



CITY OF BAY CITY
1901 FIFTH STREET
BAY CITY, TEXAS 77414
(979) 245-2137
FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Lopez, Gabriel **Date Submitted:** 04/04/2024
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 04/09/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Engineering Technician
For City Staff Only

Agenda Location: Discussion
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Discuss, consider, and/or approve the City of Bay City authorization to issue RFPs (Request for Proposals) for administrative and construction management services related to the Home Investment Partnerships Program (HOME) Homeowner Reconstruction Program by the Texas Department of Housing and Community Affairs.

Executive Summary of Item:

BACKGROUND: The Texas HOME Investment Partnerships Program, administered by the Texas Department of Housing and Community Affairs (TDHCA) and funded by the U.S. Department of Housing and Urban Development (HUD), strives to expand affordable housing through public-private partnerships. The program supports various initiatives, including homeowner reconstruction, home buyer assistance, rental aid, and housing development, with a focus on rural areas and low-income families.

Recognizing the critical need for reconstructing owner-occupied homes to improve living conditions for homeowners in need, the City of Bay City aims to participate in the Texas HOME Investment Partnerships Program. To support Bay City's involvement in the program, City Council is asked to consider authorizing the issuance of Requests for Proposals (RFPs) for administrative and construction management services. These services will facilitate the successful application process and effective implementation of the program, ensuring compliance with state and federal guidelines while maximizing the benefits for homeowners in need of housing reconstruction assistance.

FINANCIAL IMPLICATIONS: The City of Bay City is committing to provide \$75,000.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding. The proposed amendment to the resolution does not affect this commitment.

IMPACT ON COMMUNITY SUSTAINABILITY: By participating in the Texas HOME Investment Partnerships Program and authorizing the issuance of RFPs for administrative and construction management services, Bay City demonstrates its commitment to improving living conditions and overall well-being for its residents. The program will contribute to the city's efforts in providing safe, affordable, and quality housing, ultimately enhancing the community's sustainability and resilience.

RECOMMENDATION: It is the staff's recommendation that City Council authorize the issuance of Requests for Proposals (RFPs) for administrative and construction management services to support Bay City's involvement in the Texas HOME Investment Partnerships Program. Approving the issuance of RFPs will enable Bay City to identify and engage qualified professionals who will efficiently manage the program's administrative tasks and oversee the home reconstruction projects, ensuring compliance with state and federal guidelines while maximizing the benefits for homeowners in need of housing reconstruction assistance.

ATTACHMENTS: None