



**Keep Texas
Beautiful**

KEEP AMERICA BEAUTIFUL AFFILIATE

8850 Business Park Dr., Ste. 200, Austin, TX 78759 | 1-800-CLEANTX | www.ktb.org

February 20, 2020

City of Bay City
Attn: Marla Jasek
1901 5th St.
Bay City, TX 77414

Re: Transfer of "Membership Agreement" by Cooperative Teamwork & Recycling Assistance ("CTRA") to Keep Texas Beautiful, Inc. ("KTB").

Dear Ms. Jasek:

CTRA is in the process of transitioning its recycling program to KTB. Following the transfer, KTB will be assuming all of CTRA's rights and responsibilities under the Membership Agreement ("Agreement") between the City of Bay City and CTRA establishing our cooperative relationship in support of our purchase of recyclable materials generated or produced by the City of Bay City. The new name for the program is Keep Texas Recycling (KTR).

CTRA is requesting your acknowledgement and approval of the assignment of our Agreement to KTB. Please sign the statement below to approve the assignment. If you have any questions or concerns, please don't hesitate to let me know. My new contact information is (512) 872-6630, rachel@ktb.org.

Sincerely,
Cooperative Teamwork & Recycling Assistance

By: _____

Name/Title: Rachel Hering, Director, KTR

City of Bay City approves the assignment of the Agreement to KTB.

By: _____

Name/Title: _____