



CITY OF BAY CITY
1901 FIFTH STREET
BAY CITY, TEXAS 77414
(979) 245-2137
FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Calhoun, Barry **Date Submitted:** 06/01/2020
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 06/09/2020
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Director of Public Works
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

DISCUSS, CONSIDER, AND/OR REJECT THE CONSTRUCTION BID FOR THE MISCELLANEOUS CONCRETE REPAIRS TO HLAVINKA CONSTRUCTION COMPANY AND AWARD THE CONSTRUCTION BID FOR THE MISCELLANEOUS CONCRETE REPAIRS TO ZACHERY PHILLIPS, INC. AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT APPROVED TO FORM BY THE CITY ATTORNEY BETWEEN THE CITY OF BAY CITY AND ZACHERY PHILLIPS, INC.

Executive Summary of Item:

This contract is needed to temporarily fill a void created by the retirement of an employee that spent 31 years with the City. Carmen Valdez, our concrete expert, retired on April 30, 2019. We have job openings posted for both a concrete finisher and a concrete helper but have not filled the positions.

This contract will allow public works to catch up on existing concrete projects, specifically curb replacements, and keep up with concrete pavement repairs due to utility work.

The bid was originally awarded to Hlavinka Construction on May 12, 2020. Upon receiving the Notice of Award from the City, Hlavinka Construction Co. notified the Director of Public Works that they did indeed find a major error in their submitted bid and could not execute a construction contract at this time.

Since the contract amounts exceeds \$50,000, staff has complied with the statutory procedures for competitive sealed bidding and is seeking council's approval to award the bid. Attached is the bid tabulation. Staff recommends awarding the bid to Zachery Phillips, Inc.