

BUDGET AMENDMENT

Civic & Cultural Arts Fund

General Fund- Main Street

Date: 4/3/2018

DEPARTMENT:

Reason for Budget Amendment: (Please indicate)

1. New revenues (originally unbudgeted) are available.
2. Actual revenues (originally unbudgeted) have exceeded the original adopted budget.
3. A new project, program or special expenditure has been authorized.
4. Transfer reclassification of original adopted budget to realign budget to actual transaction activity as presently needed.

X

EXAMPLE TEMPLATE

Brief Description of Request:

FY2018:

Increase budget for Christmas Decorations

Account Description	Fund #	Account #	Expenditure or Rev. Increase		Notes
			Debit	Credit	
Miscellaneous	11	416-4499	\$ 11,000		Increase Expense
Transfer In-Fund 25	11	3725		\$ 11,000	Revenue Increase
Transfer Out-Main Street	25	404-4712	\$ 11,000		Increase Expense
Hotel Tax Receipts	25	3220		\$ 11,000	Increase Revenue
TOTAL			\$ 22,000	\$ 22,000	

The amendments above relate to the following:

City Council approved Christmas Decorations for an amount not to exceed \$11,000 on 10-26-17

Dept. Supervisor Signature: _____

\$ -
Date _____

Dept. Head Signature: _____

Date _____

Finance Director Signature: _____

Date _____

Authorized by: _____

Council Authorized Signature [Ord # _____] Date _____