



**Keep Texas
Beautiful**
KEEP AMERICA BEAUTIFUL AFFILIATE

8850 Business Park Dr., Ste. 200, Austin, TX 78759 | 1-800-CLEANTX | www.ktb.org

February 20, 2020

Dear CTRA Member-

We are pleased to announce effective January 1, 2020, CTRA has officially started transitioning to the Keep Texas Recycling program under Keep Texas Beautiful. We will have new contact information and we will office at the KTB office space. Please update your files accordingly to reflect the following changes:

OLD ADDRESS & CONTACT INFORMATION:

CTRA

3355 Bee Caves Rd. Suite 304

Austin, TX 78746

Phone: 512-236-1134

Fax: 512-649-1006

NEW ADDRESS & CONTACT INFORMATION:

Keep Texas Beautiful

c/o Keep Texas Recycling

8850 Business Park Drive, Suite 200

Austin, TX 78759

Phone: 512-872-6630

Fax: 512-478-2640

rachel@ktb.org

Enclosed you will find a simple contract amendment to reflect the name change. **Please sign and return one of the copies, keep the other for your records.**

Keep Texas Recycling will continue to provide the quality of service that you have come to expect and I will remain your main contact. We value our relationship with your organization and feel this change will be a positive one. My cell phone (and the best way to reach me) will remain the same-512-577-4439, please feel free to reach out if you have any questions or concerns.

Warmest Regards,

Rachel Hering

Director, Keep Texas Recycling