what they think the community needs, then establishing programs from there. The two main areas YMCA steps up programming in small communities are childcare and aquatics. Ms. Morales mentioned there were 175 kids in summer camp attendance this year. Councilman Jim Folse stated this presentation, and discussion was more about setting some direction and gaining support. The YMCA is working with Parks and Recreation and with the Interim City Manager, Scotty Jones, and are looking at Hilliard and Valiant Pools for aquatics, plus other potential useful locations. He then thanked Ms. Morales for her time. Councilman Brad Westmoreland thanked Ms. Morales for bringing this idea and interest to our community. He thinks it should not only be what we want and think we need but also the feedback the YMCA could give us as to what they think we need, from an outside perspective. After Councilman Westmoreland asked where and how the YMCA gets their funding and how it would work in Bay City, Ms. Morales stated the YMCA is fee based. They give away over \$150,000 in scholarships a year, whether they can pay or not. She does a lot of grant writing and has many other funding sources. The YMCA does its own annual campaign, and they also work with the United Way to get some of their funding. All those costs go directly back to their programs to help the kids. Everything else is fee based, Golden Crescent is carrying Bay City, which is offset by membership costs. Every dollar raised in each city stays in that specific city. Federal and state funding comes only in childcare if the parents qualify, but no children in the area are on federal and state funding.

9. Resolution ~ Discuss, Consider, and/ or Approve a Resolution of the City of Bay City, Texas, to authorize the Bay City Community Development Corporation to enter into a contract with Kimberly Willett DBA Next Level Barber Institute, for a term not to exceed two years and providing incentives not to exceed a total amount of \$70,000 over the term of the agreement. (First Reading) -

Jessica Russell, BCCDD Executive Director, stated that the community Development Board has decided to grant a resiliency loan to Kimberly Willett, the owner of Next Level Barber. The \$70,000 is to help with their move to a new facility next to Max's Donuts and for upgrading the Next Level Barber facility and equipment. This will also help by keeping the school on the south side of town. This is imperative to the CDC since they and the EDC are relocating their offices to the South Side of town. And since WCJC is expanding their courses, the South Side is becoming an education

corridor. With the relocation of Next Level Barber, the signage at Max's Donuts that was taken down during Hurricane Barrell has been replaced and the potholes in the drive behind the building were filled. Councilman Westmoreland stated he likes how it not only brings more jobs but also education.

Motion made by Councilman Flores made to approve a Resolution of the City of Bay City, Texas, to authorize the Bay City Community Development Corporation to enter into a contract with Kimberly Willett DBA Next Level Barber Institute, for a term not to exceed two years and providing incentives not to exceed a total amount of \$70,000 over the term of the agreement. (First Reading), Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilman Finlay. Motion carried.

- 10. Bids ~ Discuss, consider, and/ or award the construction bid to the lowest qualified and responsible bidder for the Nile Valley Road Rehabilitation Project and authorize the Mayor and/ or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and K-C Lease Service, Inc. DBA Matagorda Construction & Materials.**

Gabriel Lopez, Engineering Technician, stated that Civil Corp is the engineer on the Nile Valley Road Rehabilitation project extending from Roberts to Highway 60. Public Works posted the invitation on BidNet and advertised with the local newspaper on September 8th, with a due date of September 24th. After opening and thoroughly reviewing and recording all the initial bids with project engineers and city staff, it was concluded that the lowest bidder's bid submission was incomplete. The item prices were left off the submission therefore it was rejected. The next lowest bidder, KC Lease Services, Inc. DBA Matagorda Construction and Materials, their bid totaling \$549,549.49. With a lot of positive feedback and good references, plus the company has done jobs for the city in the past, the engineer recommended awarding KC Lease Services, Inc. DBA Matagorda Construction and Materials the contract for the Nile Valley Road Rehabilitation project. Mayor Nelson asked what the timeframe is for completion. Gabriel Lopez stated that it would be 150 contract days. Councilman Westmoreland asked if the road will be closed or if there will be a portion left open for traffic. Mr. Lopez mentioned the road will have to be completely closed. Councilman Westmoreland asked if the material used for the project will be the same material as the other sections we are not redoing, and what the quality and life expectancy of the material being used for the road will be. Mr. Lopez stated it will be a full reconstruction, and hot mix will be used, and that it will be of a much sturdier quality. Councilman Benjamin Flores asked how long a stretch of the road is being redone, to which Mr. Lopez answered that it will be a quarter mile, stop sign to stop sign.

Motion made by Councilman Westmoreland to approve awarding the construction bid to the lowest qualified and responsible bidder for the Nile Valley Road Rehabilitation Project and authorize the Mayor and/ or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and K-C Lease Service, Inc. DBA Matagorda Construction & Materials. Seconded by Councilman Flores. Voting

Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilman Finlay. Motion carried.

CLOSED / EXECUTIVE SESSION

- 11. Executive session pursuant to Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager.**

Per Councilman Benjamin Flores's request, the item on the agenda for the Executive Session was tabled until the October 22, 2024 Regular meeting.

RECONVENE AND ACTION

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Councilman Benjamin Flores thanked City Secretary Jeanna Thompson and Interim City Manager, Scotty Jones for a good job on the technology on the dais and the fast turnaround. He also thanked them for the quick turnaround on making it happen and their work in doing so. Councilman Jim Folse thanked Michelle Morales from Port Lavaca YMCA for coming to the meeting and sharing the information, and everyone's patience for listening to the presentation. He was very impressed and surprised with the programs and their facility and would love to see us build into something like that in Bay City. Councilman Benjamin Flores thanked Councilman Folse for presenting the council and public with the opportunity to hear more about the YMCA. Mayor Nelson thanked the city staff for their hard work on Customer Service Week. He stated they take it seriously and are doing a good job but having fun.

ADJOURNMENT

Motion made by Mayor Pro Tem Sitz to adjourn, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilman Finlay. Motion carried. The meeting adjourned at 5:54 p.m.

PASSED AND APPROVED, this 22nd day of October 2024.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY