



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Lopez, Gabriel **Date Submitted:** 11/25/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** City Staff **Meeting Date:** 12/10/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Engineering Technician  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**DISCUSS, CONSIDER, AND/OR APPROVE AUTHORIZATION FOR THE CITY OF BAY CITY TO ISSUE REQUESTS FOR PROPOSALS (RFPS) FOR ADMINISTRATIVE SERVICES AND REQUESTS FOR QUALIFICATIONS (RFQS) FOR ENGINEERING SERVICES RELATED TO THE TEXAS GENERAL LAND OFFICE (GLO) DISASTER RECOVERY RESILIENCE PROGRAM (DRRP).**

### Executive Summary of Item:

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**Background:** The City of Bay City has applied to the GLO Disaster Recovery Reallocation Program (DRRP) under the Hurricane Harvey disaster allocation (DR-4332-TX). Three preliminary applications were submitted, including two drainage projects designed to mitigate flooding and improve stormwater management in flood-prone areas, and a waterline replacement project in the northwest quadrant of the city to enhance water service reliability.

The preliminary applications will be reviewed by the GLO, and projects considered eligible will be called back on February 3, 2025, for the submission of full applications, which must be completed by April 3, 2025. To prepare competitive applications, the City must promptly secure grant administration and engineering services. These firms will assist with the application writing, including conducting door-to-door surveys to meet Low- and Moderate-Income (LMI) benefit requirements, as well as supporting post-award activities such as grant management, environmental reviews, design, and project implementation.

**Financial Implications:** The Hurricane Harvey funding allocation totals \$84,500,000, with project awards ranging from \$500,000 to \$20,000,000. The cost-share requirement is 90% federal and 10% local funding.

Issuing RFQs and RFPs does not incur direct costs at this stage. Future expenses for grant management and engineering on awarded projects will follow the 90% federal, 10% local match funding structure.

**Community Sustainability:** The proposed projects aim to enhance infrastructure reliability, address flood risks, and improve water service delivery. These improvements will benefit Bay City residents, particularly those in underserved and flood-prone areas.

**Recommendation:** City staff recommends that the City Council authorize the issuance of RFQs and RFPs for engineering and grant administration services related to the DRRP.

**Attachments:**

- DRRP Overview