



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Lopez, Gabriel **Date Submitted:** 11/25/2024
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 12/10/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Engineering Technician
For City Staff Only

Agenda Location: Consent Agenda
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

FOR CONSIDERATION AND/OR APPROVAL OF A RESOLUTION TO FORMALIZE THE SELECTION OF ENGINEERING, GEOTECHNICAL, AND ARCHITECTURAL SERVICE PROVIDERS, PREVIOUSLY APPROVED BY CITY COUNCIL UNDER AGENDA ITEM 8 ON FEBRUARY 27, 2024, FOR PROJECT IMPLEMENTATION USING LOCAL, STATE, AND FEDERAL FUNDING.

Executive Summary of Item:

Background: City Council previously approved the selection of engineering, geotechnical, and architectural service providers under Agenda Item 8 on February 27, 2024, following a competitive RFQ process. This approval established these firms as qualified providers for professional services on City projects.

Formalizing this selection through a resolution ensures compliance with federal procurement regulations under 2 CFR § 200. This step is required to affirm the City's adherence to procurement standards and meet administrative requirements for projects funded through local, state, and federal sources. The resolution provides a clear, documented basis for these professional services to be utilized in upcoming projects.

The list of awarded firms is included in **Attachment A**.

Financial Implications: Future costs for services provided by these firms will be tied to specific projects and budgeted accordingly within the scope of each project's funding source. Work Authorizations issued under the awarded contracts from this RFQ will detail the scope of work and associated costs for each project. These Work Authorizations will be brought back to City Council for discussion, consideration, and approval.

Community Sustainability: This resolution ensures that the City is positioned to implement projects efficiently and in accordance with funding requirements, which promotes long-term infrastructure reliability and supports community growth.

Recommendation: City staff recommends that City Council approve the resolution formalizing the selection of engineering, geotechnical, and architectural service providers to ensure compliance with federal procurement standards and support the successful implementation of City projects.

Attachments:

- Attachment A
- Resolution