

# **CITY OF BAY CITY**

## **MINUTES • NOVEMBER 30, 2021**

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

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**City Council Special Called Meeting**

**6:00 PM**

**1901 5TH STREET  
BAY CITY TX, 77414**



### **Mayor**

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Robert K. Nelson

### **Councilman**

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Jim Folse

### **Mayor Pro Tem**

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Jason W. Childers

### **Councilman**

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Bradley Westmoreland

### **Councilwoman**

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Becca Sitz

### **Councilwoman**

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Floyce Brown

***Bay City is committed to developing and enhancing the long-term prosperity,  
sustainability, and health of the community.***

**CALL TO ORDER**

The Special Called meeting was called to order by Mayor Robert K. Nelson at 6:00 pm.

**CERTIFICATION OF QUORUM**

Quorum certified

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Jason W. Childers  
Councilwoman Floyce Brown  
Councilman Jim Folse  
Councilwoman Becca Sitz

**ABSENT**

Councilman Brad Westmoreland

**APPROVAL OF AGENDA**

Motion made by Mayor Pro Tem Childers to approve the agenda, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

**PUBLIC COMMENTS**

David Torrez, residing at 1616 cottonwood, has noticed nothing has changed and no one comes to these meetings. Mr. Torrez addressed the chunk holes by Hibbs Pharmacy, business says they have put in an order but have had no response. He is concerned because more businesses are coming and concerned that council does not act on it. He's noticed the city has new vehicles. concerned city is hiring plumbers to do city water work instead of city employees. fix the roads or at least patch them up.

**REGULAR ITEM FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 1. Agreement ~ Discuss, consider, and/or approve an Economic Development Professional Services Agreement with David Pettit Economic Development, LLC., relating to the creation of a public improvement district (PID) in the City of Bay City, Texas.**

Shawna Burkhart, City Manager, stated that the agreement was assistance with the Maddox Development. David Pettit helped create the TIRZ's and we have asked for help with the Public Improvement District. Contract limits us to up to \$20,000 that is hourly based with cap. Mr. Pettit will be crunching numbers on PID and bonds. Ms. Burkhart also added that we may do a TIRZ overlay if needed. She has met with him at least 4 times with Community Development, finance and the City Attorney. He is well versed and familiar with bonds. The PID agreement is still in review and number

crunching. Mayor Pro Tem Childers stated that Mr. Pettit was very knowledgeable when he assisted with TIRZ 1, 2 and 3. Mayor says the city is not holding up the development. Ms. Burkhart added that the contract falls under professional services and is reimbursed by the developer.

**2. Discuss, consider, and/or approve the appointment of Shea Krauskopf to the Public Housing Authority**

Mayor stated that Shea Krauskopf is unable to accept the appointment, but will assist locating another candidate.

**3. Discuss, consider, and/or approve the appointment of Donna Shook to the Public Housing Authority**

Shawna Burkhart introduced Donna Shook. Ms. Shook introduced herself and gave a background of her experience in hospital administration and workforce solutions.

Motion made by Councilwoman Brown to approve the appointment of Donna Shook to the Public Housing Authority, Seconded by Mayor Pro Tem Childers. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

## **CLOSED / EXECUTIVE SESSION**

At 6:15 pm, Council convened into an executive session.

**4. Executive Session pursuant to Texas Government Code Section 551.087 (Deliberation regarding Economic Development).**

## **OPEN SESSION**

At 6:50 pm, Council reconvened into the Regular session and took no action on items discussed in the executive session.

## **ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS**

Councilman Folse wished the Chief of Police a happy birthday.

## **ADJOURNMENT**

Motion made by Councilwoman Brown to adjourn, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried and the meeting adjourned at 6:52 pm.

**PASSED AND APPROVED**, this 7th day of December 2021.

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ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS

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JEANNA THOMPSON

CITY SECRETARY