

**CITY OF BAY CITY**  
MINUTES • MARCH 07, 2024

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Special Called Meeting**

**5:00 PM**

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**1901 5TH STREET  
BAY CITY TX,77414**



**Mayor**

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Robert K. Nelson

**Mayor Pro Tem**

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Blayne Finlay

**Councilman**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilwoman**

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Becca Sitz

**Councilman**

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Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

**CALL TO ORDER**

The meeting was called to order by Mayor Robert K. Nelson at 5:00 p.m.

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Brad Westmoreland  
Councilwoman Becca Sitz

**APPROVAL OF AGENDA****PUBLIC COMMENTS**

There were no public comments.

**PROCLAMATION****1. ~ National School Breakfast Week Mayoral Proclamation**

The Proclamation was presented by Mayor Nelson.

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL****2. Resolution ~ Discuss, consider, and/or approve the selection of an administration service provider to support the 2024 Texas Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation.**

Gabriel Lopez, Engineering Tech, presented the resolution and recommended Grantworks for administration service provider.

Motion made by Mayor Pro Tem Finlay to approve the resolution selecting Grantworks as the administration service provider to support the 2024 Texas CDBG, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**3. Resolution ~ Discuss, consider, and/or approve the selection of an engineering firm to support the 2024 Texas Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation.**

Gabriel Lopez, Engineering Tech, presented the resolution recommending selecting CivilCorp for engineering. Councilman Westmoreland stated that he would like to use local on future bids.

Motion made by Councilman Flores approve the resolution and the selection of the engineering firm CivilCorp to support the 2024 Texas CDBG, Seconded by Councilman Westmoreland.

Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**4. Grant ~ Discuss, consider and/or approve City of Bay City authorization to issue requests for qualifications (RFQ) for engineering services for the Hazard Mitigation Assistance Program administered by the Texas Division of Emergency Management, Texas Water Development Board or other funding sources.**

Gabriel Lopez, Engineering Tech, presented the resolution adding that this is Storm Water management. Mayor Nelson mentioned that the City should acquire property that is vacant due to erosion that may impact that property.

Motion made by Councilman Folsie to approve City of Bay City authorization to issue requests for qualifications (RFQ) for engineering services for the Hazard Mitigation Assistance Program, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**ANNOUNCEMENTS, ITEMS, AND COMMENTS FROM MAYOR, COUNCIL & CITY MANAGER**

Councilman Westmoreland commended Public Works for completing the work orders he submitted. Councilwoman Sitz commented on the railroad crossing at 6th and 8th streets fixed by the City. Mayor Pro Tem Finlay congratulated crews on completion of the bridge at Riverside Park. Scotty Jones announced that the Strategic Planning Town Hall meeting is Saturday, March 16th and another on Thursday, March 21st at the Service Center. Mayor Nelson requested prayers for the families and first responders dealing with the fires in the Pan Handle. Councilman Flores added that they are collections for feed being set up as well.

**ADJOURNMENT**

Motion made by Councilman Flores to adjourn, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried and Council adjourned at 5:32 p.m.

**PASSED AND APPROVED**, this 9th day of April 2024.

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ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

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JEANNA THOMPSON  
CITY SECRETARY