



CITY OF BAY CITY

1901 FIFTH STREET
BAY CITY, TEXAS 77414
(979) 245-2137
FAX: (979) 323-1681

AGENDA ITEM REQUEST FORM

Complete Submissions Required:

Any item, to be considered for action by the City Council, must be presented on this form, along with any unprivileged documentation and must be filed and complete to have an item placed on the City Council Agenda for consideration (This process is not required for members of the governing body, but it is encouraged). Before being considered filed for placement on the agenda, a summary of the item, all supporting documentation and review of the item from each City Department must be performed for the request to be complete. If the request is from a citizen, the City shall expedite review through internal means. Request forms must be complete and received by the City Secretary's office no later than 5:00 p.m. on the Monday of the week prior to the Regular Council meeting to be placed on that meeting's agenda. The item may be placed on workshop or special council meeting agenda if deemed appropriate by the City. Only completed request forms are considered for placement on the agenda.

Regular Council meetings are held on the second and fourth Tuesday of the month at 6:00 p.m. in the Council Chambers at City Hall. Agenda items shall be set for consideration pursuant to City Code Section 2-47, as amended.

Requestor: Bay City Main Street Program Date Submitted: 10/4/2022
PRINTED NAME and/or CITY DEPARTMENT

Citizen

City Department

Council Member

Address: 1127th Street
Bay City, TX 77414

Preferred contact: Cell _____ Work phone 979-245-8081
 E-mail kisrael@cityofbaycity.org Fax _____

I respectfully request the below item be placed on the October 11 Agenda for City Council consideration.

1) Describe Item to be considered and area of City involved, if any: New Board member approval for Kristi Lee to Main Street Board.

2) Executive Summary of Item and action by council sought: Approval

3) Do you need time to present this item? Yes No If so, how much? 10 mins

ADMIN / OFFICIAL USE ONLY:

Consent Item: Yes No

Any Prior City Council Action: Yes No

Deadline for City Council Action: _____

Projected Future City Council Action: _____

Fiscal Impact: _____

Staff Recommendation on this requested item:

Mayor's Office Yes No _____ Na
City Attorney's Office Yes No _____ Na
City Secretary Department Yes No _____ Na
Finance Department Yes No _____ Na
Police Department Yes No _____ Na

Public Works Yes No _____ Na
Community Service Yes No _____ Na
(AP, PR, MS, and LB)
Utility Department Yes No _____ Na

Staff Comments: _____

Anticipated Time necessary for Item: _____

TRACKING:

Received by City Secretary: _____ **_____ Staff Initial**

Administratively Complete: _____ **_____ Staff Initial**

Date of Agenda placed for consideration: _____ **_____ Staff Initial**

Council action taken: _____ **on** _____

Yes No Na

SIGNATURE – City Secretary's Office



CITY OF BAY CITY
VOLUNTEER INTEREST FORM

Dear Resident:

This form will let the City Council know of your interest and qualifications to serve on a City board or commission. You are encouraged to contact the Mayor concerning your nomination. You may also submit a resume or brief background information regarding your qualifications. This form will be kept on file for a period of two years in the City Secretary's office.

PLEASE TYPE OR PRINT:

Date: 08/15/2022
Name: Kristi L Lee
Home Address: PO Box 142
City: El Maton State Texas Zip 77414
Home Phone: 9794794512 Business Phone: 9792410135
Employer: Matagorda County Occupation: Human Resources Admin
E-mail: klee@co.matagorda.tx.us
Resident of the Bay City Corporate City Limits: (circle one) Yes No
Resident of City for 0 years

I am interested in serving on the following boards:
(Boards and Committees include: Bay City Community Development Corporation (BCCDC), Main Street, Planning Commission, Historic Commission, Convention and Visitor Bureau (CVB), and Housing Authority)
1.) Main Street
2.) Select Second Choice:
3.) Select Third Choice:
4.) Select Fourth Choice:

Please list any involvement in civic groups or clubs, current or past service on city boards, or other information qualifying you for service:

Bay City Pilot Club
Matagorda County Historic Commission

Signed via SeamlessDocs.com
Kristi Lynn Lee
Key: b706a712e0b9bca99b1252071711b709c

Signature

Return completed form to the City Secretary's Office: 1901 5th Street, Bay City, Texas 77414