



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Blomquist, Herb **Date Submitted:** 06/18/2024
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 06/25/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Public Works Director
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Discuss, consider, and/or approve Work Authorization 1 with Urban Engineering for engineering design and construction management services related to the drainage project at the Del Norte subdivision, specifically along Nichols Avenue.

Executive Summary of Item:

BACKGROUND: Urban Engineering is familiar with the Del Norte subdivision's infrastructure needs due to their involvement in previous preliminary engineering work. They were selected from the city's RFQ process based on their qualifications and responsiveness. This authorization will initiate critical engineering design efforts to address flooding at the Nichols-Encino Intersection.

FINANCIAL IMPLICATIONS:

- Engineering, Surveying, and Administration Cost: \$ 77,250

IMPACT ON COMMUNITY SUSTAINABILITY: The implementation of this project will significantly alleviate the flooding issues that have long impacted the Nichols Avenue area, enhancing safety, property protection, and overall quality of life for the affected residents.

RECOMMENDATION: Staff recommends that City Council approve Work Authorization 1, granting Urban Engineering the notice to proceed with the engineering design for the Del Norte Subdivision drainage project. This will allow for the immediate commencement of the critical improvements needed at the Nichols-Encino intersection.

ATTACHMENTS:

1. Work Authorization 1